

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
October 13, 2009 – 7:00 PM**

Present:

Mayor	Robert Corby Tim Galli Trip Pierson Paula Sherwood Steve Maddox
Attorney:	John C. Osborn
Treasurer	Mary Marowski
DPW Superintendent	John Cufari
Recording Secretary:	Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

TREASURER’S REPORT – MARY MAROWSKI

Treasurer Marowski presented vouchers listed on Abstract #6 for approval. A **motion** was made **by Trustee Galli, seconded by Mayor Corby**, to approve payment of vouchers listed in Abstract #6, in the amount listed below and to charge them to the appropriate accounts.

General Fund (#173-#203, #206-#210,):	\$ 19,704.60
Sewer Fund (#201, #204):	\$ 994.04
Total vouchers for approval:	\$ 20,698.64

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Other Business

Section 11.2 of the Union contract regarding reimbursement for uniforms was discussed. For clarification purposes, this section may be discussed further, when a new contract is negotiated.

Action Security submitted a quote to make repairs to the installation of wiring in the downstairs bathrooms. A problem with these wires caused a malfunction in the fire alarm system. The cost of the repairs is \$106.50. Board members approved the expenditure.

Beth Knickerbocker, the Town’s webmaster, asked for permission to have a direct link from the Town’s website to the Village Parking Map. Board members agreed that this would be beneficial. The Parking Monitor will be asked to review the map for accuracy.

The Board was asked to review the new website that is being developed. Comments should be directed to the Treasurer who will forward them to the webmaster.

Equipment that was taken to auction netted \$8,302.50.

Board members considered a quote from the insurance company to purchase insurance to cover damage or loss of village-owned light poles. A **motion** was made **by Trustee Maddox, seconded by Mayor Corby**, to insure 71 village-owned poles at a total cost of \$1,800, for a period of one year, with the condition that the subject is reviewed again prior to renewal for 2010/2011.

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VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

The Treasurer asked for permission to cover the cost of Mayor Corby’s attendance at a NYCOM Executive Committee meeting to be held in Albany on Sunday, November 8th. In addition, he would attend the 2010 Legislative Priorities meeting to be held on Monday, November 9th. Attendance at these events would require one overnight stay. The conference was discussed. No decision was made.

BS TROOP 167 – SCOUTMASTER RINK MOFFETT

Troop 167 is responsible for putting flags up in the village on holidays. Mr. Moffett explained that it is often difficult to find enough available scouts on holidays to put the flags up. He asked the Board to consider purchasing brackets that would be installed on light poles so that flags could be left up for an entire weekend.

Board members had some concerns including potential damage to the poles from the brackets, conflicts with other hardware that is installed on the poles, liability and safety of the scouts who would be using ladders to place the flags into the new brackets, the cost of the hardware, the large size of our current flags, the need to replace them with smaller flags, the wind factor, and the necessity for a DOT permit. Trustee Maddox and DPW Superintendent will investigate information about flag brackets.

EVENT SIGN REQUESTS

BS Troop 341: A motion was made by Mayor Corby, seconded by Trustee Maddox, to approve the troop’s request for signs to advertise their holiday tree sale as follows:

One sign on the NE corner of the Four Corners on State Street and one sign on the NW corner of the Sutherland Street and Jefferson Road intersection on Jefferson Road. The signs may be installed on November 17th and shall be removed no later than December 23rd.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

BS Troop 129: A motion was made by Mayor Corby, seconded by Trustee Maddox, to approve the troop’s request for signs to advertise their holiday tree sale as follows:

One sign on the SW corner of the Four Corners near the Pendleton Shop and one sign on the NW corner of the South Main Street and Jefferson Road intersection on Jefferson Road. The signs may be installed on November 27th and shall be removed no later than December 23rd.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Friends of Pittsford Library: A motion was made by Mayor Corby, seconded by Trustee Maddox, to approve the request for a banner to be installed across the front entrance of the library to advertise the library’s semi-annual book sale. The banner may be installed on October 16th and must be removed on October 23rd.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

A motion was made by Mayor Corby, seconded by Trustee Maddox, to approve a request for signs to advertise the semi-annual book sale as follows:

One sign may be installed on the NE corner of the Four Corners on October 16th and removed on October 23rd and one sign may be installed on the SW corner of the Four Corners on October 16th and removed on October 23rd.

