

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
April 26, 2011 – 7:00 PM

Present

Mayor: Robert C. Corby
Trustees: Paula Sherwood
Tim Galli
Trip Pierson
Lorie Boehlert
Attorney: Jeffrey Turner
Treasurer: Mary Marowski
DPW: John Cufari
Building Inspector: Edward Bailey
Recording Secretary: Anne Hartsig

Mayor Corby called the meeting to order at 7:00 PM.

PAUL LYTLE – 75 MONROE AVENUE UPDATE

Village facilitator/consultant Paul Lytle, updated the Board of Trustees regarding the approval process for the proposed project at 75 Monroe Avenue. The Board of Trustees is currently waiting for input from the APRB and the PZBA, who have been working with consultants Ted Bartlett and John Steinmetz.

Mr. Lytle reported feedback from the applicant regarding the facilitation role he is providing to the Village Board for this project. In addition, he also relayed comments from the applicant regarding the APRB and PZBA consultants. Board members noted that Mr. Lytle was hired to assist the three Village Boards and members agreed that his continued service is needed.

Mr. Lytle reported that the applicant is concerned with the pace of the approval process. Members noted that the PZBA and the APRB are utilizing the services of Mr. Bartlett and Mr. Steinmetz to thoroughly review the plans. They are working for a result that will be in the best interest of the Village of Pittsford regarding the future development of the property. Trustee Pierson suggested that the approval process may need to be explained to the applicant again.

Mr. Lytle will forward a revised document listing his proposed facilitation and environmental roles for this project for the Board's review. He requested that Board members respond to him regarding any changes or modifications to the document.

TREASURER'S REPORT – MARY MAROWSKI

The Treasurer presented vouchers listed on Abstract #016 of 2010/11 fiscal year for approval. A **motion** was made **by Mayor Corby, seconded by Trustee Galli**, to approve payment of vouchers listed on Abstract #016 in the amounts stated below and to charge them to the appropriate accounts.

Abstract #016 – 2010/11

General Fund (#548-#550, #552-#565, #567-#574):	\$ 13,960.55
Sewer Fund (#551, #555, #558):	<u>\$ 169.66</u>
Total vouchers for approval:	\$ 14,130.21

VOTE: Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

Other Business:

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- Bank balances were presented.
- The General Fund abstract summary was presented.
- \$7,196.37 in sewer arrears will be included for collection on the 2011 village tax bills.
- One quote for repairs to the leaking Village Hall gutters has been received. Trustee Boehlert and Mayor Corby will obtain other quotes.

Final 2011/12 Fiscal Year Budget Adoption: A **motion** was made by **Trustee Pierson, seconded by Mayor Corby**, to approve the adoption of the final budget for the fiscal year 2011-12 as presented.

VOTE: Corby–yes, Sherwood–yes, Boehlert–yes, Galli–no, Pierson–yes. **Motion carried.**

DPW REPORT – JOHN CUFARI

- The FCC will require all radio operations to convert to narrowband operations by January 1, 2013. Mayor Corby stated that Monroe County presented plans to the Association of Mayors regarding the development of a shared system that all municipalities will be able to join and as a result, purchase compatible hardware.
- Plans are being considered to restore a strip of grass on the south side of Wood Street. This strip of grass will provide space to plant trees. A suggestion was made that this street would make a good one-way street. Trustee Sherwood will organize a neighborhood meeting with Wood Street residents to gather input.
- The Heat In Place recycle process will take place on Rand Place South and on Wood Street this season. The final driving surface will be chip sealed.
- The Village has not received a police report for damage to the street light at 59 State Street. It was a hit and run incident. Trustee Galli will talk to the zone captain.
- The record April rainfall was discussed. Rand Creek has more and more water flowing through it from Reitz Parkway.
- Catch basins in the Degenhardt parking lot and at the Sutherland Street and Monroe Avenue intersection were discussed.
- Three strong wind events during the month of April had little impact on Village trees.
- The cost of a new skid steer will be in hand soon. It will be under budget.
- The DPW will be cleaning the outside area of the highway garage. A 30 yard dumpster will be needed.
- Weight limit signs have been ordered for Locust Street. All other village streets are up to code for weight limit restrictions and they are posted accordingly.
- Village trash receptacles were discussed. The current wooden ones have been rebuilt for the second time. Trustee Sherwood suggested changing over to metal ones that attach to street lamp poles. The cost for one type of metal container is \$700 per can. There are 22-24 in the business district.
- The Clerk scheduled annual employee workplace violence and harassment training for all employees for 4/27/11.
- Hicks and McCarthy's new owners changed haulers from Heberle to Waste Management for their dumpster provider. There are still problems with overflowing trash and debris. Mr. Bailey will talk to the owners on Wednesday. Mr. Cufari will call Waste Management to inform them of the correct place to put the dumpsters.

BUILDING INSPECTOR'S REPORT – SKIP BAILEY

- An appearance ticket has been issued to the owner of Pittsford Exxon for non-compliant exterior lighting. Mayor Corby stated that a window has also been removed from that building. Mayor Corby told the Board he reminded Eric Wade, from CSX, that Mr. Wade said he would come to mark the CSX property lines so action can be taken regarding cars that are illegally parked in the right of way.

