

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
November 20, 2008 – 7:15 PM

Present:	
Mayor	Robert C. Corby
Trustees	Paula Sherwood Mary Beth Cleary
Absent	Steve Maddox Tim Galli
Attorney	John C. Osborn
DPW Superintendent	John Cufari
Treasurer	Mary Marowski
Building Inspector	Skip Bailey
Recording Secretary	Anne Hartsig

Mayor Corby called the meeting to order at 7:15 PM.

REQUESTS FOR SIGNS – TROOP 341 AND TROOP 129

Boy Scout Troop 341 will sell Christmas trees at Pittsford Colony Plaza. Members Ian, Luke, and Phil and troop representative Vicki Vetere, requested the placement of two signs in the village to advertise the troop tree sale.

A letter was received from Scout Troop 129 requesting the placement of two signs in the village to advertise their Christmas tree sale. This troop will be selling trees at the United Church of Pittsford on South Main Street.

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to approve **signs for Troop 341** as follows: One sign may be placed on the northeast corner of the village's Four Corners near the clock, and one sign may be placed on the west side of North Main Street in the vicinity of the DelMonte Lodge. Signs may be installed on November 28th and will be removed upon the sale of the last tree or no later than December 24th. Signs shall be temporarily removed on December 2nd, the day of Candlelight Night.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

A **motion** was made by **Mayor Corby, seconded by Trustee Cleary** to approve **signs for Troop 129** as follows: One sign may be placed on the southwest corner of the village's Four Corners near the Pendleton Shop and one sign may be placed on the northwest corner of the South Main Street/Jefferson Road intersection. Signs may be installed on November 28th and shall be removed upon the last day of the sale, December 21st. Signs shall be temporarily removed on December 2nd, the day of Candlelight Night.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

RESIDENT QUESTIONS

Village resident Janet Reynolds attended the meeting to ask questions about various village issues.

ESL: Ms. Reynolds expressed concerns about the amount of **traffic** on Church Street as a result of the opening of ESL bank. She estimated that there are 3 ½ to 5 times as many cars using Church Street as was predicted. She said traffic will increase when the remote teller opens. Many vehicles are exiting left onto Church Street from the parking lot. Mayor Corby responded that the Village will observe what happens when the remote teller opens. He suggested that a bollard may provide a permanent solution to left turns onto Church Street.

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Ms. Reynolds said she believes **signs** for vendors, fence advertising, and towing that have been posted on the fence around the rear of the parking lot are unapproved. Mayor Corby said he will review the record to determine what was approved.

A 17 inch maple **tree** was removed from the lot. Ms. Reynolds requested that it be replaced with a tree that has larger than a 1 inch trunk. Mayor Corby said it would be appropriate to ask ESL to replace the tree with one that has larger than a 1 inch caliper trunk.

Ms. Reynolds said that vendors using the ESL parking lot are not following the **rules of ingress and egress**. She asked how the rules could be enforced. Mayor Corby replied that after the remote teller is open, the Village will document violations if necessary. He said the Village has staff that can do that.

Mayor Corby agreed to look into the ESL issues that are of concern to Ms. Reynolds. He will contact her in two weeks.

Ms. Reynolds suggested that a member of the Board of Trustees attend the PZBA meetings on a regular basis. Mayor Corby replied that there is a Trustee liaison to the PZBA who usually attends the meetings. If there is a conflict of interest due to a specific application, the liaison may decide not to attend the meeting.

Traffic management and sidewalks: Ms. Reynolds asked what the Village Board has accomplished regarding traffic management and sidewalks. Mayor Corby noted the major improvements that are ongoing on Schoen Place, as well as the improvements that have been completed on the North Main Street island and the North Main Street/Washington Road intersection. Mayor Corby pointed out that the Village has rebuilt sidewalks in some areas of the Village this year.

Mayor Corby responded further that the Village recently applied for **multi-modal grant funding** to reconstruct roadways and sidewalks. Funding, if granted, would include replacing existing asphalt sidewalk along Sutherland Street. This street was selected because of its high pedestrian use by students, and others using facilities at the high school. It was also selected because of its connection between the southwest village neighborhoods and town neighborhoods. Other street and sidewalk projects would include extending sidewalks on South Main Street between the village line and Jefferson Road, Rand Place, Locust Street, Church Street, Lincoln Avenue and Washington Avenue. He said that priorities for this potential grant were determined by what is missing on current streets. Church Street was selected because the existing curbs are from the 1920's and have lost their reveal. The sidewalks/curbs need to be refreshed because the street gets a lot of parking. Locust Street was selected because it has never had curbs, gets a lot of parking, and has drainage issues, especially by the Episcopal Church.

