

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**November 24, 2009 – 7:00 PM**

**Present:**

<b>Mayor</b>	Robert Corby
<b>Trustees</b>	Tim Galli Paula Sherwood Steve Maddox – arrived at 7:15 PM Trip Pierson (absent)
<b>Treasurer</b>	Mary Marowski
<b>DPW Superintendent</b>	John Cufari
<b>Building Inspector</b>	Skip Bailey
<b>Recording Secretary:</b>	Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

**TREASURER’S REPORT – MARY MAROWSKI**

Board members clarified that voucher #263, payable to the RG&E, was for the conversion of lights on Elm Street. The Village hopes to convert all street lights needing replacement over a phased period of time. Mayor Corby asked Board members to look at the new street lights on Elm Street in the dark. He will also ask residents for their opinion on the new lights.

Treasurer Marowski presented vouchers listed on Abstract #8 for approval. A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve payment of vouchers listed on Abstract #8, in the amount stated below, and to charge them to the appropriate accounts.

General Fund (#236-#251, #253-#273.):	\$ 49,774.88
<u>Sewer Fund (#55):</u>	<u>\$ 899.18</u>
<b>Total vouchers for approval:</b>	<b>\$ 50,674.06</b>

**VOTE:** Corby – yes, Sherwood - yes, Galli – yes. **Motion carried.**

The Board reviewed the prepaid bills and approved those expenses in the amount of \$5,204.13.

**Other Business**

- Since McCord Landscape Architect and 104 Contractors have completed their portions of the Schoen Place project, the Treasurer will submit the final bills for payment from the State grant.
- With the exception of the business directory, the new website is complete. The webmaster is ready to make the changeover.
- The Treasurer summarized interviews that have taken place with four different IT companies who potentially could service the Village’s computers. All companies had positive attributes. Upon discussion, members determined that *Integrated Systems* would best meet the needs and the budget of the Village. A **motion** was made by **Trustee Maddox, seconded by Mayor Corby** to purchase a block of 25 hours from Integrated Systems, with the condition that their first task would be to conduct an assessment of the Village’s system, to be completed by mid-January, and to present a cost estimate to correct the security problem with the storage drive.

**VOTE:** Corby – yes, Sherwood - yes, Galli – yes, Maddox – yes. **Motion carried.**

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- The third quarter sales tax distribution check has been received from Monroe County in the amount of \$108,612.72. A sales tax distribution chart was presented and discussed.

**BUILDING INSPECTOR'S REPORT – SKIP BAILEY**

Mr. Bailey reported that additions are taking place at 15 Sutherland Street, 40 Sutherland Street, and 8 Green Hill Lane. Other construction projects that will be happening are a porch at 27 Rand Place, rear dormers at 28 East Jefferson Road, and a barn restoration at 31 West Jefferson Road. Work continues at Pittsford Farms Dairy and at 21 Schoen Place. Mr. Bailey listed three new businesses and told the Board that one business in Northfield Common has closed. He noted that renovations are in progress at 15 State Street.

The owner of 11 Schoen Place will be applying for state variances for relief from some fire code requirements. Mayor Corby asked about the need for a fire command room. Mr. Bailey said the State will notify both the Fire Department and the Village when they receive the variance applications. The State will ask for input. Mr. Bailey said he would follow the lead of the Fire Department and will discuss the matter with the Trustees.

Other discussion items were the small number of vacancies in the village, the upgrade in maintenance in Northfield Common, illegal signs, and fire inspection status. Mr. Bailey noted that the asphalt at 10 Lincoln Avenue will be repaired. He said the DPW Superintendent will have to inspect it to make sure it is repaired to Village standards.

**STARBUCKS BOLLARDS**

The Board of Trustees will ask the DPW Superintendent to put reflective tape at the top of the bollards in the Starbucks parking lot so that they are more visible.

**HEALTHCARE PRESENTATION**

Brian Hart, a representative from Brown and Brown, presented health care options and recommendations for 2010 to the Board of Trustees. Members discussed the options and plan to make a decision at a meeting that will be held on Monday, November 30<sup>th</sup>.

