

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**March 9, 2010 – 7:00 PM**

**Present:**  
**Mayor:** Robert Corby  
**Trustees:** Tim Galli  
Steve Maddox  
Trip Pierson  
**Absent:** Paula Sherwood  
**Attorney:** John C. Osborn  
**Recording Secretary:** Linda Habeeb

Mayor Corby called the meeting to order at 7:00 PM.

**LYTLE PROPOSAL**

The Board of Trustees reviewed a proposal from Paul Lytle to act as project manager on behalf of the Village in the development process of 75 Monroe Avenue, and to protect the Village's interest in regards to the environmental review process of the project. Board members discussed the level of liability insurance, and determined that increasing it to \$2 million would be justified to ensure that the Village is adequately covered.

**Resolution #4 of 2010**

**Whereas**, the Village Board has reviewed a proposal from Paul Lytle, dated 2/24/10, and signed by Mr. Lytle on 3/10/10, to provide environmental support for the project at 75 Monroe Avenue and,

**Whereas**, the second portion of the proposal includes additional project management support and services and,

**Whereas**, samples of Mr. Lytle's work were submitted, reviewed, and found to be satisfactory and,

**Whereas**, the Village Clerk will be instructed to send a written request to the developer for additional escrow funds,

**Now therefore be it resolved**, on a **motion by Steve Maddox, seconded by Mayor Corby**, that the Board of Trustees of the Village of Pittsford does hereby accept the proposal submitted by Paul Lytle for services pertaining to the proposed development project at 75 Monroe Avenue, subject to (1) submittal of a certificate of liability insurance for \$2 million, naming the Village of Pittsford as additional insured, and (2) review by the Village Attorney.

**VOTE:** Corby – yes, Galli – yes, Maddox – yes, Pierson - yes. **Motion carried.**

**TEMPORARY SIGN REQUEST – WOMEN'S CLUB OF PITTSFORD**

On March 1, 2010, the Village Board received a request from the Women's Club of Pittsford to display standard-sized, two-sided plastic A-frame posters at two locations: The corner of South Street and State Street, and the corner of Northfield Commons and State Street, from April 25<sup>th</sup> to May 1<sup>st</sup> 2010. Board members reviewed the chart of requests and approvals for temporary signs

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and did not find any conflicts. Therefore, a **motion** was made by **Trustee Maddox, seconded by Trustee Galli**, to approve the request as submitted.

**VOTE:** Corby – yes, Galli – yes, Maddox – yes, Pierson - yes. **Motion carried.**

**TEMPORARY SIGN REQUEST – TOWN OF PITTSFORD – RABIES CLINIC**

On March 3, 2010, the Village Board received a request from the Town of Pittsford to erect two A-frame signs at the Four Corners, and one sign at the South Street/Jefferson Road intersection, from May 3<sup>rd</sup> to May 7<sup>th</sup> 2010. A **motion** was made by **Trustee Maddox, seconded by Trustee Galli**, to approve two signs: one on the southwest corner of the Four Corners, and one on the corner of South Street and Jefferson Road.

**VOTE:** Corby – yes, Galli – yes, Maddox – yes, Pierson - yes. **Motion carried.**

**JEFFERSON ROAD/DOT – MAYOR CORBY**

Mayor Corby stated that he will meet with Village Engineer, Scott Harter, to discuss the long-term strategic plan for the corridor. Board members also discussed publishing an article in the next newsletter explaining the purpose of the project.

**SCHOEN PLACE/PROPOSAL FROM PROJECT SURVEYOR - MAYOR CORBY**

Village Engineer, Scott Harter, submitted a proposal from a project surveyor for the Schoen Place project. Mayor Corby stated that the proposal is for a survey of field conditions, so that the project can be designed. He stated that the cost of \$750 will be covered by a grant from the State. Board members noted that acceptance of the proposal will be conditioned on proof of submission of liability insurance.

**COLONIAL BELLE – TRUSTEE MADDOX**

Trustee Maddox stated that he had spoken with Captain Lee Poinin regarding the Colonial Belle using the dock in Schoen Place by Aladdin's Restaurant. Trustee Maddox informed Captain Poinin that a permit from the Village and an insurance certificate are required for use of the dock. Trustee Maddox will contact Captain Poinin and advise him that a request for a permit from the Village is required. He will ask him to include when and where the Colonial Belle intends to use the dock.

**TIME WARNER LETTER – TRUSTEE GALLI**

Board members discussed a draft letter written by Mike Caton from Computel Consultants regarding the terms of the franchise agreement with Time Warner.

A **motion** was made by **Trustee Galli, seconded by Trustee Pierson**, to give Mayor Corby authorization to sign the letter written by Mike Caton from Computel Associates to Time Warner, regarding underpaid franchise fees.

**VOTE:** Corby – yes, Galli – yes, Maddox – yes, Pierson - yes. **Motion carried.**

**VFW REQUEST**

Board members discussed a request by the VFW to hold their monthly meetings in the American Legion room in the Village Hall.

A motion was made by **Mayor Corby, seconded by Trustee Maddox**, to approve the request of the American Legion to expand their use of the basement meeting room to allow the Pittsford

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Veterans of Foreign War organization to meet in the room once a month, subject to all conditions that currently pertain to the contract with the American Legion for use of the space.

**VOTE:** Corby – yes, Galli – yes, Maddox – yes, Pierson - yes. **Motion carried.**

**PERMA CONFERENCE**

A motion was made by **Mayor Corby, seconded by Trustee Galli**, to approve the request of the Village Clerk to attend the annual Perma Conference on May 27-28.

**VOTE:** Corby – yes, Galli – yes, Maddox – yes, Pierson - yes. **Motion carried.**

**Member Items:**

- ❖ Trustee Galli stated that the Trustees will be meeting with the Rand Place residents on Saturday March 13<sup>th</sup> to review the results of the survey and reach conclusions regarding those issues.
- ❖ NIMS, PODS, and Pre-Disaster Mitigation Plan: On March 3<sup>rd</sup>, Mr. Bailey met with Fred Rion, from the Monroe County Office of Emergency Management, to determine the steps that the village needs to take to be NIMS compliant. A board member will contact Mr. Bailey to request that he include in the next building inspector's report a list of the steps that the Village is required to complete and a schedule of completion to achieve compliance.
- ❖ Board members discussed a proposal from the office staff requesting to change the office hours during the summer months. It was determined that the Village Hall office hours should remain consistent throughout the year.

**MINUTES**

**February 23, 2010:** A **motion** was made by **Trustee Galli, seconded by Mayor Corby** to approve these minutes as presented.

**Vote:** Corby – yes, Maddox – yes, Galli – yes, Pierson – abstain. **Motion carried.**

**EXECUTIVE SESSION**

A **motion** was made by **Mayor Corby, seconded by Trustee Maddox**, to enter executive session to discuss information relating to future investigation or prosecution of a criminal offense.

**VOTE:** Corby – yes, Galli – yes, Maddox – yes, Pierson - yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Maddox**, to leave executive session and reenter the regular session of the meeting.

**ADJOURNMENT**

There being no further business, Mayor Corby adjourned the meeting at 8:45 PM.

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Linda L. Habeeb, Recording Secretary