

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES  
December 9, 2008 – 7:00 PM**

**Present:**  
**Mayor** Robert C. Corby  
**Trustees** Mary Beth Cleary  
Tim Galli  
**Absent** Paula Sherwood  
Steve Maddox  
**Attorney** John C. Osborn  
**DPW Superintendent** John Cufari  
**Treasurer** Mary Marowski  
**Recording Secretary** Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

**TREASURER’S REPORT – MARY MAROWSKI**

The Village received a quote from RG&E to replace an existing pole near 7 Schoen Place. The quote was for \$3,452.14 and included transferring wires and equipment. A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to authorize RG&E to move the pole for a base cost of \$3,452.14 which includes the cost of equipment, labor and material with the notation that there may be additional cost to connect other utilities.

**Vote:** Corby - yes, Galli – yes, Cleary – yes. **Motion carried.**

Treasurer Marowski presented vouchers for approval. Vouchers listed on Abstract #10 were reviewed. A **motion** was made by **Mayor Corby, seconded by Trustee Cleary** to approve payment of vouchers listed in Abstract #10 and to charge them to the appropriate accounts.

**Vote:** Corby – yes, Galli – yes, Cleary – yes. **Motion carried.**

General Fund (#276-#294, #296-#309, #311-#314, #316-#321):	\$ 38,329.93
Sewer Fund (#315):	\$ 3.50
Canal Improvements – (#295, #310)	<u>\$ 4,909.14</u>
<b>Total vouchers for approval:</b>	<b>\$ 43,242.57</b>

The Village received a change order from Doug McCord regarding the Schoen Place project. The change order involves deleting 12 steel bollards and replacing them with a pressure treated wood retaining wall. A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to approve change order #3 for the Schoen Place Improvement Project as submitted.

**Vote:** Corby – yes, Sherwood – yes, Cleary – yes. **Motion carried.**

The Treasurer reported on other business including the status of the **bank accounts**. In addition, she explained that the Village will be responsible for presenting a **disability awareness program** regarding handicap parking spaces if funds under code “FC” are distributed to the Village. It was suggested that this training could be added to our annual sensitivity training program. Ms. Marowski informed the Board that the **104 Contractors** bill for work on Schoen Place will be higher than anticipated. It will be paid in January. She presented a copy of a letter from Karen Ferguson, the **Genesee Region Grants Officer for the NYS Office of Parks, Recreation and Historic Preservation**. The letter requested materials needed prior to distribution of funding. Ms. Marowski also updated the Board on the status of other **grants**.

Following discussion, the Village Board agreed to contribute to **Pittsford Youth Services Inc.** as they have in past years. A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to contribute the budgeted amount of money (\$700) to Pittsford Youth Services, Inc. for assistance provided to village youth in need.

**Vote:** Corby – yes, Galli – yes, Cleary – yes. **Motion carried.**

The Treasurer noted that the 2009/10 **budget process** will begin in January. She will develop a schedule of meeting dates and times considering the availability of the majority of members.

**DPW REPORT – JOHN CUFARI**

Mr. Cufari presented an **intermunicipal agreement for fleet services with Monroe County** that could help with the cost of vehicle repair and maintenance. Board members discussed the proposed agreement and the following resolutions were offered for approval, contingent upon the receipt of the final agreement from Monroe County with no major changes.

**Resolution 12 of 2008**

A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to authorize the Village of Pittsford to enter into an intermunicipal agreement and any amendments thereto, with the County

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of Monroe to utilize the Monroe County Fleet Services for mechanical, preventative maintenance, and body work to its fleet vehicles at a cost of \$55 per hour, plus parts, and further to authorize the Mayor of the Village of Pittsford to execute such an agreement.

**Vote:** Corby – yes, Galli – yes, Cleary – yes. **Motion carried.**

**Resolution 13 of 2008**

A **motion** was made by **Mayor Corby, seconded by Trustee Cleary**, to authorize the Village of Pittsford to enter into an intermunicipal agreement, and amendment thereto, with the City of Rochester, the County of Monroe, the other Towns and Villages within Monroe County, the Rochester Pure Waters District, the Irondequoit Bay South Central Pure Water District, the Northwest Quadrant Pure Waters District and the Gates-Chili-Ogden Sewer District for the mutual sharing of machinery, tools, and equipment, for a period commencing January 1, 2009 through December 31, 2033, with the mutual consent of the parties upon each annual renewal, and to further authorize the Mayor of the Village to execute such an agreement.