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VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

First Presbyterian Church: A **motion** was made by **Trustee Maddox, seconded by Trustee Pierson**, to approve a request for signs to advertise the 2009 Shopping Nite Fundraiser as follows:

One sign may be placed on the SW corner of the Four Corners near the Pendleton Shop and one sign may be placed at the intersection of Route 96 and South Street. Signs may be placed on November 8th and removed on November 13th at the conclusion of the event.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

United Church of Pittsford: A **motion** was made by **Trustee Sherwood, seconded by Mayor Corby**, to approve a request for signs to advertise the Old Fashioned Church Supper to be held on 10/24/09 as follows:

One sign may be placed at South Main Street and Jefferson Road and one sign may be placed at State Street at Northfield Common. Signs may be placed on October 19th and be removed on October 24th at the end of the supper.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Pittsford Rotary: A **motion** was made by **Mayor Corby, seconded by Trustee Pierson**, to approve a request for signs to advertise an Election Night Pasta Supper to be held on 11/3/09 as follows:

One sign may be placed on the west side of North Main Street near the Bank of America and one sign may be placed on the east side of South Main Street near the Phoenix Building.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

CONTINUATION OF PUBLIC HEARING – 5 SOUTH MAIN STREET – BEN & JERRY’S

Mr. Crilly, owner of Ben and Jerry’s, told the Board that he has made arrangements to eliminate his dumpster in the Burdett lot and to use totes which he will share with and keep in the enclosure at Sutherland Service, 9 Monroe Avenue. He suggested that the Village send a letter to Main Street merchants to remind them not to use the Village trash receptacles for their refuse. He said he frequently notices that the receptacle in front of his store is filled with refuse from merchants. Skip Bailey will be asked to send a reminder letter to Main Street merchants.

There being no one further wishing to comment on this application, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood**, to close the public hearing.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried**

A **motion** was made by **Trustee Galli, seconded by Trustee Pierson**, to approve modifications to a special permit first issued on December 13, 2005, and reissued on January 24, 2006, to Ben and Jerry’s Ice Cream located at 5 South Main Street to include:

- the removal of the condition that refuse will be stored inside and disposed of daily,
- the addition of the condition that the business will use refuse totes that will be stored in an enclosure at 9 Monroe Avenue,
- the condition that the area surrounding the totes within the enclosure and the area surrounding the enclosure itself will be kept clean and free of trash and debris,

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- the fact that the modified permit will be issued to the sole owner, James Crilly.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

DPW REPORT – JOHN CUFARI

- Superintendent Cufari reported that the dumpsters in the Burdett lot are being maintained in satisfactory condition.
- Since the Village netted over \$8,000 from the equipment auction, Mr. Cufari suggested that the money could be used to help pay for the new tractor that has been ordered.
- The traffic calming project on East Jefferson Road could begin in about 2 weeks.
- There was a discussion about insurance coverage on equipment that is older than ten years. Full replacement cost is paid out when equipment between 0-10 years old is damaged or destroyed. After 10 years, significantly less money is paid out. For this reason, some municipalities replace all equipment before it is older than ten years.
- Candlelight Night and holiday decorations were discussed. Due to budget constraints, wreaths will be installed only in the central business district. Last year two crew members were on hand for Candlelight Night to assist. No decision was made about DPW help for this year's event.
- There are many unplanned expenses to consider including capping the light pole at the Four Corners, and purchasing top soil, seed, and trees for Village property in front of 21 Schoen Place. Also included is the East Jefferson Road project. Trustees Galli and Maddox will meet with the Treasurer to discuss these unplanned expenses.

