

**PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**May 10, 2011 – 7:00 PM**

**Present**

**Mayor:** Robert C. Corby  
**Trustees:** Paula Sherwood  
Tim Galli  
Trip Pierson  
Lorie Boehlert  
**Attorney:** Jeffrey Turner  
**Treasurer:** Mary Marowski  
**Recording Secretary:** Anne Hartsig

Mayor Corby called the meeting to order at 7:05 PM.

**TREASURER’S REPORT – MARY MAROWSKI**

**Computer Purchase:** The Treasurer received a quote from Integrated Systems to replace the Building Inspector’s computer. The cost for the computer and the installation is \$599.00. A **motion** was made **by Mayor Corby, seconded by Trustee Boehlert**, to approve the quote from Integrated Systems and to purchase a new computer for the Building Inspector.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

**DiMarzo Correspondence:** The Treasurer received an email from Chris Dimarzo regarding invoices for consultant fees for the 75 Monroe Avenue project. Board members asked her to forward the correspondence to Steve Ferranti for an explanation of how each charge relates to the project.

Attorney Turner explained that in the future, invoices should be sent directly to Mr. DiMarzo and paid directly by Mark IV. He will send a copy of the payment agreement to Ms. Marowski.

**Vouchers for Approval:** The Treasurer presented vouchers listed on Abstract #017 of the 2010/11 fiscal year for approval. A **motion** was made **by Mayor Corby, seconded by Trustee Galli**, to approve payment of vouchers listed on Abstract #017 with the exception of voucher #590, in the amounts stated below and to charge them to the appropriate accounts.

**Abstract #017 – 2010/11**

General Fund (#575, #577-#589, #591-#609):	\$ 12,758.65
Sewer Fund (#576, #587):	<u>\$ 88.01</u>
<b>Total vouchers for approval:</b>	<b>\$ 13,754.16</b>

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

**Other Business:**

- Bank balances were presented.
- The first quarter Monroe County Sales Tax check should be received next week. It will be a higher amount than the amount that was projected.
- A budget status report as of 4/30/11 was presented.
- A print-out of the revenue and expenditures as of April 30, 2011 was presented.

**NON MUNICIPAL USE PERMIT – WELLNESS WALK**

The Village Board received a request from Deb Mason to hold a Brain Cancer Wellness Walk on Sunday, June 5, 2011 from 10 AM to 3 PM on Village of Pittsford sidewalks. After discussion, a

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**motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to approve the request as follows:

- The applicant will notify the village restaurants along the walking route.
- The Village Board requests that the applicant will notify the Monroe County Sheriff's Department, the Pittsford Fire Department and the Pittsford Volunteer Ambulance prior to the event.
- The approval is conditional upon receipt of the following insurance requirements:
  - A Certificate of Liability Insurance naming the Village of Pittsford as additional insured on a primary and noncontributory basis must be provided. It must reflect a \$1,000,000 single limit of liability for bodily injury and property damage.
  - A copy of the actual endorsement of the insurance policy must be provided. The endorsement document must list the policy number and set forth the Village of Pittsford as an additional named insured.
  - These certificates must be current and on file in the Office of the Village Clerk no later than June 1, 2011.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

Ms. Mason briefly discussed the design and future purchase of directional signs. She said that she has 50 verbal commitments for \$100 each from village merchants. However, she said that details pertaining to the care of these signs must be worked out and a place to send donations of funds is also needed.

#### **ATTORNEY'S REPORT – JEFF TURNER**

**CSX:** Trustee Turner contacted a CSX representative. The representative said she would provide maps of the right of way showing the area up to one mile east of the Monroe Avenue intersection.

**RG&E:** Mr. Turner has continued to attempt to reach RG&E to discuss the right of way to the north of Schoen Place. In spite of numerous phone calls, one with an RG&E attorney, he has not heard back from a representative. Mayor Corby will try again to contact Debra Wegman.

