

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**April 28, 2009 – 6:15 PM**

**Present:**  
**Mayor:** Robert Corby  
**Trustees:** Trip Pierson  
Tim Galli  
Paula Sherwood  
Steve Maddox  
**Treasurer:** Mary Marowski  
**DPW Superintendent:** John Cufari  
**Building Inspector:** Skip Bailey  
**Recording Secretary:** Anne Hartsig

Mayor Corby called the meeting to order at 6:25 PM.

**TREASURER’S REPORT – MARY MAROWSKI**

Ms. Marowski presented **vouchers for approval**. Vouchers listed on Abstract #18 were reviewed. The Treasurer reported to the Board that three bills were prepaid as follows: Northcoast Technology in the amount of \$378.00, Pittsford Post Office in the amount of \$351.87 and the Landmark Society in the amount of \$40.00. The prepaid total amount is \$769.87. A **motion** was made **by Trustee Galli, seconded by Trustee Maddox**, to approve payment of vouchers listed in Abstract #18, and to charge them to the appropriate accounts and to confirm the three prepaid bills as reported.

General Fund (#538-#545, #547-#568):	\$ 18,369.23
<u>Sewer Fund (#546):</u>	<u>\$ 3.50</u>
<b>Total vouchers for approval:</b>	<b>\$ 18,372.73</b>

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

The Village Clerk presented a written request for permission to attend the PERMA Annual Meeting and training session to be held May 21 & 22. A **motion** was made **by Trustee Maddox, seconded by Mayor Corby** to approve the request.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

The Treasurer reported that a letter has been received from County Executive Maggie Brooks. The letter stated that the Village has been placed on a list of Community Development Block Grant recipients for 2009. The amount of the intended award is \$30,000. Trustee Maddox will send a note of thanks to the County Executive and invite her to the ribbon cutting ceremony that will take place in June.

The Treasurer received a request for payment of a CDL license renewal. After reviewing a motion that was made and approved at the August 10, 2004 meeting for the same request, a **motion** was made **by Mayor Corby, seconded by Trustee Galli** to reimburse DPW employees for the CDL portion of a license renewal with the following condition:

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1. If the employee separates from employment with the Village within two years of renewing the license, the employee will be required to repay the Village for the cost of their CDL license renewal.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

The Village Clerk was instructed to include an amendment to the employee handbook to reflect the above motion.

\$856.00 to pay IIT FLYGT to inspect the Woodcreek pump station was approved for inclusion in the budget.

**ADOPTION OF THE 2009/10 FISCAL YEAR BUDGET**

A **motion** was made by **Trustee Galli, seconded by Trustee Sherwood**, to approve the adoption of the 2009/10 fiscal year budget, including both the General Fund and the Sewer Fund, noting that the budget includes a 2.231 tax rate increase and an increase in sewer rents of 10%.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Trustee Sherwood thanked both the Treasurer and Trustee Galli for their efforts during this year's budget process.

**SOUTH MAIN STREET BUSINESS DISTRICT – JAMES CRONIN**

Mr. Cronin, co-owner of the Pittsford Pendleton Shop, presented a four-page document and addressed the Board regarding business and parking concerns in the central business district. Mr. Cronin spoke about causes for the current decline in favorable retail conditions including situations that add to parking problems in the village, goals of the 2002 Comprehensive Plan that have not been reached, and challenges in working with the DOT. He also included a list of suggestions to ensure that the central business district will remain vibrant. This document will be on file in the office of the Village Clerk.

Mayor Corby thanked Mr. Cronin for his comments. He noted that Village Officials meet with DOT representatives regularly to try to implement traffic calming goals. He also noted that a traditional business district requires investment and management. He said that the challenge is to come up with funding to implement problem solving provisions.

**GIS PRESENTATION – PAUL SCHENKEL AND MICHELLE DEBYAH**

Mr. Schenkel introduced Michelle Debyah, the GIS coordinator for the Town of Pittsford. He explained that there is renewed strategy and effort to implement a GIS collaborative with the Village, Fire Department and school. He presented the proposed collaborative budget and stated that the town, the steward of this community effort, will support the Village to meet our GIS needs.

Mr. Schenkel discussed the many opportunities that GIS provides and listed several possible applications for this system. He presented a variety of maps and charts that as examples of the benefits that GIS can provide.

