

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**June 8, 2010 – 7:00 PM**

<b>Present:</b>	
<b>Mayor</b>	Robert Corby
<b>Trustees</b>	Tim Galli Paula Sherwood Trip Pierson
<b>Absent</b>	Steve Maddox
<b>Treasurer</b>	Mary Marowski
<b>DPW Superintendent</b>	John Cufari
<b>Recording Secretary:</b>	Anne Hartsig

Mayor Corby called the meeting to order at 7:20 PM.

**BEHAN PROPOSAL FOR PITTSFORD ERIE CANAL AREA MASTER PLAN**

Behan Associates sent a copy of a proposed work scope and work plan that was developed in cooperation with the Town and the NYSDOS. Mayor Corby received the plan on June 3<sup>rd</sup> via email. Mr. Behan stated in the email that the final proposal should be submitted before the end of June. Mayor Corby stated that the Village Board will require enough time to scrutinize and thoroughly review the draft plan before adopting it. He said that any future work in the area will require review by NYSHPO, the Village Planning Board and the APRB. He suggested that this plan should be adopted as an addendum to the Comprehensive Plan after the final draft has been thoroughly reviewed and approved. Mayor Corby said he will call the Division of Coastal Resources to determine the time frame. Mayor Corby has spoken with Supervisor Carpenter about the possibility of holding a joint Town/Village adoption hearing.

Paul Knipper, 94 French Road, asked for clarification of the document that the Trustees had before them. Mayor Corby explained that Behan Associates sent the document that contained the scope of work for the Erie Canal Plan. He said there was a public meeting on May 26th, resulting in this draft document. However, a final draft has not been presented. Trustee Galli added that this report is a conceptual overview and does not contain a budget or schedule. Mayor Corby said that the Village Board needs to see the environmental study that was conducted. He will request a written copy to have available at the front desk.

Mayor Corby explained that the property involved is comprised of one 11.3 acre parcel owned by the Village of Pittsford, one 13.6 acre parcel owned by the Town of Pittsford, a 4.5 acre parcel also owned by the Town and a 2.3 acre parcel that the Town is trying to purchase. He explained that the Village will publish notification and will hold a public hearing before adopting this proposal. He said that will not happen before June 30th. He said a draft must be submitted to the State prior to June 30th but the proposal does not have to be adopted prior to June 30<sup>th</sup>. He said the Village Board will need a minimum of 2-3 weeks to properly review the document and to do justice to the process.

**TREASURER'S REPORT – MARY MAROWSKI**

The Treasurer presented vouchers listed on Abstract #20 of 2009/10 fiscal year and Abstract #1 of 2010/11 fiscal year for approval. A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve payment of vouchers listed on Abstract #20 and Abstract #1 in the amounts stated below, and to charge them to the appropriate accounts.

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**Abstract #20 – 2009/10**

General Fund (#610-#628):	\$ 23,997.51
Sewer Fund (#623):	\$ 39.82
<b>Total vouchers for approval:</b>	<b>\$ 24,037.33</b>

**Abstract #01 – 2010/11**

General Fund (#1-#10):	\$ 17,906.56
Sewer Fund (#623):	\$ 39.82
<b>Total vouchers for approval:</b>	<b>\$ 17,906.56</b>

**VOTE:** Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**

**Other Business:**

- The Treasurer presented the current bank balances.
- Trustee Galli and Treasurer Marowski have been developing a revised Investment Policy. Board members discussed the draft that was presented. A **motion** was made **by Trustee Galli, seconded by Trustee Sherwood** to adopt the updated investment policy as written, and to include it henceforth as part of the Annual Organizational Meeting.  
**VOTE:** Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**
- The Treasurer will notify Trustee Maddox regarding discrepancies that have occurred in the 457 Plan that is being developed.

**DPW REPORT**

Superintendent Cufari discussed the cost of paving Boughton Avenue, Jackson Park, Austin Park, and Wood Street as compared to the amount of funds that have been budgeted. He said the cost of asphalt is up to \$60.00 ton as opposed to \$48.00 four years ago. He said there is enough budgeted money to do Jackson Park and Austin Park but the guard rail on Austin Park is not included. He said an engineer is needed to determine if the guardrail is compliant. A replacement guardrail could be placed on a list of future project plans.