#### **EXECUTIVE SESSION**

A **motion** was made **by Mayor Corby, seconded by Trustee Pierson**, to enter executive session to discuss a matter of attorney/client communications.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

Having taken no action, a **motion** was made **by Trustee Galli, seconded by Mayor Corby**, to leave executive session and reenter the regular session of the meeting.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

#### **VILLAGE HALL ROOF REPAIRS**

Three quotes to repair the leaks in the roof of Village Hall were discussed. The extent of repairs could be to replace just the gutters, or to replace both the roof and the gutters. Mayor Corby stated there is some risk with replacing only the gutters. He said ice and water shield is also needed. Mayor Corby will ask for a more detailed description regarding the estimate received from Easton.

#### **TAX WARRANT**

The 2011 Tax Warrant was presented to the Board of Trustees and found to be correct. Mayor Corby signed the warrant.

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**TEMPORARY EVENT SIGN REQUEST**

The Village Board received a temporary event sign request from the Women's Club of Pittsford to advertise a charity benefit garage sale that will be held on May 13<sup>th</sup> and 14<sup>th</sup>. A **motion** was made by **Trustee Pierson, seconded by Trustee Galli** to approve the request as follows:

- One sign may be placed at the southeast corner the Four Corners.
- One sign may be placed at the south west corner of the Jefferson Road/South Main Street intersection.
- Signs may be erected on May 11<sup>th</sup> and removed no later than May 16<sup>th</sup>.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

**EMPLOYEE HANDBOOK AMENDMENT**

Certain portions of Section 204 Medical Insurance of the Employee Handbook need to be updated. Board members concurred that professional review of this section is preferred. Trustee Sherwood will consult with a professional. The Board will review any proposed changes at the next meeting.

**SMOKING RESTRICTIONS**

Members discussed proposed legislation regarding smoking restrictions in public parks within the Village. Enforcement was discussed. A **motion** was made by **Mayor Corby, seconded by Trustee Pierson**, to hold a public hearing in June to consider proposed local law #5 of 2011, a local law to restrict smoking in the Erie Canal Park.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

**COMMEMORATION OF THE 10<sup>TH</sup> ANNIVERSARY OF 9/11/01**

Board members discussed options and ideas to commemorate the 10<sup>th</sup> anniversary of 9/11/01. Further discussion will take place. Trustee Boehlert will obtain a quote for a flag pole.

**GIS AGREEMENT**

Trustee Boehlert will research the GIS agreement that has been proposed between the Village and the Town. She will look into GIS services that may be provided as a result of the agreement. The topic will be placed on the June agenda.

**MEMBER ITEMS**

- Mayor Corby will send a card to Father Murphy who is leaving St. Louis Church.
- A collection will be taken to send flowers to Nancy Bolger upon the death of her husband, Stuart Bolger.
- Further discussion about the merchants' directory signs was held. It was noted that a formal written proposal is required. The signs must be approved by the Board of Trustees and by the APRB. Maintenance and updating of these proposed signs is one of the issues that must be resolved.
- Trustee Sherwood telephoned RG&E about the new street lights that have been installed in the village. Residents have complained that they are too bright. She was told RG&E would come back to the village and adjust the lights. Mayor Corby will call Carl Webeck about this issue as there have been several complaints from village residents.
- Members discussed the balloons that were flown to demonstrate the proposed height of the development at 75 Monroe Avenue.

**ZONING ASSISTANT**

A **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to hire Karl Essler as a special zoning attorney.

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**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–no. **Motion carried.**

**MINUTES**

**April 7, 2011:** A **motion** was made **by Trustee Pierson, seconded by Trustee Sherwood**, to approve these minutes as written.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

**April 26, 2011:** A **motion** was made **by Trustee Galli, seconded by Mayor Corby**, to approve these minutes as amended.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–abstain. **Motion carried.**

**April 27 & 29, 2011:** A **motion** was made **by Mayor Corby, seconded by Trustee Galli**, to approve these minutes as amended.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

**May 3, 2011:** A **motion** was made **by Mayor Corby, seconded by Trustee Pierson**, to approve these minutes as written.

**VOTE:** Corby–yes, Sherwood–yes, Boehlert–yes, Galli–yes, Pierson–yes. **Motion carried.**

**ADJOURNMENT**

There being no further business, Mayor Corby adjourned the meeting at 9:30 PM.

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Anne Z. Hartsig, Recording Secretary