Mayor Corby said that in 2009, the Village plans to undertake an initiative to develop a corridor study for **Jefferson Road** to find ways to mitigate a weak streetscape, lots of traffic, and missing sidewalks in order to improve the pedestrian network on that street. He said that the Village needs to enlist the support of a well informed planner who can provide technical justification to NYS DOT to show that pedestrian friendly streets do not inhibit traffic.

Ms. Reynolds stated that pedestrian crossing signs and crosswalks were not installed on **Church Street** as previously discussed. Mayor Corby responded that those things are still on a list of potential projects. However, the Village has been experimenting with different crosswalk

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treatments in different areas to try to determine what works and what doesn't work. In some places where pedestrian crossing signs have been installed, the Village has received complaints because school buses, fire trucks and other larger vehicles are unable to make the turns without "taking out" signs.

Ms. Reynolds asked about traffic management on **South Street**. She said sidewalks for this street and for Jefferson Road are desperately needed. She said residents want to know before changes are made so that they have input. Mayor Corby mentioned that a speed table may be installed at one of the intersections on South Street because speeding is a problem due to the long stretch between traffic lights. He said it was proposed this year but was cut from the budget because of lack of funds. He said in terms of priorities, maintaining infrastructure must be first. Maple Street is an example of a street that was repaved because the pavement was breaking up. If it had been delayed, the cost would have been greater in the long run. Mayor Corby said that he intends to have a neighborhood street walk to talk about issues that affect residents on a daily basis. Ms. Reynolds replied that it is hard to get people to come out unless they are getting a response to their concerns. Mayor Corby said that her statement underscores the need for funding. He said he has advocated putting money in the budget because it is important.

Trustee Sherwood said that the Board continues to investigate ways to mitigate traffic and pedestrian issues but all solutions cost money. There is only so much money in the Village budget. She said the Board is trying to work out what can be done successfully. She said the Village has tried many solutions over the years including pedestrian signs, striping the roadways to narrow traffic lanes, bollards, and guard rails to name some. She said it is an ongoing process to find what works. Mayor Corby agreed that it is a balancing act. He said the Board is trying to take advantage of grant dollars. He said in some cases, our priorities are determined by what grant money is available. He said examples are Washington Road and Schoen Place. Washington Road was not a priority but because the State was repaving, the Village was able to install improvements, some of which were largely paid for by the State. In recent years, New York State has made money available for canal improvements because of State interest in the revitalization of the Erie Canal as a valuable resource. The Village took advantage of that window of opportunity to improve pedestrian safety, and include other enhancements along Schoen Place. If the Village had not taken advantage, the opportunity would have been lost. Now, because of the economic crisis, most grant opportunities will diminish. Projects that need to be undertaken will most likely have to be financed by the Village.

Ms. Reynolds responded that a result of the good work just completed on along **Schoen Place** is offset by the loss of parking places. Mayor Corby stated that four parking places were lost but more were created along the RG&E right of way. He said the Village has a long range plan to secure an easement to obtain better access to the right of way. He said there is additional area on the right of way that is not currently being used for parking.

Ms. Reynolds asked for an update on the **Monoco Oil property**. Mayor Corby responded that a draft zoning code is being written encompassing that parcel, the land that the Town has purchased, and the Village DPW property. No applications will be accepted until the zoning is adopted. The intent is to reduce traffic generation at the site, cultivate a use that takes advantage of the canal, add design standards that will insure that the development that occurs follows the character of the rest of the village and engages the canal, provides a streetscape design including curbs, sidewalks, street parking, an appropriate scale, street lights, and street trees. The Board is proposing a residential district, not a mixed use or a commercial use.

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When asked if Ms. Reynolds had comments about any positive aspects that have been taking place within the village, she complimented the Board on the summer flowers, the Schoen Place improvements and the improvements at Washington Road. She stated that in her opinion, the Board's priorities should be on fixing the areas where residents live before areas like Schoen Place. She thanked the Board for their time.

TREASURER'S REPORT – MARY MAROWSKI

Treasurer Marowski presented vouchers for approval. Vouchers listed on Abstract #09 were reviewed. A **motion** was made **by Trustee Sherwood, seconded by Trustee Cleary** to approve payment of vouchers listed in Abstract #09 and to charge them to the appropriate accounts pending review and acceptance by Trustee Galli.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

General Fund (#223-#231, #233-#241, #243-#261, #263-#275):	\$ 64,142.58
Sewer Fund (#244, #259):	\$ 2,206.94
Canal Improvements – Greenway Grant (#232, #262)	<u>\$ 153,517.44</u>
Total vouchers for approval:	\$ 219,866.96

A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to accept the quote from Power & Construction Group, Inc. for \$6220.00 for a replacement cast iron light pole, fixture, and 100 watt lamp, including installation and freight, to replace one that was destroyed at the Four Corners.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

A **motion** was made **by Trustee Sherwood, seconded by Mayor Corby** to hold a public hearing at the January 13, 2009 meeting to consider the adoption of a proposed local law to allow veterans who served at least one year between 9/2/1945 and 12/26/1991 to be eligible for a Cold War Veterans Exemption on their real property taxes. The adoption of such law would be consistent with action taken by the County of Monroe and the Town of Pittsford.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

Trustee Sherwood noted that she will need a check issued to the US Post Office for the newsletter mailing.