Mr. Cufari suggested that if the 75 Monroe Avenue developer is planning to install drainage, the Village could ask that sidewalks be included.

**EXECUTIVE SESSION**

A **motion** was made **by Trustee Sherwood, seconded by Trustee Galli**, to enter executive session to discuss the employment history of specific employees.

**VOTE:** Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Trustee Sherwood, seconded by Mayor Corby**, to leave executive session and to continue with the regular session of the meeting.

**VOTE:** Corby – yes, Galli – yes, Sherwood – yes. **Motion carried.**

**\*\*Trustee Pierson arrived at 8 PM.\*\***

**VACATION CARRYOVER**

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Village employees are permitted to carry over the equivalent of one week's vacation to the new fiscal year. Two employees requested the permission to carry over additional hours. A **motion** was made **by Trustee Sherwood, seconded by Mayor Corby**, to approve the carry over of additional vacation hours above the permitted limit, in the amount of 3 hours for one employee and 19 hours for the other.

**VOTE:** Corby – yes, Galli – yes, Sherwood – yes, Pierson – yes. **Motion carried.**

**DISASTER MITIGATION PLAN and NIMS**

The Disaster Mitigation Plan is a 5-year plan. As part of shared services, Kelly Cline, Town of Pittsford, is overseeing compliance on that plan for the Village. She will deliver a draft plan to the Village office for review by the Trustees. A Public Hearing will need to be held to consider the adoption of the plan.

The Town has agreed to assist the Village with NIMS compliance. They requested a letter from Mayor Corby in which the Mayor formally asks the Town to handle NIMS compliance for the Village. Mayor Corby will write a request letter to Paul Schenkel. Village staff members will assist Ms. Cline.

**RAND PLACE**

**Ferranti Proposal:** The Village Board made a commitment to Rand Place South residents to do something to mitigate traffic issues on that section of the street. There have been several discussions regarding the use of speed bumps and speed humps. As a result, Trustee Galli asked Steve Ferranti for a proposal for traffic engineering services for that section of the street. The cost for the traffic assessment is not to exceed \$1,440.00. It was noted that if the Board agrees to the study, they should be prepared to move forward with a suggested solution.

Trustee Sherwood cautioned that the Village Board should be prepared for requests for solutions from residents on other streets. Trustee Galli said that Rand Place South is different than other village streets because it is a cut-through street and because it does not have sidewalks. The funds for this study and the funds to implement a solution are not budgeted. Given the current budget constraints, Trustee Sherwood questioned where the funds would come from. Trustee Galli listed the contingency fund, the unused salary of an employee who is on military leave, and the savings from cutting the work hours of some members of the staff. Trustee Galli said that to do nothing would cause unrest with the residents.

A **motion** was made **by Trustee Sherwood, seconded by Mayor Corby** to authorize the traffic assessment as proposed by SRF Associates in an amount not to exceed \$1,440.00

**VOTE:** Corby – yes, Galli – yes, Sherwood – yes, Pierson – yes. **Motion carried.**

**Rand Place Parking Changes:** Board Members discussed the section of the Code and specific wording changes to proposed local law #4 that were suggested by Village Attorney Jeff Turner. A **motion** was made **by Trustee Sherwood, seconded by Trustee Pierson**, to hold a public hearing on June 22<sup>nd</sup> to consider the adoption of proposed Local Law #4 to amend parking regulations on the west side of Rand Place between Locust Street and Elmbrook Drive.

**VOTE:** Corby – yes, Galli – yes, Sherwood – yes, Pierson – yes. **Motion carried.**

**TOURIST SIGNS**

The Village Board received an email request from a Schoen Place merchant to erect informational signs at both ends of Schoen Place. The suggestion was that signs would include a map of the street and Northfield Common, a list of stores and store locations, as well as history of the canal. Mayor Corby stated that the Village is not permitted to expend public funds for signs that

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advertise private businesses. Even if the Village was permitted to do this, the Village could not place signs in one area of the village and not in others. In addition, Village budget constraints do not allow for this type of expenditure. Members discussed past economic development efforts and noted that signs of this nature might fall under the jurisdiction of an economic development group. Trustee Pierson suggested that someone from the public is needed to spearhead an economic development organization. Trustee Pierson will respond to the email request regarding the signs.

