

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
November 10, 2009 – 7:00 PM

Present:

Trustee Tim Galli
Trustee Trip Pierson
Trustee Paula Sherwood
Trustee Steve Maddox

Absent

Mayor Robert Corby

Village Attorney

John C. Osborn

DPW Superintendent

John Cufari

Recording Secretary:

Anne Hartsig

Trustee Galli called the meeting to order at 7:00 PM.

DOLCE CUPCAKERY – INFORMATION ONLY

Kristi Dellaria presented her business plan for a gourmet cupcake bakery that she plans to open in Northfield Common. The business will be primarily take-out. There will be one full time employee and one part time employee and the owner will be on the premises during business hours. Up to fifteen seats are being requested. Children's tea parties and small birthday parties may be held on Sundays when most of the other Northfield Common shops are closed and ample parking will be available.

Members asked about plans for dumpsters. Ms. Dellaria stated that the owner is considering the installation of a compaction system. In the meantime, she has an agreement to use community dumpsters behind the buildings. Members asked her to bring a written statement from the Northfield Common owner regarding her arrangements for trash disposal to the public hearing for this application.

Ms. Dellaria will attend the PZBA meeting on November 23rd to present her plan so that comments can be submitted to the Board of Trustees. Ms. Dellaria had hoped to be open for business on Candlelight Night. In order to allow time for notification and publication and to hear the official application prior to Candlelight Night, Board members will hold a special public hearing meeting. A **motion** was made **by Trustee Galli, seconded by Trustee Pierson**, to hold a public hearing on November 30, 2009 at 8 AM to consider the special permit application for Dolce Cupcakery, a carry-out restaurant, which will operate as a gourmet cupcake bakery, to be located at 50 State Street in Northfield Common.

VOTE: Galli – yes, Sherwood – yes, Maddox – yes, Pierson – yes. **Motion carried.**

SIGN and NON-MUNICIPAL USE PERMIT REQUESTS

Annual Menorah Lighting: The Village received a request for a non-municipal use permit to hold an annual menorah lighting near the Phoenix Building on December 12th. A **motion** was made **by Trustee Sherwood, seconded by Trustee Maddox**, to approve a non-municipal use permit for the Second Annual Menorah Lighting to be held on December 12, 2009 in front of the Phoenix Building with the following conditions:

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1. Prior to December 12th, the applicant must contact the Monroe County Sheriff's Department, the Pittsford Fire Department and the Pittsford Volunteer Ambulance to notify them that the event will be taking place.
2. As is required for all non-municipal use events, the applicant must provide a current Certificate of Insurance naming the **Village of Pittsford** as additional insured showing \$1,000,000 single limit of liability for bodily injury and property damage which may result from this event. This certificate must be filed in the Village Office prior to December 12th, 2009.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**

A request was also submitted for temporary signage to advertise this event. Following the review of the record of previously approved signs and their approved locations, a **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood**, to allow one sign to be placed on the southeast corner of the intersection of Jefferson Road and South Main Street and one sign to be placed on the northeast side of the library entrance across from South Street. Signs may be installed on December 5th and removed on December 12th at the conclusion of the event.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**

Pittsford United Nursery School: The Board received a request for temporary signage from the Pittsford United Nursery School to advertise a Gift Market that will be held on November 14th. Following a review of previously approved signs and their approved locations, a **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood**, to approve one sign to be placed at the intersection of South Main Street and Jefferson Road on November 12th and to be removed on November 14th at the conclusion of the event.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**

DPW REPORT – John Cufari

Mr. Cufari reported that the East Jefferson Road project has been postponed. Weather factors as well as safety concerns due to sun glare at this time of year are the reasons for the delay. When topsoil is available in the spring, the department is planning to move forward with this project.

There was a horse/vehicle collision on North Main Street. A horse belonging to the Monroe County Sheriff's Department was frightened by a motorized leaf collecting machine. The horse hit a passing vehicle. The horse was injured and the vehicle was damaged.

