

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
March 27, 2012 – 7:00 PM

Present

Mayor: Robert Corby
Trustees: Lorie Boehlert
Tim Galli
Treasurer: Mary Marowski
Building Inspector: Skip Bailey
Recording Secretary: Anne Hartsig

Absent: Trustee Pierson
Trustee Sherwood

CALL TO ORDER

A **motion** was made by **Mayor Corby**, **seconded by Trustee Boehlert** to call the meeting to order at 7:05 PM.

Vote: Corby – yes, Boehlert – yes, Galli – yes. **Motion carried.**

TREASURER’S REPORT – MARY MAROWSKI

Ms. Marowski presented vouchers listed on Abstract #016 of 2011/12 fiscal year for approval. A **motion** was made by **Trustee Galli**, **seconded by Trustee Boehlert**, to approve payment of vouchers listed on Abstract #016 in the amounts stated below and to charge them to the appropriate accounts.

Abstract #016 – 2011/12

| | |
|--|---------------------|
| General Fund (#518-#531, #533, #535-#544): | \$11, 140.14 |
| Sewer Fund (#529, #534, #539) | \$ 2, 764.99 |
| Grant #C006861 (#532) | <u>\$ 96,142.00</u> |

Total vouchers for approval: **\$110,037.13**

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

Other business:

- Bank balances were presented.
- Board members discussed a quote for a time clock system. The Treasurer will obtain further information from Julie House about the Town’s system. The decision to purchase the time clock system was postponed.
- A Village owned light pole on State Street was hit and destroyed. The Village Board received a quote for the cost of replacing it from Livingston Lighting & Power. A **motion** was made by **Mayor Corby**, **seconded by Trustee Boehlert**, to approve the price quote from LL& P submitted on 2/23/2012, to replace the State Street light pole in the amount of \$3194.05.
Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**
- **Budget Workshop Minutes of 3/8/12:** A **motion** was made by **Mayor Corby**, **seconded by Trustee Galli** to approve these minutes as submitted.
Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

BUILDING INSPECTOR’S REPORT – SKIP BAILEY

- The Pittsford Dairy processing plant is nearing completion.

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- Front porch railings were removed without approval from a house at 58 State Street. The owner has been notified.
- The former Parker House at 73 South Main Street has been purchased and will undergo complete renovation.
- Interior construction at 6 South Main Street is taking place.
- The manager at Starbucks is proposing a parking lot reconfiguration. The Planning Board is in agreement with preliminary sketches. Plans will be drawn up.
- “Breathe” is expanding the retail portion of the business into the space formerly occupied by Empire Paint at 19 South Main Street. Mr. Bailey said this should not change the parking in the Burdett lot.
- 10 Eastview Terrace has an illegal third floor space. The house is for sale. The realtor is contacting an architect to see what options might be feasible to bring the space into compliance.
- As a result of some unkempt dumpsters within the village, Mayor Corby asked Mr. Bailey to conduct a survey of all dumpsters in the village and to report back to the Board at the next meeting.
- There has been interest in doing a rehab of the house located at 66 South Main Street. It currently does not meet code.
- It was noted that Mr. Bailey was asked in January to reconfirm the handicap parking space and the number of seats that were approved for the new bakery at 5 State Street. A discussion regarding the seating configuration took place. Trustee Galli stated that the Village must be consistent with enforcement. If a specific number of seats were approved, that is the number of seats that should be in the bakery. There should not be more than the number that was approved.

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to enter executive session to discuss a matter of potential litigation.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to leave executive session and reenter the regular portion of the meeting.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

SCHOEN PLACE PROJECT

Members discussed questions regarding the authorization for design work to be completed by New Energy Works. Mayor Corby explained that the cost for this work should be covered under the landscape architect’s fee and that the Village should not be charged extra for it. Members also discussed other questions with regard to the sidewalk and guide rail portion of this project including specific bills that have been received.