**Vote:** Corby – yes, Galli – yes, Cleary – yes. **Motion carried.**

Mr. Cufari said DPW members are planning to make **trash receptacles** to save costs. They will use an existing can for a pattern.

Mayor Corby noted that the village **holiday decorations** look great and that they looked especially great for Candlelight Night. He said Jim Edwards did an excellent job with the lights.

The pump station at **Wood Creek** is scheduled to be inspected in January. It is possible that the panel box will need replacing. The cost could be approximately \$20,000.

Board members discussed asking **engineer Scott Harter** to attend initial meetings of the Development Review Committee for large projects so that he will be aware of project details from the onset. Criteria for his services will need to be determined. Board meeting minutes will be sent to Mr. Harter as a way of keeping him up to date.

Mr. Cufari asked the Board and the Village Attorney to review a letter he wrote to **Youngblood Disposal** regarding a Village tree that was hit by one of their trucks on Eastview Terrace at the end of November. Members and Attorney Osborn agreed that Mr. Cufari should send the letter.

Mr. Cufari presented a list that includes occasions in which the **Town and Village collaborated** on DPW projects over the past year. The list also included collaboration opportunities with the school district and the Village of East Rochester.

Other items listed on Mr. Cufari's report were noted including reports on leaf pick-up, plowing and salting, status of new trucks, stop signs, Schoen Place project, asphalt prices and the Multi-Modal grant application.

**APPROVAL FOR PERMANENT ROOF – ALADDIN'S RESTAURANT**

John Crawford came to the Board of Trustees to seek approval for the installation of a permanent roof on his Schoen Place restaurant. APRB approval has been granted. Mayor Corby explained the reason that Mr. Crawford must seek approval from the Board of Trustees. In 1994, the Village entered into a contract with the New York State Canal Corporation for the use of the land between the blue line and the water. This gave the Village a municipal right of way. The precedent for this approval was initially set when the Aladdin's first built a deck. The issue is 1) to insure that what is approved is in conformance with the LWRP which was approved by the Department of State 2) to insure that it doesn't create a health, safety or other problem with the recreational uses that occur within the Schoen Place Waterfront Park and 3) to reserve the ability to monitor the situation so that future projects do not cause drainage problems or in some other way, create a hazard.

The Board discussed gutters, the satellite dish on the roof and lighting fixtures on the building. Mr. Crawford stated that his engineer is going to correct the step risers at the main entrance into the restaurant and will address the lighting of those steps. Following discussion, a **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to approve the request presented by John Crawford to erect a permanent roof as approved by the APRB to provide covering for the second level deck of Aladdin's Restaurant, facing the canal, on drawings presented and date stamped 12/9/08, noting that the proposed addition is in conformance with the Village's goal to enhance activity of all Schoen Place and that the project takes advantage of the waterfront location. The approval is granted with the following conditions:

1. The gutter/downspout system shall direct storm water underneath the towpath to the canal to prevent ponding or the creation of a hazard in the pedestrian areas adjacent to the canal.

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2. The current light fixture on the east gable of the restaurant shall be replaced with a fixture that complies with the village's lighting code and shall be downcast.
3. The owner shall investigate options for a less visible and less obtrusive satellite dish for the music system for the restaurant to replace the one currently located on the ridge of the main roof.

**Vote:** Corby – yes, Galli – yes, Cleary – yes. **Motion carried.**

**ELECTRIC RATES FOR 2009**

Trustee Galli presented a cost comparison of electrical rates for fixed, 100% variable, and 50% fixed/50% variable rates for nine months of 2007 and ten months of 2008. It was his recommendation that the Village continue with the 100% variable rate for 2009. Board members were in agreement.

**RESOLUTION 11 OF 2008 – 2007 CDBG GRANT**

The following resolution was discussed and voted upon.

