

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
July 13, 2010 – 7:00 PM

Present:
Mayor Robert Corby
Trustees Paula Sherwood
Trip Pierson
Absent Steve Maddox
Tim Galli
Treasurer Mary Marowski
DPW Superintendent John Cufari
Building Inspector Skip Bailey
Attorney Jeff Turner
Recording Secretary Anne Hartsig

Mayor Corby called the meeting to order at 7:10 PM.

TREASURER’S REPORT – MARY MAROWSKI

The Treasurer presented vouchers listed on Abstract #2 of 2010/11 fiscal year for approval. A **motion** was made **by Trustee Sherwood, seconded by Trustee Pierson**, to approve payment of vouchers listed on Abstract #2 in the amounts stated below, and to charge them to the appropriate accounts.

Abstract #2 – 2010/11

General Fund (#11-#24, #26-#32, #34-#51, #53-#54):	\$ 26,883.38
<u>Sewer Fund (#25, #33, #47, #52):</u>	<u>\$ 647.12</u>
Total vouchers for approval:	\$ 27,530.50

VOTE: Corby – yes, Pierson– yes, Sherwood – yes. **Motion carried.**

Other Business:

- The Treasurer presented the amounts still outstanding for property taxes and sewer bills.
- A refund check was received from Excellus resulting from a billing error.
- The accountant has completed the AUD (Annual Update Document) and will submit it to the Comptroller’s Office pending the Village’s review.
- 2009/10 budget transfers will be presented for approval at the August 10th meeting.
- Ms. Marowski reported that an audit of the Schoen Place grant project is underway.
- The Treasurer is working with First Niagara Bank to finalize the details of an employee’s 457 B plan.

DPW REPORT – JOHN CUFARI

Mr. Cufari reported the following:

- A new lawn mower has been ordered.
- Striping on Washington Ave. and Lincoln Ave. was completed by crew member Andy Caschetta.
- Austin Park and Jackson Park will be milled next week.

**Proceedings of a Meeting of the Village of Pittsford
Board of Trustees
July 13, 2010**

- Crew member Mike Gulnac is doing a great job watering the flower baskets. One basket was destroyed by a squirrel.
- Patching has been done. It is difficult to obtain blacktop.

Mayor Corby added that he will meet again with Grove Street, Elm Street and Line Street residents to discuss sidewalks, speeding traffic, use as a cut-through street, garbage on the ground, and other neighborhood issues as a follow-up to the initial July 6th walkabout meeting.

Mayor Corby said he left a message for Eric Wade, a CSX Roadmaster, to ask for the status of the repairs that were planned for the Monroe Avenue crossing. He was told it would take place this season.

BUILDING INSPECTOR'S REPORT – SKIP BAILEY

Mr. Bailey presented a written report covering the following:

- the progress of the Olive's Restaurant expansion,
- a discussion with the owner of 21 Lincoln Avenue, the former funeral home, regarding possible uses for the property,
- the progress of a 2 story addition at 8 Green Hill Lane, and
- the conversion of a double house into a single family house at 2 Boughton Avenue.
- 16 Sutherland Street is vacant and the owner cannot be located. The DPW has maintained the lawn during the summer.
- The developer of 75 Monroe Avenue came before the APRB on July 7th to begin discussion on the mass, scale, and other aspects of the proposed project.

Other enforcement issues that Mayor Corby mentioned were potential unapproved landscaping at Northfield Common, construction work that is taking place inside Jojo's restaurant on North Main Street, the unfinished porch at 18 & 18½ Washington Road, and the installation of unapproved windows at 17 & 17½ Washington Road.

Mayor Corby discussed the CSX right of way near 58 Monroe Avenue. The gas station owner has been parking cars on the right of way, which is not paved. In addition, parked cars present a safety issue and block access for the Village crew. Attorney Turner will research the issue of cars parked on the right of way. Mayor Corby will discuss this with Eric Wade, who told him that CSX would enforce no parking on their right of way. The gas station continues to have lighting that has not been approved and an abundance of signs.

INTERMUNICIPAL AGREEMENT

Mayor Corby explained that an agreement has been written between the Village of Pittsford and the Town of Pittsford for the use of grant funds to improve the canal waterfront. The Village will spend approximately \$100,000 to complete portions of the Schoen Place project. The Town will use approximately \$200,000 of the grant funding for dock and other improvements at the Port of Pittsford. All of the funding will be used within the Village limits.

Resolution # 9 of 2010 – Intermunicipal Agreement for #C006861 NY State Grant Funding
Mayor Corby hereby resolved, seconded by Trustee Sherwood, to approve the Intermunicipal Agreement between the Village of Pittsford and the Town of Pittsford regarding shared use of grant funds awarded to the Village of Pittsford and identified by the New York State Comptroller as #C006861, for improvements to the Town's Port of Pittsford Park, and for improvements to Schoen Place that will be undertaken by the Village of Pittsford, and to authorize him, as Mayor of the Village of Pittsford, to sign the Intermunicipal Agreement.