**RAND PLACE WALKABOUT FOLLOW-UP**

- The Village received a letter of request from a resident who would like curbing installed on Rand Place. Members discussed the feasibility for curbing in that area. It was noted that others on the street do not wish to have curbs. Placing stakes in the grass to prevent cars from driving on the grass is a solution that one home owner found to be helpful.
- The buses for St. Louis School children continue to be a problem for residents. Mayor Corby and Trustee Sherwood will ask for a meeting with Sally Schrecker to discuss ways to mitigate the problem of buses parking on the street. They would like to discuss using the courtyard for a pick-up and drop-off area or changing the times that it is legal to park on the street, so that parked cars do not conflict with the times that the buses are loading and unloading the children. They would also like to share the concerns of the Rand Place residents regarding the Church's behavior towards the neighbors.
- Members discussed ways to mitigate the speed of traffic on the south portion of Rand Place. One idea was to place anchored cones in the straight section of the street to slow traffic. Trustee Galli and Mayor Corby will meet on Friday, 11/27 at 8 AM to look at the street and to determine if the cone idea might work. They noted that it is important to correspond with the residents as soon as possible.
- Trustee Galli attended a two-day seminar presented by the Federal DOT. The seminar focused on pedestrian safety. He said it was a valuable seminar. He has a list of attendees

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which includes contacts. Trustee Galli has specifications for speed humps which he gave to Superintendent Cufari. He said Rand Place meets the requirements for speed humps. Another traffic calming device that he learned about was LED rapid flash beacons that cost about \$1800. These beacons are incorporated into pedestrian crossing signs and are highly visible. Trustee Galli said the Rand Place/Jefferson Road intersection and the intersection of Eastview Terrace and Jefferson Road would be perfect places for these devices. He agreed to do further research and to see if there might be grant money available for these devices.

**DIVISION OF COASTAL RESOURCES GRANT/SCHOEN PLACE PROJECT**

The Schoen Place sidewalk, curbs, lighting, and drainage have not been completed. The Coastal Resources grant was going to be used to complete those items as well as the west end of Schoen Place. The Village has not been able to secure matching funds. Therefore, Mayor Corby asked Scott Harter for an estimated cost to complete the most recent phase in the hopes that the Village could budget half of the required amount and use some of the grant money for the other half. Mayor Corby will obtain a rough cost to complete the project for budgeting purposes.

**NORTHWEST QUADRANT**

Mayor Corby met with Supervisor Carpenter and representatives from Behan Associates to discuss preliminary plans for the northwest quadrant. Mayor Corby reported that there will be a public information session on 12/12/09 at the Pittsford Senior Center from 9 AM to 12 PM. The session will provide an opportunity to walk the property. Mayor Corby encouraged Board members to attend.

**INTERCEPT SECURITY INSURANCE CERTIFICATE**

The Village requested a certificate of liability insurance naming the Village as additional insured for services that Intercept Security will provide on Candlelight Night. Intercept Security informed the Clerk that they will have to charge an additional \$250 for an insurance certificate that names the Village of Pittsford as additional insured. The Village's insurance agent recommended that the Village secure this certificate. Therefore, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to agree to pay an extra fee of \$250 to Intercept Security for the cost of a Certificate of Liability Insurance naming the Village of Pittsford as additional insured to cover Candlelight Night, 2009.

**VOTE:** Corby – yes, Sherwood - yes, Galli – yes, Maddox – yes. **Motion carried.**

**MEMBER ITEMS**

- NIMS, PODS & Hazard Mitigation: Mayor Corby is waiting to hear back from the Town about collaborating with them on these emergency issues.
- Trustee Galli reported on the November Leadership meeting.
- Trustee Galli summarized the coverage changes for the 2009/10 insurance policy renewal. He said our agent will seek bids from providers within the industry next year.
- Mayor Corby announced his appointment of Trustee Galli as Deputy Mayor.
- Members are ready to proceed with union contract negotiations and hope to begin discussions on Dec. 4<sup>th</sup>.

**SEQR – DOLCE CUPCAKERY – 50 STATE STREET**

Village Attorney Turner determined that this Special Permit application constitutes a Type 1 SEQR action and that a full environmental assessment is required. Therefore, the applicant completed part 1 of the form. Copies of the completed form and a request to act as lead agency were sent to two involved agencies, the Village APRB and the PZBA. Those boards responded

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that they have no objections to the Board of Trustees acting as lead agency for the SEQR review. The Board of Trustees reviewed Part 2 of the SEQR form. Following the review, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, determining that the project will not result in any large or important impacts and therefore, is one which will not have a significant impact on the environment, and therefore, is designated as a negative declaration.

**VOTE:** Corby – yes, Sherwood - yes, Galli – yes, Maddox – yes. **Motion carried.**

**MINUTES**

**November 10, 2009:** A **motion** was made **by Trustee Maddox, seconded by Trustee Sherwood**, to approve these minutes as presented.

**VOTE:** Corby – abstain, Sherwood - yes, Galli – yes, Maddox – yes. **Motion carried.**

**ADJOURNMENT**

There being no further business, Mayor Corby adjourned the meeting at 11:10 PM.

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Anne Z. Hartsig, Recording Secretary