Mayor Corby explained that the Village had just adopted its budget for the next fiscal year. Funding for a GIS collaborative was not included. He suggested connecting again prior to the

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next budget year. Regardless, Mr. Schenkel said he would send a contract. Following review by the Trustees, he said he would be willing to have another discussion about funding for this collaborative.

Trustee Maddox asked the Building Inspector and the DPW Superintendent to each work with Mr. Schenkel or Ms. Debyah on one project using GIS. He asked that each present their project to the Board of Trustees in January so that the Board can see actual uses of GIS that benefit the Village. The Board thanked Mr. Schenkel and Ms. Debyah for their presentation.

**ZONING MAP**

A **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to hold a public hearing to consider the adoption of a new and amended official zoning map for the Village of Pittsford.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

The Village Clerk will send public hearing notification letters to property owners whose property falls within 300 feet of the proposed R-5 Zoning district.

**BUILDING INSPECTOR'S REPORT – SKIP BAILEY**

Mr. Bailey reported on the status of construction projects at the Pittsford Farms Dairy, the Flour Mill Tower, Breathe Yoga, and the residential renovation at 23 Boughton Avenue. He discussed a property maintenance issue at 76 South Main Street.

**CONTINUED PUBLIC HEARING – R-5 ZONING**

Board members considered a revised draft (4/27/09 draft) for the implementation of the R-5 zoning district. Density and materials were among discussion items. Members listed other suggestions for changes to the draft. Mayor Corby clarified that this district will replace the current M-1 district. Trustee Galli suggested that the new zoning call out the need for appropriate permitting from the NYS Canal Corporation. The public hearing was left open and will be continued on May 12<sup>th</sup> when there will also be a public hearing to consider the adoption of the new zoning map.

**PUBLIC HEARING – AMEND §210-83 PLANNING BOARD SITE PLAN REVIEW AND APPROVAL**

Proof of the legal notice below having been published, a **motion** was made by **Mayor Corby, seconded by Trustee Maddox**, to open the public hearing.

**NOTICE OF PUBLIC HEARING  
VILLAGE OF PITTSFORD**

*Please take notice that a public hearing will be held before the Village of Pittsford Board of Trustees, Tuesday, April 28, 2009 at 8:00 PM at the Pittsford Village Hall, 21 North Main Street, Pittsford, NY, to consider the adoption of Proposed Local Law #8 of 2009, which local law would amend § 210-83. Planning Board authorized to review. of the Code of the Village of Pittsford. A complete copy of the proposed local law is available for review Monday through Friday during the hours of 8:00 AM to 3:30 PM in the Village Office, 21 North Main Street, Pittsford, NY.*

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Board members discussed the proposed law as written and added further actions that will be subject to review and approval of the Planning Board. Those actions were the location of utility

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poles for overhead utility lines and the addition of a patio, deck, porch, roof overhang, or outside seating area to a commercial property.

There being no one further wishing to speak for or against the adoption of this local law, a **motion** was made by **Trustee Maddox, seconded by Mayor Corby**, to close the public hearing. **VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

A **motion** was made by **Trustee Maddox, seconded by Trustee Pierson** to approve the adoption of this local law, now identified as Local Law #7 of 2009, as amended. **VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**PUBLIC HEARING – AMEND SECTIONS OF § 168-SIGNS**

Proof of the legal notice below having been published, a **motion** was made by **Mayor Corby, seconded by Trustee Maddox**, to open the public hearing.

**NOTICE OF PUBLIC HEARING  
VILLAGE OF PITTSFORD**

*Please take notice that a public hearing will be held before the Village of Pittsford Board of Trustees, Tuesday, April 28, 2009 at 8:00 PM at the Pittsford Village Hall, 21 North Main Street, Pittsford, NY, to consider the adoption of Proposed Local Law #9 of 2009, which local law would amend Chapter 168 SIGNS, §168-3. Definitions. of the Code of the Village of Pittsford. A complete copy of the proposed local law is available for review Monday through Friday during the hours of 8:00 AM to 3:30 PM in the Village Office, 21 North Main Street, Pittsford, NY.*

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Board members reviewed the draft of amendments and additions to Chapter 168. There being no one further wishing to speak for or against the adoption of this local law, a **motion** was made by **Trustee Maddox, seconded by Trustee Galli**, to close the public hearing. **VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

A **motion** was made by **Mayor Corby, seconded by Trustee Pierson** to approve the adoption of this local law, now identified as Local Law #8 of 2009, as presented. **VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**DPW REPORT – JOHN CUFARI**

Mr. Cufari reported on Schoen Place construction, Woodcreek pump station inspection, truck repairs, collaborative work with the Pittsford Sewer District, tree planting, and the unfortunate application of chemicals to a daffodil bed. Mr. Cufari presented a sample of a reflective street sign. The cost of flat lettering vs. raised lettering was discussed.