VOTE: Corby – yes, Pierson – yes, Sherwood – yes. **Motion carried.**

**Proceedings of a Meeting of the Village of Pittsford
Board of Trustees
July 13, 2010**

RETIREMENT INCENTIVE PROGRAM DISCUSSION

The New York State Retirement System established a Retirement Incentive Program that employers may consider offering to their eligible employees. There are qualifications and formal adoption procedures that municipalities must follow. The Clerk received a report from the retirement system noting that four Village employees would be eligible if the Village Board decided to offer the plan. The Clerk was asked to investigate the matter further. She will report back to the Board. If the Board decides to adopt the program, a local law must be passed by August 31st.

PUBLIC HEARING – PROPOSED LOCAL LAW #4 – RAND PLACE PARKING CHANGES

Proof of the legal notice below having been published, a **motion** was made by **Mayor Corby**, **seconded by Trustee Sherwood**, to open the public hearing.

***NOTICE OF PUBLIC HEARING
VILLAGE OF PITTSFORD***

“Please take notice that a public hearing will be held before the Village of Pittsford Board of Trustees, July 13, 2010 at 8:00 PM at the Pittsford Village Hall, 21 North Main Street, Pittsford, NY, to consider the adoption of Proposed Local Law #4 of 2010, which local law would amend sections of §195 Vehicles and Traffic affecting portions of Rand Place. A complete copy of the proposed local law is available for review Monday through Friday during the hours of 8:00 AM to 3:30 PM in the Village Office, 21 North Main Street, Pittsford, NY.”

VOTE: Corby – yes, Pierson– yes, Sherwood – yes. **Motion carried.**

There being no one present wishing to speak for or against this proposed law, a **motion** was made by **Mayor Corby**, **seconded by Trustee Sherwood**, to close the public hearing.

VOTE: Corby – yes, Pierson– yes, Sherwood – yes. **Motion carried.**

A **motion** was made by **Trustee Sherwood**, **seconded by Trustee Pierson**, to approve proposed local law #4 of 2010, regarding changes to the parking regulations on Rand Place as presented to the Board tonight in its final version, and to direct the Clerk to file the local law with the Department of State.

VOTE: Corby – yes, Pierson– yes, Sherwood – yes. **Motion carried.**

COMPLETE STREETS DISCUSSION

Mayor Corby reported that he met with Steve Ferranti to talk about Monroe Avenue traffic solutions. He said studies conducted by Mr. Ferranti’s company indicated that a traffic circle would be beneficial on the Town side of the Monroe Avenue Bridge. He said that the lanes should be re-striped to a width of 10 feet and a wide median should be installed. The DOT would have to be consulted.

Mayor Corby said that the right hand turn lane should be eliminated at the Four Corners. He said those turn lanes facilitate speeding and accidents.

Mayor Corby reported that the NYS Senate and Assembly have passed “Complete Streets” legislation which will provide funding for walkable communities. He said the Village should have an addendum to the Comprehensive Plan that lays out our street plan. He said he would

**Proceedings of a Meeting of the Village of Pittsford
Board of Trustees
July 13, 2010**

provide a draft by the August 10th meeting. He suggested that a map would help explain the street plan.

PARKING CODE CONCERN

There was a discussion regarding the enforcement of the 72 hour parking regulation. This regulation is not posted on all streets but rather, at the entrances to the Village, making it difficult to enforce. The following solution was suggested. After warnings have been given, a vehicle could be towed. Members agreed that towing should be done only if access to the blocked area is truly needed, such as for plowing the streets.

TOURIST SIGNS

The Village received a proposal from a merchant for directory/advertising type signs to be erected in various locations within the village including Northfield Common and Schoen Place. Board members had many concerns regarding the proposal. Trustee Sherwood will work with Mayor Corby on this issue. A meeting will be scheduled with the merchant to discuss the proposal.

DPW LIAISON APPOINTMENT

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to amend the 2010 Organizational Minutes and to appoint Trustee Pierson as the trustee liaison to the Department of Public Works replacing Trustee Maddox in that capacity.

VOTE: Corby – yes, Pierson– yes, Sherwood – yes. **Motion carried.**

MEMBER ITEMS

Monoco Oil settlement: Trustee Pierson will contact the State Attorney General's office to obtain information about the civil suit and criminal charges that were filed against the Monoco Oil Company for environmental violations.

Grants: The village has several grants that were awarded within the last couple of years. These grants are on-going and require on-going management. Trustee Pierson stated that in the future, enough money should be budgeted to cover the cost to hire a grant writer/administrator. Members agreed that actively seeking grant funding is necessary to cover the cost of projects that the village needs to undertake.

MINUTES

June 8, 2010: A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood**, to approve these minutes as written.

VOTE: Corby – yes, Pierson– yes, Sherwood – yes. **Motion carried.**

75 MONROE AVENUE

Attorney Turner discussed the responsibilities of the APRB and PZBA in the review processes of this project. Due to the size of the project, the boards will confer with experts regarding the review of subjective issues.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 9:30 PM

Anne Z. Hartsig, Recording Secretary

**Proceedings of a Meeting of the Village of Pittsford
Board of Trustees
July 13, 2010**