MEMBER ITEMS

Fall Newsletter: Members discussed the possibility of eliminating the Fall, 2009 newsletter for budget reasons. Instead, it was decided that the number of pages would be reduced to four. Subject matter for articles and a proposed mailing date were discussed. Trustee Sherwood will send out a list of responsibilities.

Rand Place Walkabout: The Rand Place Walkabout will be held on Saturday, October 17th. Residents were notified by letter. The meeting has been posted and the Clerk will send a notice to the BP Post and the D&C newspapers.

Washington Avenue School Bus Concern: A resident voiced concerns about the congestion on the street when school buses have to move out of the proper lane to go around parked cars. It was suggested that some parking places on the street near intersections should be eliminated. Members discussed the issue and determined that conditions are the same on most village streets when buses are running. Eliminating parking spaces wouldn't be practical. Driver courtesy and patience is necessary.

Sign Code Review: Members discussed the Village's jurisdiction over town, school and fire department signs. If a sign reflects the mission of the school or fire department, it is not subject to Village zoning. Town signs are subject to Village Zoning, per the Village Attorney. Float/trailer signs should be addressed as part of a non-municipal use permit request for a specific event.

Grants: Mayor Corby said he will be pursuing funding to match the Division of Coastal Resources grant that the Village received to complete improvements on Schoen Place.

Escrow request letter: The Clerk will write a second letter of request to Pittsford Canalside Properties LLC for escrow funds to cover the Village's costs for necessary professional services during the development process of 75 Monroe Avenue.

Annexation survey map: A motion was made by Mayor Corby, seconded by Trustee Pierson, to approve the expenditure of \$2066.00 to Costich Engineering to prepare an

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annexation map, and monumentation, for the Monroe Avenue property that was annexed in the spring of 2008.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Employee Health Care Contributions for 2010: Trustee Galli asked other Board members about their interest in increasing the employee contribution for health care coverage in 2010. A discussion ensued. Options were discussed such as the use of a two-tiered system based on date of hire. Trustee Galli will contact Brian Hart of Brown and Brown to obtain information on the norm.

Traffic Study Review: The Village received additional traffic information from Pittsford Canalside Properties regarding the project at 75 Monroe Avenue. The Village will need to have the information reviewed by a traffic engineer to obtain recommendations. A **motion** was made **by Mayor Corby, seconded by Trustee Galli**, to procure the services of Stephen Ferranti and SRF Associates to provide traffic consulting services, with the condition that the Village receives an escrow check from Pittsford Canalside Properties LLC in the amount of \$10,000, prior to retaining SRF Associates.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Mayor Corby will call Mr. Ferranti to discuss his services and to explain this condition of approval.

EBS-RMSCO Service Agreement for 2010: The service agreement for the employee flexible spending benefit was reviewed by Attorney Osborn. He approved Mayor Corby's signature on the contract and recommended that a copy be given to the Village's insurance agent.

EXECUTIVE SESSION

A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to enter executive session to discuss the employment history of a specific employee.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to leave executive session and reenter the regular session of the meeting.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

MINUTES

September 8, 2009: A **motion** was made **by Trustee Sherwood, seconded by Trustee Pierson**, to approve these minutes.

Vote: Corby – yes, Galli – yes, Pierson – yes, Sherwood – yes, Maddox – abstain. **Motion carried.**

September 15, 2009: A **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood**, to approve these minutes as amended.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

September 24, 2009: A **motion** was made **by Trustee Pierson, seconded by Mayor Corby**, to approve these minutes.

VOTE: Corby – yes, Sherwood - abstain, Galli – abstain, Pierson – yes, Maddox – yes. **Motion carried.**

October 8, 2009: A **motion** was made **by Trustee Galli, seconded by Trustee Pierson**, to approve these minutes.

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VOTE: Corby – abstain, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 9:50 PM.

Anne Z. Hartsig, Recording Secretary