**INTEL CORPORATION DISCUSSION**

The Village received information from the NYS Attorney General's office regarding a request for authorization to pursue action for damages against Intel Corporation on behalf of the Village and other public entities. The action is being taken as a result of alleged violations of federal and NYS antitrust laws. The letter stated that a response is necessary only if the Village does not wish to be included. Members decided to take no action. As a result, the Village will be included in the civil action being commenced by the NYS Attorney General's Office.

**MEMBER ITEMS**

**Newsletter:** Because of the concern that has been expressed by residents over the development project for 75 Monroe Avenue, Trustee Pierson suggested that the Village Board consider hosting a village-wide informational meeting to discuss this project. Instead of mailing a standard newsletter, an invitation could be sent inviting residents to this meeting. Long Meadow residents could also be included. Trustee Pierson said the Village Board should embrace the lead status at this meeting and use it as part of the deliberation needed to make a decision on this project. The Village Board should explain the process and certain procedures that are followed by the various boards. A time line should be included. Trustee Sherwood agreed to oversee the mailing. Trustee Galli will discuss this idea and a proposed date for this meeting with other key players at the DRC meeting tomorrow. Other suggestions for this informational meeting were to include an informational packet for distribution that includes addresses of buildings that are similar in scale to those that have been proposed, obtain scale drawings from the developer that can be compared to the scale drawings for Sutherland High School, and obtain an actual model so that residents can visualize the scale of the proposed project.

Trustee Galli suggested that the Board ask the following questions: Why is this project good for the Village and/or is it good for the Village? He said these are important questions. He also suggested that structure is needed for open meetings held by the various Village Boards.

**Preservation Awards:** APRB member Erin Danielle is overseeing this year's awards. It was noted that members of the Board of Trustees should be in attendance at the awards ceremony.

**Lincoln Avenue Parking:** The Village Board received a letter from a Lincoln Avenue resident regarding parking changes that were discussed at the May 25<sup>th</sup> meeting. Mayor Corby will call the resident. Linda Habeeb will be asked to contact the Town to obtain details of the summer camp that will be held at the Spiegel Center so that the Board of Trustees can observe traffic and parking issues.

**CLG grant:** The Clerk is working with members of the Landmark Society on the CLG grant. An intermunicipal agreement with other involved municipalities will be needed. The Board gave permission for the Clerk to set up a meeting with the Village Attorney and Maranne McDade-Clay to discuss the process of writing this agreement.

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**Concerns:**

Board members noted that Positively Pittsford banners were installed with no notice to the Village and in locations outside of the Main Street business district. The Village will send a letter to the Town to remind them of the banner policy agreed to last year.

Members noted that a bench included in the Benches on Parade Program has been installed on South Main Street. Permission for the use of village sidewalks and streets requires Village Board approval. The Village will contact a representative for the bench program.

It was noted that in spite of the Village's request, the Town did not supply the Village with a certificate of liability insurance covering the Memorial Day Parade.

Members discussed the traffic problems caused by the Fire Department's fundraising boot drive that took place last week on North Main Street during rush hour.

**Nazareth Dance Festival:** A non-municipal use permit was granted at the last meeting for the Nazareth Collage Dance Festival. An email was received with additional questions from Terry Meyer, the Operations Manager. Members discussed the questions and answers. The Clerk will respond to Mr. Meyer with the Board's answers.

**Buffalo Bills Parking:** Mayor Corby received a letter from Jeff Beardsley, the Director of Operations for Pittsford Schools. He asked the Board to authorize the Buffalo Bills to utilize the parking lot at Sutherland High School during the training camp that will take place at St. John Fisher College. Mayor Corby will contact Mr. Beardsley to inform him that a temporary zoning permit is required from the Village Zoning Board.

**SAM PATCH TRIP:** The Board was reminded of the June 24<sup>th</sup> morning trip aboard *Sam Patch*.

**MINUTES**

**May 25, 2010:** A **motion** was made by **Trustee Galli**, seconded by **Mayor Corby** to approve these minutes as amended.

**VOTE:** Corby – yes, Galli – yes, Sherwood – yes, Pierson – yes. **Motion carried.**

**ADJOURNMENT**

There being no further business, Mayor Corby adjourned the meeting at 10:45 PM.

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Anne Z. Hartsig, Recording Secretary