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- A new tenant will be opening *Elizabeth Creations* in the former Pendleton Store. Trustee Boehlert asked Mr. Bailey to send a letter to the owner of that building to ask him to clean up the paint that was spilled on the village sidewalk at the time his building was being painted. If the paint is not cleaned up, the Village will clean it up and charge the owner.
- Trustee Pierson will investigate combining parking lots in the village and making them into municipal parking that would be leased and maintained by the Village.
Trustee Pierson left the meeting at 8 PM.
- Drainage appears to have improved at Northfield Common. However, a site plan application has still not been submitted.
- Members thanked Mr. Bailey for having the paper removed from the windows at the former Great Northern Pizza building.
- Violations that were noted were the lack of a permanent sign application for Dolce Cupcakery, the unfinished porch at 18 & 18 ½ Washington Road, a banner that remains at Soho Salon, and banners at Naples Creek.
- It was noted that the sewer smell still remains at 23 South Main Street. Trustee Boehlert asked Mr. Bailey to investigate and then to call the health department if necessary. It was also mentioned that there was talk that the restaurant owners are thinking of opening a wine bar in that location. Mayor Corby said that if the concept that was approved through the Special Permit process changes, the owner would be required to apply for a new special permit.
- A village resident complained that there are invisible fence flags in the village right-of-way in front of a home on the west side of Sutherland Street. Trustee Galli asked Mr. Bailey to contact the owner if the flags are still in place after 2-3 weeks.
- Mr. Bailey told Board members that he asked the contractor to stop work at 55 South Main Street where a third floor remodel was taking place. No permits had been issued for that work. The contractor agreed.
- Mr. Bailey said that there is no work currently taking place at the Parker house on South Main Street.

DISCUSSION – GO RAIL LETTERS

Mayor Corby explained that there is new proposed legislation to raise the weight limit and truck size allowed on State roads. Mayors have been asked to send letters to local congressmen and senators opposing the increases. Board members were in favor of voicing opposition. A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to oppose proposed legislation to raise the weight limit and truck size allowed on State roads and to authorize Mayor Corby to send letters of opposition to congressmen and senators stating the Board's opinion.

VOTE: Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes. **Motion carried.**

§210-61 UPDATE

Mayor Corby and Trustee Pierson reviewed the proposed changes to this section of the village code. They concurred that the necessary language is in the design guidelines and that a code change to this section is not necessary. They decided that the APRB should write findings of fact for each individual post war house application.

B-1A

Mayor Corby and Trustee Pierson have independently written suggestions regarding appropriate uses for the B-1A district. They will meet again to compare and discuss their lists. They will report back to Board members.

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SMOKING RESTRICTIONS

Some Board members are concerned about how smoking restrictions would be enforced if they were to be enacted. Mayor Corby and Trustee Pierson said that posted signs would cause this issue to be self-enforced. Mayor Corby and Trustee Galli will discuss the smoking restriction idea with Supervisor Carpenter to consider its appropriateness for the Port of Pittsford Park. They will report back to Board members.

DISCUSSION: COMMEMORATION OF 9/11/01

This issue will be discussed at a future meeting.

ECONOMIC DEVELOPMENT UPDATE

Trustee Sherwood and Mayor Corby told board members about the recent economic development meetings that have been spearheaded by property owner Bob Michaels, and merchant, Pamela Hines. Mayor Corby said he explained the Monroe County sales tax revenue formula to the merchants, who were under the false impression that sales tax revenue received by the Village was all generated in Pittsford Village by Pittsford Village merchants. Trustee Sherwood described some of the committees that have been formed. She said she has noted many things that the Village provides for the benefit of the merchants. However, she said the merchants feel that the Village is too restrictive. Trustee Sherwood said the dialog that is taking place at the meetings could produce a connectiveness among all factions and it is hoped that positive results will be the outcome of these meetings. The next meeting will be on May 23rd at 8:30 AM.

VILLAGE BUSINESS CARDS

Trustees briefly discussed placing an order for business cards for the two newest Trustees as well as updated cards for others. Email addresses and phone numbers have been changed since the last printing. The Clerk will send out an inquiry to officials and staff members regarding the information they wish to have on their business cards. She will then secure a quote for the cost of ordering updated cards.

GIS AGREEMENT

Mayor Corby said that Paul Schenkel will send an email with the details of the proposed GIS Agreement. The Clerk was asked to place this topic on the next meeting agenda.

EMPLOYEE HANDBOOK UPDATE DISCUSSION

Due to Excellus underwriting regulations for the Village's health care package, Healthy Blue, certain sections of the Employee Handbook are no longer relevant. These sections are in regards to part time employees purchasing insurance through the Village, and retirees with 15 years of service who are under age 65. The Clerk will draft the proposed changes for consideration at the next meeting.

MEMBER ITEMS

- Trustee Galli presented a graph showing the number of traffic tickets that have been issued by Monroe County Sheriff deputies in the Village of Pittsford from 2006 through 2010. There were 298 tickets issued in 2010.
- Trustees briefly discussed the steps that need to be completed for the 2010 preservation conference CLG grant. The Clerk was told to contact the Village Attorney to discuss drafting a basic contract for the agreement of services by the Landmark Society to the Village.

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MINUTES

April 12, 2010: A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to approve these minutes as amended.

VOTE: Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made **by Mayor Corby, seconded by Trustee Boehlert**, to enter executive session to discuss a matter of proposed, pending or current litigation.

VOTE: Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to leave executive session and reenter the regular session of the meeting.

VOTE: Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 9:10 PM.

Anne Z. Hartsig, Recording Secretary