

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
January 26, 2010 – 7:00 PM

Present:

Mayor	Robert Corby
Trustees	Tim Galli Paula Sherwood Steve Maddox Trip Pierson
DPW Superintendent	John Cufari
Recording Secretary:	Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

TREASURER’S REPORT – TRUSTEE GALLI

Trustee Galli presented vouchers listed on Abstract #11 for approval. A **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to approve payment of vouchers listed on Abstract #11 in the amount stated below, and to charge them to the appropriate accounts.

General Fund (#358, #367-#380, #382-#383):	\$ 9,946.78
Sewer Fund (#381):	\$ 111.02

Total vouchers for approval: \$ 10,057.80

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Other Business

- **Design Guidelines Printing Quote:** Mayor Corby said the purpose of the new design guidelines is to have a coherent set of standards for new board members, for applicants, as a means of communication with the real estate community, and to reference in a future welcome package so that new residents are aware of the historic district. The Village received three quotes to print the handbook. The least expensive was from Mercury Printing. A **motion** was made by **Trustee Galli, seconded by Trustee Maddox**, to approve the quote of \$1006.00 from Mercury Printing to have 50 copies of the Design Guidelines Handbook printed.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

- **Website Status:** Board members noted that the Village is currently updating both the old and new website. They are anxious to launch the new site. Mayor Corby said he will look through the new website and make final adjustments as soon as possible.

CONFERENCE CALL

Board members participated in a conference call with Valeria Ivan from the Department of State, Office of Coastal, Local Government and Community Sustainability. The purpose of the call was to discuss the process for changing the work program for the next phase of the Schoen Place Improvement Project from that which was originally submitted on the grant application, Contract # C006861. Due to lack of matching funds, the Village will have to reduce the amount of money spent on the project. Ms. Ivan suggested that Mayor Corby type a new narrative and submit a new budget accordingly.

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In addition, the work program must be redefined. After the written request has been submitted, Ms. Ivan will contact the Village about how to expedite the process.

DPW REPORT-JOHN CUFARI

- The Superintendent reported on equipment repairs, and the removal of holiday decorations, brush/Christmas trees, litter, and snow.
- He said the new light pole for the Four Corners has been ordered but will not be in place for 6 to 8 weeks.
- Mr. Cufari reported that there was a sewer problem in the lateral line at Village Hall. The pipe may need to be repaired.
- The new sidewalk plow is in use now that trees have been trimmed to allow it to pass.
- Hungry's at 10 State Street is not complying with the conditions of their special permit regarding garbage. The Board will notify the Code Enforcement Officer.
- The crew cut an invisible fence line with the sidewalk plow at a residence on Locust Street. Mr. Cufari said the line was not installed according to Code. He recommended that the resident contact the Code Enforcement Officer.
- Performance Evaluations will take place this week.
- Information from the DOT about street light replacement and cross walks on East Jefferson Road was presented. Lights being replaced in the exact same spot are okay. Any new locations must be approved. The DOT is not planning any major improvements on East Jefferson Road for 11 years. Trustee Galli mentioned that the pavement at the intersection of Jefferson Road and South Main is breaking apart.
- Mr. Cufari told the Board that the sweeper needs repairs. The estimated cost for the repairs is \$35,000.

PITTSFORD CREW REQUEST FOR NON-MUNICIPAL USE PERMIT

The Board of Trustees received a written request for approval of a non-municipal use permit from Pittsford Crew to hold the annual Pittsford Regatta on Memorial Day Weekend, May 29th and 30th, 2010. In addition, a request was made for the Village to provide Port-a-Potties as they have in past years. Members discussed the request. Trustee Galli will contact the Sheriff's office to ask if a patrol boat can be here on the water during the Regatta.

A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve this request for a non-municipal use permit to hold the annual Pittsford Regatta with the following conditions:

1. The applicant will contact the Monroe County Sheriff's Department, the Pittsford Fire Department and the Pittsford Volunteer Ambulance prior to the event.
2. The applicant is required to provide the Village with a Certificate of Insurance naming the Village of Pittsford as additional insured. The certificate must reflect a \$1,000,000 single limit of liability for bodily injury and property damage. This certificate must be current and on file in the Office of the Village Clerk prior to the event.
3. The applicant will agree to encourage participants and observers to park at the Pickle Factory and/or behind the commercial buildings on Schoen Place.
4. Due to the amount of trash generated by this event in past years, the Board requests as a condition of approval, that the applicant will supply a 10 to 12 yard dumpster on the Village DPW property during the event.
5. Due to the amount of graffiti resulting from the event in past years, a condition of approval is that Pittsford Crew will agree to paint or otherwise repair any damage, markings or graffiti that occurs in the village during the event as a result of Pittsford Crew team members or any other participatory team members.

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VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

The Board of Trustees agreed to contribute \$1000 for the rental of portable toilets, one of which will be handicap accessible. The Board of Trustees will request that the group coordinate the location of the “potties” and the location of the dumpster with John Cufari.

