

**PROCEEDINGS OF A SPECIAL MEETING OF THE VILLAGE BOARD OF
TRUSTEES**

August 31, 2011 – 8:00 AM

Present

Mayor: Robert C. Corby

Trustees: Lorie Boehlert
Tim Galli

Treasurer: Mary Marowski

Recording Secretary: Anne Hartsig

CALL TO ORDER:

Mayor Corby called the meeting to order at 8:00 AM.

PROPOSAL FOR ELECTRIC INSTALLATION AT 6 ½ WASHINGTON ROAD

Trustee Boehlert presented a proposal from Allan Electric to install electricity to light the new flag pole at 6 ½ Washington Road. This flag pole will be dedicated on 9/11/11 to commemorate the terrorist attack on our country that took place on 9/11/2001. The proposal was for \$1,778.00. Board members discussed the proposal and the dedication ceremony. A **motion** was made by **Mayor Corby, seconded by Trustee Galli** to approve this proposal.

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

PREPAID CHECKS FOR APPROVAL – MARY MAROWSKI

Ms. Marowski submitted two bills for approval. The first was for \$4563.22 for Crawford & Stearns and the second was for DPW employee clothing in the amount of \$125.00. A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve payment of the two bills as follows:

Check # 8371 to Crawford and Stearns in the amount stated above and Check # 8372 to a DPW employee in the amount stated above for the purchase of jeans.

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

NON-MUNICIPAL USE PERMIT – SUTHERLAND HIGH SCHOOL HOMECOMING PARADE

The Village reviewed a request letter from Student Council Government Advisor, Kathleen Bifulco. Ms. Bifulco was seeking a non-municipal use permit to hold the Homecoming Parade on village streets on 9/17/11. Members noted that the parade route would be the same as in previous years and that approvals would be based on the same requirements as in previous years. A **motion** was made by **Mayor Corby, seconded by Trustee Boehlert** to grant a non-municipal use permit to Pittsford Sutherland High School for their Homecoming Parade on 9/17/11 with the following conditions:

- The applicant must obtain permission from NYSDOT for the use of State roads.
- The applicant must contact the Monroe County Sheriff's Department, Pittsford Fire Department, Pittsford Ambulance and the media (to suggest that alternate routes are used during the time of the parade).
- A Certificate of Insurance naming the Village of Pittsford as additional insured is required. The certificate must reflect a \$1,000,000 single limit of liability for bodily injury and property damage. A copy of the actual insurance endorsement which includes the policy number and which names the Village of Pittsford as additional insured is required. These documents must be current and on file in the Office of the Village Clerk prior to the event.

Proceedings of a Special Meeting of the Village of Pittsford Board of Trustees
August 31, 2011

- All North and South Main Street merchants must be notified. Confirmation that the notification has taken place must be submitted to the Village Clerk's Office no later than two weeks prior to the event.

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

MISC. ISSUES

- It was noted that some of the flower baskets are dead. Trustee Boehlert will ask the DPW crew to take a look and remove them if necessary.
- The construction site at 5 State Street has still not been cleaned up.

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 8:15 AM.

Anne Z. Hartsig, Recording Secretary