

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
March 24, 2009 – 7:00 PM

Present:
Mayor: Robert Corby
Trustees: Mary Beth Cleary
Tim Galli
Paula Sherwood
Steve Maddox
Treasurer: Mary Marowski
Building Inspector: Skip Bailey
DPW Superintendent: John Cufari
Recording Secretary Anne Hartsig

Mayor Corby called the meeting to order at 7:05 PM.

PRESENTATION OF PROCLAMATION TO MARY BETH CLEARY

The Board of Trustees presented the following proclamation of appreciation to Mary Beth Cleary.

Proclamation of Appreciation
Presented to
Mary Beth Cleary

WHEREAS the Village of Pittsford wishes to thank Mary Beth Cleary for her service as a Village Trustee and,

WHEREAS during her tenure on the Board, she accepted the responsibilities of her position and was a valuable contributor to the tasks at hand for the Village's legislative board and,

WHEREAS Village Board members appreciate the thoughtful input put forth by Mary Beth Cleary, as well as her willingness to serve her community as a municipal official,

NOW THEREFORE BE IT RESOLVED that we, the members of the Village of Pittsford Board of Trustees, do hereby salute and call attention to Mary Beth Cleary, and in appreciation of her service to the Village, do call upon all residents of the Village of Pittsford to join us in this tribute and expression of gratitude on this 24th day of March, 2009.

The proclamation was signed by Mayor Corby, and Trustees Sherwood, Galli and Maddox.

SIGN ORDINANCE

Mayor Corby and Building Inspector Bailey reviewed the sign portion of the Village Code. They determined that revisions are required. Mr. Bailey will draft revised language regarding the definition of a sign to present for consideration.

TREASURER'S REPORT – MARY MAROWSKI

Ms. Marowski presented **vouchers for approval**. Vouchers listed on Abstract #16 were reviewed. She noted the addition of voucher #501 in the amount of \$77.34. A **motion** was made by **Trustee Galli, seconded by Trustee Cleary**, to approve payment of vouchers listed in

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Abstract #16, as presented, with the addition of voucher #501 for \$77.34, and to charge them to the appropriate accounts:

General Fund (#485-#501.):	\$ 11,030.34
Sewer Fund (#491):	\$ 21.99
Total vouchers for approval:	\$ 11,055.33

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

The Treasurer presented the **tentative budget**. Members discussed tentative budget revisions. A **motion** was made by **Mayor Corby, seconded by Trustee Maddox** to increase the property tax rate by 3%.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to increase sewer rent revenues to 10 %.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

A **motion** was made by **Trustee Galli, seconded by Trustee Cleary**, to accept the 2009-10 tentative budget as amended and to hold a public hearing on April 14, 2009 to adopt the tentative budget.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

PUBLIC HEARING – PROPOSED LOCAL LAW #5 OF 2009 – R-5 ZONING

Proof of the legal notice below having been published, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood**, to open the public hearing to consider the adoption of proposed local law #5, which local law would add an R-5 Zoning District to Chapter 210 of the Village Code.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**NOTICE OF PUBLIC HEARING
VILLAGE OF PITTSFORD**

“Please take notice that a public hearing will be held before the Village of Pittsford Board of Trustees, Tuesday, March 24, 2009 at 8:00 PM at the Pittsford Village Hall, 21 North Main Street, Pittsford, NY, to consider the adoption of Proposed Local Law #5 of 2009, which local law would add an R-5 Zoning District to Chapter 210 of the Code of the Village of Pittsford. A complete copy of the proposed local law is available for review Monday through Friday during the hours of 8:00 AM to 3:30 PM in the Village Office, 21 North Main Street, Pittsford, NY”.

Mayor Corby met with Roger Brown to discuss the current zoning draft and to gather input on site plan review standards and set back dimensions. Board members suggested the following changes:

- Page 3 #3 regarding noise and traffic: eliminate the words “evening” and “late night”
- Page 3 #6 a) and page 5 #2a) regarding arrangement of the dwellings: these sections should be consistent and both read that façades should be parallel to the street they front on.

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- Page 6 #5: Members decided that because the APRB will have jurisdiction, this section did not need to be more specific in terms of reflecting the character of adjacent historic buildings.
- Page 5 # A. 2) h) [3]: add a clause to require that sidewalks be required if there is future development.
- Page 5 #A. 2) h) [5]: leave elevated speed tables in the code to slow traffic down from Monroe Avenue.

Mayor Corby said he has received comments from the APRB and the PZBA. The comments concern streetscape, appropriate scale, density, and overall appearance. The PZBA is not in favor of any commercial development because it will detract from the village's central business district.

Attorney Frank Haggberg asked about lead agency designation for the SEQR process.

A **motion** was made by **Mayor Corby**, **seconded by Trustee Maddox** to declare the Board of Trustees as lead agency for the SEQR process regarding the adoption of the R-5 zoning district.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

The public hearing was left open and will continue on April 14, 2009.