RG&E FIELD SURVEY RESULTS

In December, Mayor Corby received a letter from the RG&E. The letter contained an agreement regarding billing records and the installation of new street lighting. Trustee Maddox said more information is needed before Mayor Corby signs the letter. There were three parts to the agreement. Regarding statement #1, the RG&E plans to adjust billing rates. The Board wants to know the difference in the dollar amount for these rate adjustments. Statement #2 states that the Village will not pursue any billing discrepancies relating to decorative metal halide lighting and would hold RG&E harmless from these discrepancies. Board members questioned why they would not pursue discrepancies, especially if it is in the best interest of the tax payers. Statement #3 says that regarding installation of non-standard lights, the Village agrees to cover any costs to RG&E that are greater than the costs for installation of standard lighting. The Board would like to know the amount of those costs.

Board members agreed that before this agreement is signed, a letter should be written and sent to RG&E asking for answers to these questions. Mayor Corby will write the letter.

§ 210-6 NONCONFORMING BUILDINGS, STRUCTURES, LOTS OR USES

In July, 2005, the Planning Board granted a special exception use to Sutherland Auto, 9 Monroe Avenue, to operate a public garage and to sell vehicles. The Special Exception Use will expire in July of 2010. When the Comprehensive Plan was adopted, this use was eliminated. The owner of Sutherland Auto would like to continue to sell vehicles.

An amendment to §210-6 was discussed. Adding a section which would allow the Board who first issued the special exception use, in this case, the Planning Board, to extend the duration of the special exception use permit, was discussed. A **motion** was made by Mayor Corby, seconded by Trustee Pierson to hold a public hearing on February 23, 2010, to consider the adoption of Local Law #1 of 2010, which law would amend §210-6.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

It was noted that there has been a compliance issue regarding the number of cars for sale at this location.

LYTLE PROPOSAL

On December 23, 2009, the Board received a proposal from Paul Lytle, of E&L Solutions, to review the environmental aspects of the 75 Monroe Avenue project and to become the general manager of the project on behalf of the Village. Trustee Maddox reviewed the proposal, spoke to Mr. Lytle, and reported that the approximate cost for these services, for an assumed project life of 4-6 months would be \$26,000. He said this is not an unreasonable amount. Trustee Galli suggested that prior to hiring a project manager, the Village Board should present expectations for the services to be rendered to the prospective project manager. Additional escrow would be needed from the developer if the Village engages a project manager.

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Trustee Maddox will contact Mr. Lytle to ask for clarification of the duties he would perform if hired as a project manager. He will also share the proposal with Remegia Mitchell, the Planning Board Chairperson, and communicate with Attorney Jeff Turner to ask for guidance on how best to go forward.

NEWSLETTER

The Board discussed the timing for the next village newsletter and will plan to mail it in March. Many articles are already completed. Trustee Sherwood will work with Mayor Corby to ensure completion of an informational article regarding consolidation, shared services, and dissolution.

MEMBER ITEMS

Union Contract: A motion was made by Trustee Maddox, seconded by Trustee Galli, to authorize Mayor Corby, on behalf of the Village Board of Trustees, to sign the 2010-2012 Agreement between the International Brotherhood of Teamsters, Local 118 and the Village of Pittsford, as written.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

Joint Pittsford Canalside Properties LLC/Village of Pittsford grant award: The village was notified that a grant in the amount of \$35,000 has been awarded for public waterfront improvements at 75 Monroe Avenue. The Clerk spoke to Bryan Powers, of Mark IV Enterprises. He said the Village will receive an official award letter and other related documents. Upon receipt, the Clerk will forward a copy to Mr. Powers. Mr. Powers will coordinate the administration of this grant.

NIMS, PODS, Disaster Mitigation Plan Status: The Building Inspector met with the Town Fire Marshal and will report on the status of this issue at a later date.

Rand Place Update: Trustee Galli reported that survey results are being returned to the Village Office. He will sort through the results and report his findings at a later meeting.

Letter regarding Schoen Place Buildings: The Village Board received a letter regarding safety concerns as a result of the condition of some buildings along Schoen Place. Trustee Maddox will respond to the writer. Mayor Corby will discuss the issues with the Code Enforcement Officer.

Church Bells: Trustee Sherwood said she was approached by a resident about the silencing of Christ Episcopal Church's bells during overnight hours. Trustee Sherwood said the resident's perception was that the Village Board was responsible for having the bells stopped. Trustee Sherwood explained to this resident that the Village Board had nothing at all to do with that issue, and was not in any way involved with that decision. The Church made the decision to stop the bells at night after receiving a complaint from a resident.

F.L.I.P (Field Lights In Pittsford): The School Board will receive a proposal from F.L.I.P. regarding field lights with several options for consideration.

Ferranti: Mayor Corby will contact Mr. Ferranti to ask for a revised estimate regarding traffic consultation. Members agreed that Mr. Ferranti's role was to review the developer's plans for the 75 Monroe Avenue project.

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MINUTES

January 12, 2010: A motion was made by Trustee Galli, seconded by Trustee Maddox, to approve these minutes as amended.

VOTE: Corby – yes, Sherwood - yes, Galli – yes, Pierson – yes, Maddox – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 9 PM.

Anne Z. Hartsig, Recording Secretary