Members discussed the 2010 Legislative Initiative Grant which will cover the cost of a new pavilion on Schoen Place. The discussion was to verify that the total cost will stay within the amount that was funded which is \$99,000. With that stipulation, a **motion** was made by **Trustee Galli, seconded by Trustee Boehlert**, to approve the following resolution:

RESOLUTION # 4 OF 2012

WHEREAS, the Village of Pittsford has received a copy of a contract agreement between New York State Offices of Parks, Recreation and Historic Preservation for the 2010 Legislative Initiative Grant, and

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WHEREAS, the “Project” has been funded in the amount of \$99,000 and,
WHEREAS, the purpose of the grant is to cover costs associated with, but not limited to, the construction of an overlook pavilion and seating along Schoen Place on the Erie Canal in the Village of Pittsford and,

WHEREAS, the contract has been reviewed by the architect for the project, the Village Board and the Village Attorney and was found to be acceptable,

NOW THEREFORE BE IT RESOLVED, that the Village of Pittsford Board of Trustees authorizes Mayor Corby to sign the contract.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

GTC – UPWP GRANT

The Village was awarded a \$30,000 grant to complete an Active Transportation Safety Plan which will focus on the gateways to the village. A detailed Scope of Work must be submitted to the Genesee Transportation Planning Council’s Committee for approval before the work can begin. Mayor Corby will write the Scope of Work which must be submitted by April 3, 2012.

TRAFFIC SIGNAL PROJECT – SOUTH MAIN AND JEFFERSON ROAD

Trustee Galli noted that the DOT traffic signal project at the intersection of South Main Street and Jefferson Road is moving very slowly. He said the crossing buttons are located in a place that is not pedestrian friendly and the control box has been mounted on an angle. Trustee Galli is concerned that plows will hit it if it remains in this position. Mayor Corby will look at it. The DOT will be notified.

NON-MUNICIPAL USE PERMIT REQUEST – ARTHRITIS FOUNDATION MVP ROCHESTER MARATHON

The Village Board received a request to hold the MVP Health Care Rochester Marathon on September 23rd. A portion of the course is in the village. A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve a non-municipal use permit for the MVP Rochester Marathon to be held on September 23, 2012 with the following conditions:

- The approval is granted with the understanding that all statements made on the request letter dated 2/28/12 will be upheld.
- In addition to the City of Rochester Police Department, the Monroe County Sheriff’s Office, and the Brighton Police Department, the Pittsford Fire Department and the Pittsford Volunteer Ambulance will be notified prior to the event.
- USA Track & Field must provide the Village with a copy of a Certificate of Insurance which must name the Village of Pittsford as additional insured on a primary and noncontributory basis (these words must be included on the certificate). The certificate must reflect a \$1,000,000 single limit of liability for bodily injury and property damage. The Village requires a copy of an actual endorsement that includes the policy number and which sets forth the Village of Pittsford as additional insured. The words “on a primary and noncontributory basis do not have to be included on the endorsement.
- These certificates must be current and on file in the Office of the Village Clerk prior to the event.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

MEMBER ITEMS

- **Irving Gaskin Awards:** May is Preservation Month. The APRB has chosen two recipients for the 2012 Irving Gaskin Preservation Award. It was noted that Mrs. Gaskin should be invited to the awards ceremony and that the BP Post should be notified. A

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motion was made by **Trustee Boehlert**, seconded by **Trustee Galli**, to approve the expenditure of \$300.00 for two plaques to be awarded to the 2012 Irving Gaskin Preservation Award winners at the APRB meeting in May.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

- **Plaque for Remembrance Park:** Trustee Boehlert received a quote for \$605.00 for a permanent cast aluminum plaque to be installed at Remembrance Park on North Main Street and Washington Road. Members decided it would be best to set the plaque in concrete. A **motion** was made by **Mayor Corby**, seconded by **Trustee Galli**, to authorize Trustee Boehlert to place an order for a cast aluminum plaque for Remembrance Park noting that the cost will be \$605.00.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

- **Neighborhood Meeting:** Trustee Boehlert reported on the neighborhood meeting she hosted to gather input from residents about the reasons they enjoy life in the Village of Pittsford. A list of reasons was compiled at the meeting. Linda Habeeb will be asked to type the list for distribution to all of the Trustees.
- **DPW:** Trustee Boehlert reported on the DPW's work since the last formal report. She noted that Rob Harter will be gone for military duty for two weeks. Work on the Wood Street project is being coordinated with the Town of Pittsford. Catch basins have all been checked. The sidewalk project on Heatherhurst is being planned. Brush pick-up is ongoing. Mr. Yeager has been meeting with student volunteer, Corinne O'Neil, on the Village Hall driveway project and the Village's Stormwater plans.

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby**, seconded by **Trustee Galli**, to enter executive session to discuss the employment history of a specific employee and to discuss union negotiations.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby**, seconded by **Trustee Boehlert**, to leave executive session and reenter the regular session of the meeting.

Vote: Galli – yes, Corby – yes, Boehlert – yes. **Motion carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 9:15 PM.

Anne Z. Hartsig, Recording Secretary