**2007 COMMUNITY DEVELOPMENT BLOCK GRANT**

**WHEREAS**, the Village of Pittsford has received a copy of the standard contract agreement between Monroe County and the Village of Pittsford for the **2007 Schoen Place ADA Project** and,

**WHEREAS**, the "Project" has been funded in the amount of \$25,000.00 and the Village Board has agreed to pay the balance of the project and,

**WHEREAS**, the Village Board has reviewed and approved the contract,

**NOW THEREFORE BE IT RESOLVED** on a **motion** made by **Mayor Corby and seconded by Trustee Cleary**, that the Village of Pittsford accepts the CDBG grant and authorizes Mayor Corby to sign the contract.

**Vote:** Corby-yes Galli-yes, Cleary-yes. **Motion carried.**

**SIGN REQUEST – BARKER ROAD SCHOOL**

The Board received a request from a Barker Road Middle School music teacher to place advertisement signs in front of Pittsford Town Hall to promote their January production. A **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to approve the request from Barker Road Middle School teacher, Jody Debell, to place a temporary a-frame sign in front of the Town Hall with the following conditions:

1. The sign must be placed in line with the street lights to minimize conflict with pedestrians,
2. The sign must be placed in such a way as to reduce conflicts with the Village's winter snow removal process, including the sidewalk plow.
3. In accordance with the event sign policy, the sign may be placed no sooner than five days prior to the production and must be removed the day of the production.

**Vote:** Corby-yes Galli-yes, Cleary-yes. **Motion carried.**

**SIGN REQUEST – FIRST PRESBYTERIAN CHURCH**

The dates for two Church concerts have been changed. Therefore, the Church is requesting permission to change the dates for sign placement for those two concerts. The sign tracking sheet indicates that there would be no conflicts with other sign requests. Therefore, a **motion** was made by **Mayor Corby, seconded by Trustee Cleary**, to approve the change in dates for sign placement for the Presbyterian Church as follows: Signs for the January 18<sup>th</sup> concert may be installed on January 13<sup>th</sup> and signs for the March 27<sup>th</sup> concert may be installed on March 22<sup>nd</sup>. The location and the removal dates remain the same as the original request.

**Vote:** Corby-yes Galli-yes, Cleary-yes. **Motion carried.**

**MONOCO OIL PROPERTY UPDATE**

Mayor Corby reported that he met with a Mark IV representative regarding the development of the former Monoco Oil site on Monroe Avenue. Mark IV presented a new proposal that is closer in conformance to other village neighborhoods. Mayor Corby reviewed the changes that have taken place since the first drawings were presented. Board Members are in agreement that they envision the parcel as a residential area.

Mayor Corby said that the Village must determine a one-time installation fee and a per unit hook-up fee for the development of this property and future development of the northwest quadrant to make sure that village residents do not incur extra costs for the development. The Building Inspector will be asked to research and evaluate fees depending on the scale of the projects such as the need for a pump-out station, the need for more flushing and increased use of the siphon.

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**DRAFT ZONING CODE**

Mayor Corby plans to make new revisions to the proposed R-5 draft zoning code for the northwest quadrant within the next two weeks. A meeting will take place with a member of the PZBA, APRB, the Building Inspector, a Trustee and Mayor Corby to discuss proposed zoning. Attorney Osborn will review the SEQR requirements.

**BRIAN HART – BROWN AND BROWN INSURANCE**

Mr. Hart researched several options for employee health care and gave his recommendation for the 2009 health care policy for Village employees. A **motion** was made **by Mayor Corby, seconded by Trustee Cleary** to approve the recommendation of Brown and Brown to switch insurance plans for employees for the calendar year 2009 from EPO Option 6 to the Healthy Blue PPO 25/40 plan.

**Vote:** Corby-yes Galli-yes, Cleary-yes. **Motion carried.**

**MEMBER ITEMS**

**Newsletter:** Board members discussed the cost of having the first draft of the newsletter written. They concurred that the cost paid out produces an outline and a structure, which provides a basis for Mayor Corby's corrections and edits.

**Performance Appraisals:** Members determined that employee performance appraisals should be completed by Jan. 31, 2009. Assignments were established.

**ADJOURNMENT**

There being no further business, the meeting was adjourned at 9:40 PM.

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Anne Z. Hartsig, Recording Secretary