DPW REPORT – JOHN CUFARI

Mr. Cufari submitted a written report and discussed a number of items on the report including:

- The swale around Bob Ford Field needs cleaning. An excavator would be required to do the job. The cost for rental of an excavator would be \$1,000 to \$2,000. This would be unbudgeted funds.
- To complete cleaning efforts around the highway garage, a dumpster and dozer are needed. Approximate cost to rent this equipment is \$2,000.
- The cost to replace a pump at Wood Creek and to rebuild two old pumps would be approximately \$15-20K. It was noted that one of the pumps was rebuilt within the last five to six years. The Treasurer will locate the voucher for that work to determine the extent of the work that took place.
- 104 Contractors is ready to begin work again on Schoen Place. Trustee Galli noted that the Village has not yet received all funding for this project. The Treasurer has a record of what has been paid out to 104 Contractors and what remains to be paid out.
- Mr. Cufari and Mayor Corby had a favorable meeting with DOT representatives regarding the removal of asphalt to plant trees and grass on East Jefferson Road. They also discussed implementing drainage improvements on Monroe Avenue at Washington Avenue.
- Street signs, such as stop signs, will be required to be reflective in the near future. Mr. Cufari located a vendor who will reface the existing signs. The cost will be less than buying new signs.
- A portable toilet has been ordered for the RG&E right of way.
- The Building Inspector was asked to inspect dumpsters on Schoen Place and Northfield Common for violations.
- The cost for a 48" walk-behind mower is \$3,400. \$3,800 has been budgeted.
- The DPW will pour new sidewalks this year rather than hiring a contractor.

BUILDING INSPECTOR'S REPORT – SKIP BAILEY

Mr. Bailey presented a written report and discussed the items listed on the report including

- Installation of a 6X6 post at ESL to prevent left turns onto Church St.

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- Status of Pittsford Farms Dairy project
- Status of the grain mill tower at Pittsford Flour Mill building
- Status of 10 Lincoln Avenue
- Status of renovations at 19 South Main Street
- Waste haulers have been notified to renew their permits.
- Scott Harter has completed the update of the Village Zoning Map.
- The new Newcomb gas station at 57 North Main will open this week.

Dumpsters: There was a discussion about the dumpster situation in the Burdett parking lot. Trustee Sherwood reported that she counted 11 dumpsters in the lot on March 24, 2009. Members discussed providing a compacting dumpster which would take the place of 6 dumpsters. The Village would have to collect money for the use of the dumpster. An electric line would have to be installed to the compactor location. A contract between the Village and each merchant using the compactor would be needed. To move forward with this idea, two actions must be taken. 1) Mayor Corby will call NYCOM to determine if providing a compacting dumpster and collecting money for its use is legal, 2) Trustee Sherwood and the Building Inspector will meet with the merchants and haulers to enlist their help in working together to solve the problem.

NON-MUNICIPAL USE PERMIT REQUEST – PITTSFORD CREW

Pittsford Crew requested a non-municipal use permit to hold the Pittsford Regatta on May 30-31, 2009. A **motion** was made by **Trustee Cleary, seconded by Trustee Galli** to approve the request made by Pittsford Crew for a non-municipal use permit for the 2009 Pittsford Regatta with the following conditions:

1. The applicant shall contact the Monroe County Sheriff's Department, the Pittsford Fire Department and the Pittsford Volunteer Ambulance prior to the event.
2. The applicant shall provide the Village with a Certificate of Insurance naming the Village of Pittsford as additional insured. The certificate must reflect a \$1,000,000 single limit of liability for bodily injury and property damage. This certificate must be current and on file in the Office of the Village Clerk prior to the event.
3. The applicant shall encourage participants and observers to park at the Pickle Factory and/or behind the commercial buildings on Schoen Place.
4. As a condition of approval, the applicant shall supply a 10 to 12 yard dumpster on the Village DPW property during the event.
5. As a condition of approval, Pittsford Crew agrees to paint or otherwise repair any damage, markings or graffiti that occurs in the village during the event as a result of their own team members or any other participatory team members.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

The Board agreed to contribute \$1000 for the rental of portable toilets, one of which shall be handicap accessible. As in the past, members will request Pittsford Crew to coordinate the location of the portable toilets and the location of the dumpster with Mr. Cufari.

SIGN REQUEST – SAINTS PLACE

The Village Board received a request from Saint's Place to place a total of five temporary event signs at various locations around the village to advertise their Annual Super Sale. The request was received on March 18, 2009. Board members reviewed the sign tracking sheet and noted a conflict with a previously approved sign request as it pertains to the Four Corners location. Per the Village's sign policy, permission is granted on a first come, first served basis. Per § 168-12 (2) (d) of the Village Code, event signs are limited to two. Therefore, a **motion** was made by

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Trustee Maddox, seconded by Mayor Corby to approve one sign to be placed on the southeast corner of South Main Street and Jefferson Road and one sign to be placed at the intersection of North Main Street and Washington Road. Signs may be placed on April 20th and removed on April 25th following the sale.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

MEMBER ITEMS

Trustee Sherwood updated the Board about **Preservation Month** activities and the status of the **spring newsletter**. There has been a request to establish a voluntary email address directory whereby residents could send their email address to the village. In turn, Village news, notifications and events could be shared with residents who have submitted an email address. Addresses that are sent into the village office for this purpose will not be shared. Trustee Sherwood said that notification of this service would be included in the spring newsletter.

Trustee Galli informed Board members that there is a **new Zone A Captain** from the Monroe County Sheriff's Office. His name is Captain William Sanborn. Captain Sanborn has met with Trustee Galli to discuss issues of importance within the village. Captain Sanborn said the Sheriff's Department will be enforcing the use of seat belts, and will be patrolling for speed violators using radar. The Sheriff's Office plans to be visible in the village and will focus on pedestrian safety.

MINUTES

March 10, 2009: A **motion** was made by **Trustee Galli, seconded by Mayor Corby** to approve these minutes as amended.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Maddox** to enter executive session to discuss the employment history of a specific employee.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Sherwood, seconded by Mayor Corby**, to leave executive session and reenter the regular session of the meeting.

VOTE: Maddox – yes, Cleary – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 10:10 P.M.

Anne Z. Hartsig, Recording Secretary