

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
February 24, 2009 – 7:00 PM

Present:
Trustees: Mary Beth Cleary
Tim Galli
Paula Sherwood
Steve Maddox
Absent: Mayor Corby
Treasurer: Mary Marowski
DPW Superintendent: John Cufari
Recording Secretary: Anne Hartsig

Deputy Mayor Galli called the meeting to order at 7:00 PM.

SIGN REQUESTS

The Village received a written request for a sign permit to place a banner on the library and to place two A-frame signs in the village to advertise the spring book sale. The request came from the Friends of the Pittsford Community Library. Members discussed the request and noted that there were no conflicts with dates and placement locations for the A-frame signs.

The First Presbyterian Church sent a written request to place 2 A-frame signs in the village to advertise an organ concert that will take place in May. One sign would be placed at the South Street and Route 96 intersection. The second would be placed on the south west corner of the Four Corners near the Pendleton Store. The sign and banner track sheet indicated that there were no conflicts with dates and placement locations.

A **motion** was made **by Trustee Galli, seconded by Trustee Sherwood**, to approve both requests as follows:

1. The library book sale banner may be installed above the main entrance of the library on April 17th and removed on May 4th, 2009.
2. Library book sale A-frame signs (2) may be placed on opposite corners of the Four Corners intersection on April 24th and removed on May 3rd, 2009.
3. A copy of the approval letter sent to Louise Vanni will also be sent to Neil Richards and Marjorie Shelly.
4. Signs for the Presbyterian Church organ concert are approved as requested.

Vote: Maddox– yes, Sherwood –yes, Galli - yes. **Motion carried.**

* **Trustee Cleary arrived at 7:15 PM***

TREASURER’S REPORT – MARY MAROWSKI

Treasurer Marowski presented vouchers for approval. Vouchers listed on Abstract #14 were discussed. \$378.00 was subtracted from voucher #444. A **motion** was made **by Trustee Sherwood, seconded by Trustee Maddox** to approve payment of vouchers listed in Abstract #14 as amended, and to charge them to the appropriate accounts, subject to review and approval of the vouchers by Trustee Galli.

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| General Fund (#429-#441, #443-#445, #447-#457,): | \$ 150,174.28 |
| Sewer Fund (#433, #440, #442): | \$ 132.15 |
| Canal Improvements – Greenway Grant (#446) | <u>\$ 750.00</u> |
| Total vouchers for approval: | \$ 151, 434.43 |

**Proceedings of a meeting of the Village of Pittsford Board of Trustees
February 24, 2009**

Vote: Maddox– yes, Sherwood –yes, Galli – yes, Cleary – yes. **Motion carried.**

NON MUNICIPAL USE PERMIT REQUEST

The Village Board received a request from Mr. Peter Carpenter for a non municipal use permit which would allow him to play his guitar in the area of the Erie Canal Park on Schoen Place for the 2009 season. Board members discussed our insurance agent's recommendation to have Mr. Carpenter provide a certificate of liability insurance naming the Village as additional insured. A **motion** was made **by Trustee Cleary, seconded by Trustee Galli** to approve this request with the following conditions:

1. Playing the guitar in this location must be a not-for-profit making venture to avoid contractual obligations with the NYS Canal Corporation.
2. The applicant will not be permitted play after 10 P.M.
3. The applicant will not play in any location that will obstruct the public way.
4. In conformance with the advice of the Village insurance agent, the applicant must submit a certificate of liability insurance naming the Village of Pittsford as additional insured. The certificate must reflect a \$1,000,000 single limit of liability for bodily injury and property damage, must be a current certificate, and must be on file in the Office of the Village Clerk prior to the first time the applicant plays the guitar in the requested location.
5. The applicant must request another non-municipal use permit in 2010 if he desires to play his guitar in that location during that season.

Vote: Maddox– yes, Sherwood –yes, Galli – yes, Cleary – yes. **Motion carried.**

AFTER HOURS TESTING

The Board discussed drug and/or alcohol testing for incidents that might occur on weekends or after normal business hours. The Village Clerk obtained a quote for an annual fee of \$500 from Strong Occupational Medicine for this service. She will conduct an email survey to determine what procedures are used by other villages in the County.

ANNUAL TRAINING

Members discussed scheduling for annual employee sensitivity training. The Clerk will contact EAP to arrange for the training session.

MEMBER ITEMS

- Trustee Sherwood reminded the Board that articles for the **newsletter** are due March 12th.
- Trustee Sherwood will meet with Joe Maxey from Historic Pittsford on March 5th to discuss contents of a press release for **Preservation Month**.

BUDGET DISCUSSION

The Treasurer led a budget discussion including the following:

- Traffic calming activities
- 2009-10 wish list
- DPW preliminary items
 - Options for replacing the 1994 John Deere tractor were discussed.
 - DPW Superintendent Cufari presented a list of streets and cost estimates for resurfacing them.
- Mortgage tax distribution
- Sales tax distribution
- General revenues

**Proceedings of a meeting of the Village of Pittsford Board of Trustees
February 24, 2009**

The Treasurer will schedule another budget meeting for the following week.

MINUTES

February 10, 2009: A **motion** was made **by Trustee Galli, seconded by Trustee Sherwood** to approve these minutes as submitted.

Vote: Maddox– yes, Sherwood –yes, Galli – yes, Cleary – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made **by Trustee Galli, seconded by Trustee Maddox** to enter executive session to discuss the employment history of a specific employee.

Vote: Maddox– yes, Sherwood –yes, Galli – yes, Cleary – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Trustee Sherwood, seconded by Trustee Cleary** to leave executive session and reenter the regular session of the meeting.

Vote: Maddox– yes, Sherwood –yes, Galli – yes, Cleary – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Deputy Mayor Galli adjourned the meeting at 9:20 PM.

Anne Z. Hartsig, Recording Secretary