The Village received a request to have the Alzheimer's Association link added to our web site. The Board agreed that so long as the site is not about fundraising, there is no objection to that link.

BUILDING INSPECTOR'S REPORT – SKIP BAILEY

Mr. Bailey presented a written report. A glass elevator will be installed at the **grain tower** on Schoen Place. A rough plumbing inspection is scheduled for **43 A Rand Place**. Mr. Bailey will contact a **Boy Scout** regarding a voluntary **project** which entails an inventory and map of all electrical poles for tracking reasons such as banner and wreath locations, and painting. Trustee Sherwood volunteered to help coordinate the project after 1/1/09. Mr. Bailey discussed the use of a **compacting dumpster in the Burdett lot**. He said the Village would lease the dumpster to own. He suggested that the Treasurer could bill users until the dumpster is paid for. He suggested use would be monitored by the Treasurer, the Building Inspector and the DPW Superintendent. It was further suggested that the dumpster be moved to the east. The size is 7'x7'x7'. It was noted that the idea would have to be presented to the owner and to the Town of Pittsford. Mr. Bailey said it might save money for the tenants. A separate grease dumpster would be needed for the restaurants. Board members agreed that it is worth moving forward with the

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plan. It was noted that **St. Louis Church** is not compliant with the sign policy. Volunteers from the Landmark Society have completed the **post-war property inventory**. Mayor Corby will review it and will take the draft to the Landmark Society. Mr. Bailey reported that zoning approvals have been granted and APRB approvals have been conditionally granted for the structure at **10 Lincoln Avenue**. The next step is to relocate the structure. Mr. Bailey suggested that a pier or a larger, more permanent obstacle should be installed to discourage left turns onto Church Street from the **ESL parking lot**. Gas pump canopies at the **Newcomb** station will soon be moved from Schoen Place to the new gas station on North Main Street. Illegal A-frame signs have been a problem at Fidos, Schoen Place Auto and Embrasse Moi. Mayor Corby is meeting with the owners of Embrasse Moi.

SIGN POLICY CODE DRAFT

Mr. Bailey drafted an amendment to Chapter 168 Signs of the Village Code. Amendments include sections regarding banners and event signs. A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to hold a public hearing at the January 13, 2009 meeting to consider the adoption of a proposed local law to amend Chapter 168 of the Village Code.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

RESOLUTION #10 OF 2008 – DESIGNATION OF POLLING PLACE

A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to approve the following resolution:

RESOLUTION #10 OF 2008

WHEREAS, Election Law § 4-104 (1) states that for village elections conducted by the County Board of Elections, the Board of Trustees must submit a list of polling places to the Monroe County Board of Elections regarding the March 18, 2009 Village Election at least four months prior to the election, and

WHEREAS, the Board of Trustees meeting that was scheduled for November 12th was canceled due to the lack of a quorum and was not rescheduled until November 20, 2008, and

WHEREAS, in order to notify the Board of Elections in a timely fashion [at least four months prior to the election per Election Law § 4-104 (1)], the Village Clerk notified the Monroe County Board of Elections via a letter sent by US Mail on November 13, 2008, that the polling place for the March 18, 2008 Village Election will be in the John C. Osborn Meeting Room in the Village Hall at 21 North Main Street, Pittsford, NY,

NOW THEREFORE BE IT RESOLVED that the Village of Pittsford Board of Trustees hereby confirms that the designated polling place for the Village Election to be held on March 18, 2009 will be the John C. Osborn Meeting Room located at the Pittsford Village Hall, 21 North Main Street, Pittsford, NY

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

VILLAGE TAX SURRENDER

The Clerk noted that on an individual basis during the dates of 11/3-11/5/2008, each member of the Board of Trustees reviewed the list of village taxes that were unpaid as of October 31, 2008 and found the amount of unpaid tax, accumulated interest and total returned amount to be correct. The total amount of unpaid tax, including accumulated interest, was \$12,739.18. Each member of the Board of Trustees signed the Certificate of Village Surrender. On November 6, 2008, the Village Clerk submitted the original signed Certificate of Village Surrender to the Monroe County Treasury for collection of unpaid taxes.

