

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
October 25, 2011 – 7:00 PM

Present

Mayor: Robert C. Corby
Trustees: Paula Sherwood
Lorie Boehlert
Trip Pierson
Tim Galli
Treasurer: Mary Marowski
Building Inspector: Skip Bailey
Recording Secretary: Anne Hartsig

CALL TO ORDER

A **motion** was made by **Mayor Corby**, **seconded by Trustee Sherwood**, to call the meeting to order at 7:25 P.M.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Pierson – yes, Galli – yes. **Motion carried.**

TREASURER’S REPORT – MARY MAROWSKI

The Treasurer presented vouchers listed on Abstract #007 of 2011/12 fiscal year for approval. A **motion** was made by **Mayor Corby**, **seconded by Trustee Sherwood**, to approve payment of vouchers listed on Abstract #007 in the amounts stated below and to charge them to the appropriate accounts.

Abstract #007 – 2011/12	General Fund (#254-#263, #265-#272):	\$34,307.31
	Sewer Fund (#262):	\$ 22.18
	Grant #C006861 (#264)	<u>\$ 2,187.43</u>

Total vouchers for approval: **\$ 36,516.92**

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Pierson – yes, Galli – yes. **Motion carried.**

An **Abstract Summary** and **Bank Balances** were presented for informational purposes. A **cash flow** statement was presented and discussed.

RG&E Light Pole: Mayor Corby received a letter and quote for replacing light pole #339 on North Main Street. The light pole has an underground fracture and is no longer functional. The letter stated that the pole requires replacement. There was a discussion about the possibility of repairing the pole vs. replacement. Ultimately, a **motion** was made by **Trustee Pierson**, **seconded by Trustee Sherwood**, to approve the quote from the RG&E and authorize payment to replace the damaged light pole (#339) on North Main Street.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Pierson – yes, Galli – yes. **Motion carried.**

Reshaping Rochester Awards Luncheon: The Village of Pittsford will be receiving the “Director’s Award” from the Rochester Regional Community Design Center’s Reshaping Rochester program. The award will be presented on December 1st. The Treasurer asked for a count of those planning to attend the awards luncheon. Reservations will be made.

Stair Lift: The Board received a quote to furnish and install a stair lift on the stairs of the Village Hall from the main floor to the basement. The Treasurer talked to Darryl Walczak, a Community Development Specialist from Monroe County. Mr. Walczak told her that a stair lift would be an eligible use for CDBG grant funds. He cautioned that there would be less grant money available

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this year. Members determined that the use of any CDBG funding the Village might receive should be used for handicapped accessible sidewalks.

Design invoices: A motion was made by Mayor Corby, seconded by Trustee Sherwood, to authorize the Treasurer to pay two invoices to McCord Landscape Architecture for professional services in connection with a proposed pavilion as part of the Schoen Place Waterfront Improvements.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Pierson – yes, Galli – yes. **Motion carried.**

DOS Grant #C006861 bids for Schoen Place Improvements and Port of Pittsford Improvements: Paul Schenkel, Town Commissioner, Treasurer Marowski, and Doug McCord held a meeting to discuss the status of the grant. Bids for both projects came in higher than expected. Mr. Schenkel will contact Mayor Corby to arrange a time to meet to continue discussion about the grant. Mr. McCord will contact 104 Contractors to ask about extending the time frame in which their contract must be signed.

BUILDING INSPECTOR’S REPORT – SKIP BAILEY

Mr. Bailey presented a written report with information about the following:

- the status of the bakery at 5 State Street,
- the removal of cars parked illegally on the CSX right-of-way,
- the completion of remodeling endeavors at 20 & 22 Boughton Ave and 69A South Main Street,
- the completion of a third floor conversion at 55 South Main Street,
- two new places of business at 7 Schoen Place,
- a new location at Northfield Common for “Music Together”,
- space for a new women’s clothing store has been leased at 5 South Main Street,
- the owners of a residential lot on Rand Place will not build on that lot for some time.

Members asked about code violations including a neon sign at The Pittsford Tailor’s, banners at Chandelier’s, and multiple illegal signs at Naples Creek. There was a discussion about the TV at Hicks and McCarthy’s. The owner will be asked to address the Board informally. Mr. Bailey said the owner of Guys Pizza may address the Board informally about opening a frozen yogurt store.

There was a discussion regarding the need for approvals for the installation of retaining walls. Mayor Corby said it was inconsistent to regulate fences but not retaining walls. He said that one problem is that some retaining walls are built too close to the sidewalk so they impede the path of the sidewalk plows. Mayor Corby suggested that the site plan code should require a permit for retaining walls as well as walls that surround a creek. Mayor Corby presented language he received from Julian Adams from the NYS Historic Preservation Office. He said there should be standards regarding visibility. APRB Chairperson Paul Zachman said that the APRB would need to have standards from an engineering standpoint and from an architectural standpoint. He said he would draft some standards. Mayor Corby will consult with him.

DPW REPORT

Trustee Boehlert reported that Acting Superintendent Doug Yaeger was attending the NYCOM DPW School. Prior to leaving for training school, he distributed a written report for the Trustees.