The challenges with moving the Howitzer Cannon from the Pioneer Cemetary to North Main Street were discussed. Mr. Cufari said the cannon needs to be sandblasted, it needs new wheels and it will need to be repainted. Since the cannon is owned by American Legion Post 899, Trustee Maddox will contact American Legion member Bill Rahn to discuss the process for moving the cannon and how the repairs will be paid for.

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Mr. Cufari was complimented on the way the Village looks. Street sweeping is on going.

**EVENT SIGN REQUESTS**

The Pittsford Garden Club has requested signs to advertise their 3<sup>rd</sup> Annual plant sale on May 30, 2009. The requests was for one sign to be placed at the Four Corners by the clock, one sign to be placed at the entrance to the Town Parking lot by Copper Beach Park and one sign to be placed at the entrance to the Town Parking lot on North Main Street. Signs would be installed on May 25<sup>th</sup> and removed on May 30<sup>th</sup> at the end of the sale. A **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to approve this sign request.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Town of Pittsford Animal Control Officer Allen Reitz requested signs to advertise the free rabies clinic that will be held on May 7<sup>th</sup>. His request was for two signs at the Four Corners to be placed immediately, and one sign to be placed immediately at the intersection of South Street and Jefferson Road. Members noted a conflict with signs at the Four Corner advertising the Pittsford Library book sale. In keeping with the “first come-first served” policy, a **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood** to approve 2 signs to be placed at the Four Corners on May 4<sup>th</sup> after the library signs are removed, and one sign to be placed at the South Street/Jefferson Road intersection on May 2<sup>nd</sup>.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**NORTHFIELD COMMON LETTER OF REQUEST**

Jefrey Mason sent a letter dated and received April 20, 2009, to the Board of Trustees to request that dumpsters belonging to Northfield Common tenants be allowed to be placed on the Village leased RG&E right of way. The letter said if the request is granted, the dumpsters will be enclosed per the Village regulations. A **motion** was made **by Mayor Corby, seconded by Trustee Maddox** to approve the request for a temporary special use permit for an annual fee of \$1.00, to allow Northfield Common dumpsters to be placed on the RG&E right of way in a location to be determined by Mayor Corby and the Superintendent of Public Works with the following conditions:

1. The dumpsters must be enclosed and lids must be secured to prevent the spill and/or blowing of debris onto adjacent properties and to minimize the attraction of vermin.
2. The Code Enforcement Officer will be given the name of a contact person who is responsible for maintenance both inside and outside the enclosures.
3. The area must be kept clean at all times both inside the enclosures as well as outside the enclosures.
4. The permit will be reviewed annually.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**DISCUSSION §164 – SEWERS, SANITARY**

Mayor Corby reported that the Monroe County Health Department does not have a log of any inspections of septic systems having taken place on systems that are allegedly located at 34 and 34 ½ State Street. Mayor Corby will discuss the compliance steps, legal responsibilities to ensure the health and safety of residents, and the time frame options for connecting these properties to the Village sewer system with the Village Attorney.

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Upon further discussion, a **motion** was made by **Mayor Corby, seconded by Trustee Galli** to hold a public hearing on May 12<sup>th</sup> to consider removing § 164 – 23 A. (3) (a.) and (b.) from the code of the Village of Pittsford.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**EXECUTIVE SESSION**

A **motion** was made by **Mayor Corby, seconded by Trustee Maddox** to enter executive session to discuss the employment history of a specific employee.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to leave executive session and reenter the regular session of the meeting.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**MINUTES**

**April 14, 2009:** A **motion** was made by **Trustee Galli, seconded by Mayor Corby** to approve these minutes as written.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

**ADJOURNMENT**

There being no further business, a **motion** was made by **Mayor Corby, seconded by Trustee Maddox** to adjourn the meeting at 10:55 PM.

**VOTE:** Maddox – yes, Pierson – yes, Corby – yes, Sherwood – yes, Galli – yes. **Motion carried.**

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Anne Z. Hartsig, Recording Secretary