

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
February 28, 2012 – 7:00 PM

Present

Trustees: Lorie Boehlert
Trip Pierson
Tim Galli

Building Inspector: Skip Bailey
Recording Secretary: Anne Hartsig

Absent: Mayor Corby
Trustee Sherwood

CALL TO ORDER

Deputy Mayor Galli made a motion, seconded by Boehlert to call the meeting to order at 7:00 P.M.

Vote: Galli – yes, Pierson – yes, Boehlert – yes. **Motion carried.**

BUILDING INSPECTOR’S REPORT – SKIP BAILEY

- An appearance ticket was issued to the owner of 102 South Main Street. The debris will be cleaned up in 30 days.
- An appearance ticket was issued last week to the owner of 18 Washington Road for the incomplete porch project. There has been no response.
- First Presbyterian Church is planning to replace their free standing sign and will seek approval from the APRB.
- Remodeling has started for the yogurt shop at 6 South Main Street.
- The new owner of 21 Lincoln Avenue is working with architect Jack Sigrest on modifications to the building.
- The Board of Trustees asked Mr. Bailey to issue an appearance ticket to the owner of 15 State Street for unapproved stair railings and lighting and to the owner of 14 South Main Street for general disrepair and lack maintenance of the property.
- Chase Bank is developing a new plan for landscaping along South Street and will appear before the Planning Board. Mr. Bailey was asked to put a reminder on his calendar to call the facilities manager prior to the completion of the next agenda deadline if the bank has not yet applied.
- Trustee Galli stated that the house located two houses to the east of the creek on East Jefferson Road has black top in the front yard, several trucks and plows and is in need of maintenance.
- Trustee Boehlert said that a Town truck hit and damaged the fence in the Burdett parking lot. She will call Paul Schenkel to report this.
- Members discussed the approval by the Zoning Board of a temporary permit for the hot dog vendor who sets up at 10 North Main Street. There is concern that the length of time the cart is in place is not really temporary. The permit was granted for seven months. Members said that this vendor is in direct competition with several merchants who pay rent and taxes. The consensus was that the business district merchants should be supported and that a code change is needed. Mr. Bailey was asked to do some research on language that could be used in the code.

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TREASURER’S REPORT – TRUSTEE GALLI

Trustee Galli presented vouchers listed on Abstract #014 of 2011/12 fiscal year for approval. A **motion** was made by **Trustee Galli, seconded by Trustee Pierson**, to approve payment of vouchers listed on Abstract #014 in the amounts stated below and to charge them to the appropriate accounts.

Abstract #014 – 2011/12

General Fund (#475-#494):	\$17,012.86
Sewer Fund (#484)	<u>\$ 23.62</u>
Total vouchers for approval:	\$17,036.48

Vote: Galli – yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Other business:

Members discussed the Treasurer’s request to attend a Government Finance Officers training conference in April. The discussion will be continued at the next budget meeting.

SITE PLAN CODE UPDATE

This subject was deferred to a future meeting.

NON-MUNICIPAL USE PERMIT – PITTSFORD REGATTA

The Village Board received a request letter for a non-municipal use permit from Pittsford Crew to hold their annual regatta on May 26th and 27th on and along the bank of the Erie Canal. A **motion** was made by **Trustee Pierson, seconded by Trustee Boehlert**, to approve the request for a non-municipal use permit with the following conditions:

1. The Monroe County Sheriff’s Department, the Pittsford Fire Department and the Pittsford Volunteer Ambulance must be contacted prior to the event.
2. Pittsford Crew must provide the Village with a copy of a Certificate of Liability Insurance naming the Village of Pittsford as additional insured on a primary and noncontributory basis. It must reflect a \$1,000,000 single limit of liability for bodily injury and property damage. Also required is a copy of the actual endorsement of the insurance policy. The endorsement document must list the policy number and set forth the Village of Pittsford as an additional insured. These certificates must be current and on file in the Office of the Village Clerk prior to the event.
3. Pittsford Crew must encourage participants and observers to park at the Pickle Factory and/or behind the commercial buildings on Schoen Place.
4. Pittsford Crew shall notify business owners at the Pickle Factory, 1 Grove Street, and # 24, #30 and #40 Grove Street prior to the event.
5. Due to the amount of trash generated by this event in past years, the Board requests as a condition of approval, that Pittsford Crew supply a 10 to 12 yard dumpster on the Village DPW property during the event.
6. Due to the amount of graffiti resulting from the event in past years, a condition of approval is that Pittsford Crew agrees to paint or otherwise repair any damage, markings or graffiti that occurs in the village during the event as a result of their own team members or any other participatory team members.
7. If Pittsford Crew plans to allow vendors at this event, each vendor must apply to the Board of Trustees 90 days prior to the regatta.
8. The Board requests that Pittsford Crew coordinates the location of any “potties” and the location of the dumpster with DPW Acting Superintendent, Doug Yaeger.

Vote: Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

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Board members noted that \$1000.00 has been budgeted to contribute to the rental of portable toilets, one of which will be handicapped accessible.

SIGN REQUEST – FRIENDS OF PITTSFORD LIBRARY

The Village Board received a request to display a banner and two sandwich board signs to advertise the library's semi annual book sale. A **motion** was made by **Trustee Galli, seconded by Trustee Boehlert**, to approve one banner to be displayed above the entrance of the library from April 12th until April 29th, 2012 and to approve the placement of two sandwich board signs, one on the northwest corner of the Four Corners and one on the southeast corner of the Four Corners from April 19th until April 29th, 2012.

Vote: Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

EVENT SIGN SCHEDULE

Members requested and received a list of Town sponsored events for 2012. At the February 14th meeting, members designated the northeast (clock) corner and the southwest (Tess and Carlos) corner of the Four Corners as locations upon which Town event signs may be placed to advertise these events. Due to the number of Town events that will take place in 2012, members were concerned that some event sign advertising might overlap. Members were in agreement that only one Town sign at a time should be placed on each of the approved corners. A letter will be sent to the Town to that effect.

CONTRACT FOR SCHOEN PLACE PAVILION

Discussion regarding this contract was deferred to a future meeting.

MEMBER ITEMS

- Trustee Pierson reported that he had a good conversation with Supervisor Carpenter regarding the work of the Pittsford Community Task Force. While the Village is fully in support of the Community Task Force, Trustee Pierson said that the discussion of village dissolution is solely the purview of village residents.
- Trustee Boehlert reported that one of the Village DPW members will be working for the Town for about one month to assist with electrical work required to replace building lighting. School district employees are also working on this project.

EXECUTIVE SESSION

A **motion** was made by **Trustee Pierson, seconded by Trustee Boehlert**, to enter executive session to discuss matters of proposed, pending or current litigation.

Vote: Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Pierson, seconded by Trustee Boehlert**, to leave executive session and reenter the regular session of the meeting.

Vote: Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

SCHOEN PLACE PROJECTS

Members will discuss project plans, contracts, and proposed future steps regarding the Schoen Place grant and the Pavilion grant at the next budget meeting which will be held on Thursday, March 1, 2012.

MINUTES

February 14, 2012: A **motion** was made by **Trustee Pierson, seconded by Trustee Galli**, to approve these minutes.

Vote: Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

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February 21, 2012: A **motion** was made by **Trustee Pierson**, seconded by **Trustee Galli**, to approve these minutes.

Vote: Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

ADJOURNMENT

There being no further business, a **motion** was made by **Trustee Pierson**, seconded by **Trustee Boehlert**, to adjourn this meeting at 8:50 PM.

Vote: Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Anne Z. Hartsig, Recording Secretary