DPW REPORT – JOHN CUFARI

Superintendent Cufari presented a written report. Some of the items that were discussed were the need for replacement garbage receptacles in the business district, holiday decorations, and the

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Schoen Place project. In addition, Mr. Cufari wondered when the Erie Canal Boat Company will be cleaning up the site and removing their equipment. The Clerk will check on the dates of the permit. The Board of Trustees approved of the Village DPW working for the Town of Pittsford on Saturday, 11/22.

SCHOEN PLACE CURB CUTS

Some Trustees felt that the curb cuts were not wide enough entering and exiting the Powers property from Schoen Place. Mayor Corby said all entrances are wider than Schoen Place itself. Mayor Corby said that when improvements are made on the Powers' property, the land will be leveled out so it won't be as difficult entering and exiting. Mayor Corby said there may be an access problem at the weigh station but it can be adjusted at a later date.

DRAFT ZONING

Mayor Corby reviewed a draft of the proposed R-5 zoning with Mark IV and received their comments. It included their comments. Mayor Corby will make more revisions and will present one more draft to the Board at the next meeting. Attorney Osborn said we should remove this zoning from the Overlay district. Once the R-5 district is in place, Mayor Corby will propose that the MR (Multiple Residence) section of the Code be removed.

SITE PLAN APPROVAL AMENDMENTS

Mayor Corby said he has asked the Building Inspector to draft legislation for site plan approval for new residential homes or those residences that will have significant changes.

LIQUOR LICENSE WAIVER

The Village Clerk received a request to waive the 30-day license renewal notification requirements under Section 109(2) and 64 (2-a) of the Alcohol Beverage Control Law for the Sam Patch and the Mary Jemison. Since there have been no incidents in all of the years that the Sam Patch has docked in the village, Mayor Corby said he was in favor of waiving the 30-day license renewal notification. A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to waive the 30-day license renewal notification requirements under Section 109(2) and 64 (2-a) of the Alcohol Beverage Control Law for the Sam Patch and the Mary Jemison.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made **by Mayor Corby, seconded by Trustee Cleary**, to enter executive session to discuss the employment history of a specific employee.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

WAGE REVISION

A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood** to increase the hourly wage of one Village employee by \$1.21 per hour from \$16.57 per hour to \$17.78 per hour.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

ERIE CANAL PARK AREA PROPOSAL

Mayor Corby received a memo from Supervisor Carpenter including a proposal for the development of the Veconi, McQuire, and Village DPW properties in the northwest quadrant.

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The proposal was submitted to the Supervisor from Behan Planning Associates. The memo stated that the Village cost would be \$14,550.

Trustees discussed the proposal. It was noted that this suggested expenditure has not been budgeted. The Village Board wants to be collaborative but is unable to commit at this time. The Board agreed that Village residents should have input regarding the development of village property.

COPIER LEASE RENEWAL QUOTES

The Village Clerk researched photo copiers to replace the machine that is currently in use in the office. The lease for that machine expires in December. Price quotes for a Toshiba, Xerox, and Cannon copier were obtained. All copiers had similar features. The lowest bid was submitted by Xerox Corporation. A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to approve a 48 month lease for a Xerox W5030H black and white copy machine to replace the machine currently in use in the Village office.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

MEMBER ITEMS

- Mayor Corby met with Michael Slade. Mr. Slade suggested ways to save money when the Village's contract with Time Warner is renewed. The renewal is scheduled for November of 2010.
- Trustee Sherwood reported that the newsletter has been completed.
- The Idea Works has exclusive rights for the use of the village logo. There will be a large, upfront cost to the Village if ordering logo clothing via the internet is offered through the Idea Works. Mayor Corby will design a new logo and other vendors will be researched.
- Trustee Sherwood said plans are progressing for Preservation Month. She will ask that funds be budgeted for this event in the 2009/10 fiscal year.
- The Village will pay for security for Candlelight Night. The Village will sponsor the wagons for \$350.00.
- The staff development meeting will be on December 12th.
- The Board received a request from the American Legion Post 899 to have their meeting room at the Village Hall and the downstairs kitchen painted. Mayor Corby will obtain quotes for the room.
- Board members reviewed the tentative 2009 meeting schedule. A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to approve the 2009 Board of Trustees meeting schedule as presented.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

MINUTES

October 14, 2008: A **motion** was made by **Mayor Corby, seconded by Trustee Cleary** to approve these minutes as written.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made by **Trustee Cleary, seconded by Trustee Sherwood**, to enter executive session to discuss the employment history of specific employees.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Sherwood, seconded by Trustee Cleary** to leave executive session and reenter the regular session of the meeting.

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Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

INCENTIVE AWARDS

A **motion** was made by **Mayor Corby**, seconded by **Trustee Sherwood** to authorize the payment of incentive awards as discussed.

Vote: Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 10:02 PM.

Anne Z. Hartsig, Recording Secretary