There has been no word on the sidewalk plow order.

SIGN CODE DISCUSSION

Members discussed signs that are displayed on trucks and whether or not the Village has jurisdiction over these signs. Specifically, a large truck was parked on Main Street prior to the November election. The sign was illuminated with LED lights and contained a political advertisement. Another point members discussed was whether the illuminated

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political sign on the truck would be considered similar to magnetic signs that are attached to vehicles to advertise various businesses. Attorney Osborn will look into this and will discuss it with the Code Enforcement Officer.

RAND PLACE WALKABOUT FOLLOW-UP

Trustee Galli presented an update based on the Board's discussion on October 27th concerning issues, proposals, and Board actions regarding Rand Place. Members determined that parked school buses and vehicle speed are the problems in need of attention. Potential solutions were discussed including the use of a chicane and planting trees. Trustee Galli informed the Board that he will be attending a two-day workshop sponsored by the NYSDOT on developing a pedestrian safety action plan. The workshop will be held on 11/19 and 11/20. He will share information with the Trustees following the workshop.

It was decided that Trustee Sherwood and Mayor Corby will set up a meeting with representatives from St. Louis Church and School to share information from the walkabout, discuss issues including the lack of a fence to screen the parking lot, school buses, specific parking lot issues, and the concerns of the Rand Place neighbors.

DIVISION OF COASTAL RESOURCES GRANT

The Clerk will include this on the next meeting agenda.

MEMBER ITEMS

- Trustee Galli summarized a meeting with Gary Wilkins, the Village's insurance agent. The meeting was in regards to the policy for November 2009 to November 2010.
- Board members agreed to delay the fall 2009 newsletter. They will consider a redesign and distribution in January or February of 2010.
- **Candlelight Night:** Attorney Osborn approved the contract with the Intercept Security with the same revision as the prior year. A certificate of liability insurance from Intercept naming the Village as additional insured will be required. Trustee Sherwood reported on the CLN organizational meeting she attended. She confirmed that there will be three tree lightings and that Mayor Corby is requested to be at all three. A **motion** was made **by Trustee Sherwood, seconded by Trustee Maddox**, to authorize the Treasurer to write a check for \$350 to the Pittsford Chamber of Commerce to assist with the cost for the wagons on Candlelight Night.
Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**
- The batteries for the back-up protectors for the Clerk's and the Record Clerk's computer have passed their useful life. New batteries are no longer available for these particular models. In order to shield the equipment from damage caused from surges, a **motion** was made **by Trustee Maddox, seconded by Trustee Pierson**, to authorize the Treasurer to purchase two new battery back-up units at a cost of \$249 each.

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Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**

Members continued a discussion about engaging a technical assistant, and developing a replacement equipment schedule for computers, printers, screens, etc. Technical support for Village computers will be on the December agenda.

- The Clerk presented a tentative 2010 meeting schedule. Members approved the schedule which reflects meetings on the second and fourth Tuesday of the month. July, August, September and December will have one meeting, held on the second Tuesday of those months.

APPOINTMENT

A **motion** was made by **Trustee Pierson, seconded by Trustee Maddox**, to appoint Tim Galli as Deputy Mayor (presiding officer), effective immediately.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made by **Trustee Galli, seconded by Trustee Sherwood**, to enter executive session to discuss the employment history of a specific employee.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Maddox, seconded by Trustee Sherwood**, to leave executive session and reenter the regular session of the meeting.

Vote: Galli – yes, Sherwood – yes, Maddox – yes, Pierson - yes. **Motion carried.**

MINUTES

October 27, 2009: A **motion** was made by **Trustee Pierson, seconded by Trustee Sherwood**, to approve these minutes as presented.

Vote: Galli – yes, Sherwood – yes, Maddox – abstain, Pierson - yes. **Motion carried.**

ADJOURNMENT

There being no further business, the meeting was adjourned at 9:55 P.M.

Anne Z. Hartsig, Recording Secretary