Board members discussed fall leaf pick-up.

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Mayor Corby said CSX officials gave the village permission to paint the mechanical box on Monroe Avenue. The DPW has done that.

Members discussed options for removing ice and snow on the sidewalks. It was suggested that potassium chloride might be the best substance to use because it does not harm plants.

The Trustees mentioned some areas of the village that need attention. The trees along the towpath need to be trimmed. The towpath area west of the North Main Street Bridge should be maintained. The “junk” growth should be removed so that the trees can be saved. The North Main Street gardens, gardens around the Village Hall, and other areas need to be weeded and cut back. Trustee Sherwood said she would be glad to work with crew members to help determine what should be cut back.

Trustee Boehlert said the crew is working on creating a catch basin survey. They have found that work is needed on many of the catch basins that have been surveyed thus far. The Board commended Trustee Boehlert on her recent leadership and guidance efforts regarding the DPW.

CITIZENS CAMPAIGN FOR THE ENVIRONMENT

Members received a request letter from the Citizens Campaign for the Environment asking for permission to conduct their annual canvassing operation within the village. There have been no complaints received in prior years. Following discussion, a **motion** was made **by Trustee Pierson, seconded by Mayor Corby**, to approve the request from this group to conduct their annual canvassing campaign as described in the letter faxed to the Board on October 14, 2011, with the request from the Trustees that the door to door campaign take place during daylight hours.

Vote: Corby – yes, Sherwood – yes, Boehlert – no, Pierson – yes, Galli – yes. **Motion carried.**

ROTARY TEMPORARY EVENT SIGN REQUEST

The Village Board received a letter from the Pittsford Rotary requesting permission to place two A-frame signs in the village to advertise their 45th Annual Pasta supper which will be held on Tuesday, November 8th. Following the review of the sign tracking chart, a **motion** was made **by Trustee Boehlert, seconded by Trustee Pierson**, to permit two A-frame signs to be installed as follows:

- one sign on the northeast corner of the South Main Street/Jefferson Road intersection
- one sign on the northwest corner of the Four Corners
- signs may be placed on November 1st and removed on November 8th at the conclusion of the event.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Pierson – yes, Galli – yes. **Motion carried.**

PROPERTY TAX CAP LOCAL LAW DISCUSSION

Members agreed that a public hearing should take place to consider a local law to override the tax cap. A **motion** was made **by Mayor Corby, seconded by Trustee Boehlert**, to hold a public hearing to consider passing a local law to override the property tax cap for the fiscal year 2012/13, at the December 13th meeting.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Pierson – yes, Galli – yes. **Motion carried.**

DISCUSSION: CODE CHANGE FOR TEMPORARY EVENT SIGNS

Trustee Sherwood drafted language to amend §168-12. Temporary Signs A. (2). Members agreed that the number of requests for temporary signs is increasing. The Board discussed having one kiosk sign at the Four Corners. Trustee Sherwood has researched this idea in the past. She will

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review the information she has collected on kiosk signs and report back to the Board before proceeding with changing the Code.

ORGANIZATIONAL CHART

Board members discussed the layout of the Village's organizational chart. A determination of the most effective option was not made.

STONEGATE LANE ENGINEERING ISSUES

Village Engineer Scott Harter visited Stonegate Lane to view the condition of the road, and to take photos. He researched the current village road standards for public roads accepted for dedication to the Village. He provided a written report which was reviewed and discussed by the Trustees. Members concluded that Stonegate Lane has a drainage problem and that portions of the road are deteriorating significantly. Mayor Corby will meet again with the resident who requested that the street become a dedicated Village street.

NEW STANDARDS FOR RETENTION PONDS

Mayor Corby noted that there are three private retention ponds within the village and none are being well cared for. He plans to discuss this issue with Marty Brewster at the Town of Pittsford to see how the Town handles the same issue.

2011 CANDLELIGHT NIGHT

The Village Board received a letter from the organizers of Candlelight Night asking for donations towards the anticipated expenses. Members agreed that they support this event. No action was taken at this meeting.

MINUTES

October 11, 2011: A **motion** was made by **Mayor Corby**, seconded by **Trustee Pierson**, to approve these minutes as amended.

Vote: Corby – yes, Sherwood – yes, Pierson – yes, Boehlert – yes, Galli – abstain. **Motion carried.**

September 20, 2011: A **motion** was made by **Mayor Corby**, seconded by **Trustee Galli**, to approve these minutes as written.

Vote: Corby – yes, Sherwood – abstain, Pierson – abstain, Boehlert – yes, Galli – yes. **Motion carried.**

September 27, 2011: A **motion** was made by **Trustee Galli**, seconded by **Trustee Boehlert**, to approve these minutes as written.

Vote: Corby – yes, Sherwood – abstain, Pierson – abstain, Boehlert – yes, Galli – yes. **Motion carried.**

ADJOURNMENT

There being no further business, a **motion** was made by **Mayor Corby**, seconded by **Trustee Galli**, to adjourn the meeting at 10:00 PM.

Anne Z. Hartsig, Recording Secretary

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