

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
April 10, 2012 – 7:00 PM

Present

Mayor: Robert Corby
Trustees: Lorie Boehlert
Tim Galli
Paula Sherwood
Treasurer: Mary Marowski
DPW Acting Superintendent: Doug Yaeger
Attorneys: Jeff Turner and Karl Essler
Recording Secretary: Anne Hartsig
Absent: Trip Pierson

CALL TO ORDER

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to call the meeting to order at 7:00 PM.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

DPW REPORT – DOUG YAEGER

- Road work on Wood Street is ready to begin. Residents have been notified.
- Flower beds around the village and the rose gardens along Schoen Place have been cleaned up.
- Mr. Yaeger met with Paula Smith regarding the porous pavement parking lot project. The project may exceed the cost of the grant award by \$2000-\$3000. Mr. Yaeger will be coordinating the project to work with the Town's schedule. He may need to rent a paver for the project.
- The DPW has started to replace the stops signs with updated ones in order to meet the State code.
- Pedestrian crossing signs have been placed back out on the streets. The need for a pedestrian crossing sign for the Boughton Avenue/State Street intersection was discussed. It is difficult for buses to make that turn without hitting the sign. Mr. Yaeger will talk with the school safety representative to determine the best place to put the sign.
- Mayor Corby will walk the village with Mr. Yaeger to look at the trees and determine where new ones should be planted. A tree has been requested at 34 Church Street.
- The proposed sidewalk for Heatherhurst needs to be scheduled with the Town. Mr. Yaeger is hoping for the first week in May. There are 4 trees that may have to be removed for the sidewalk. The subdivision maps will be looked at to determine the exact dimensions of the village's right of way. Mr. Yaeger will speak to the owners of the two corners homes.
- Trustee Sherwood said the guard rail on Austin Park is in need of repair. Mr. Yaeger said the department would try to repair it.
- Public Works crew members have been harassed by a renter on South Main Street. Mr. Yaeger will talk to the property owner regarding this tenant and Trustee Galli will discuss the situation with the Zone Captain from the Sheriff's Office.
- Members noted that the entrance sign light on South Main near the bus loop and the Village Hall flag pole light have burned out. Light timers on Schoen Place need to be adjusted.

TREASURER'S REPORT – MARY MAROWSKI

Ms. Marowski presented vouchers listed on Abstract #017 of 2011/12 fiscal year for approval. A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve payment of vouchers listed on Abstract #017 in the amounts stated below and to charge them to the appropriate accounts.

Abstract #017 – 2011/12

General Fund (#545-#570):	<u>\$18,520.37</u>
Total vouchers for approval:	\$18,520.37

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

Other business:

- Bank balances were presented for the Board's reference.
- A review of franchise fees and gross receipts was presented for the Board's reference.
- Ms. Marowski gave an overview of the GFOA conference she attended last week. She said it was a very beneficial conference. She reported that most municipalities represented at the conference have adopted a tax cap override law as a precautionary measure. The Comptroller's Office said those municipalities that didn't adopt the override law would be audited.

SCHOEN PLACE PROJECT

Landscape Architect Doug McCord was present to discuss the status of the project and to discuss fees for his services. It was noted that the Board would like an understanding of the proposed fees before an expense is incurred.

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Mr. McCord said there would be a meeting on April 11th on Schoen Place with the contractor, Mayor Corby and Mr. Yaeger. The purpose is to review the site and project plans so the sidewalk project can begin.

The pavilion project was also discussed. Canal Corporation approvals are needed and Mr. McCord will check with Kevin Kearns on the status of those approvals. Contractors were discussed. The Board will reach out to several timber framers to obtain a competitive bid on the project. Mr. McCord said there would be a traffic control plan in place when the construction begins.

A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve the payment of MLA invoice number 646-30, related to preparation of plan specs for the pavilion for grant PKS-02-GE-077, to McCord Snyder Landscape Architecture PLLC in the amount of \$5,971.42, (voucher #571).

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

TEMPORARY EVENT SIGN REQUEST – WOMEN’S CLUB OF PITTSFORD

The Board received a request for a temporary event sign from the Women’s Club of Pittsford to advertise an annual garage sale. After reviewing the sign tracking sheet, a **motion** was made by **Trustee Sherwood, seconded by Trustee Galli**, to approve the sign request as follows:

- One sign may be placed on the SE (Phoenix Building) corner of the Four Corners.
- One sign may be placed on the SW corner of the Jefferson Road/South Main Street intersection.
- The signs may be installed on May 4th and must be removed on May 14th at the conclusion of the event.
- The area of each sign face shall be limited to 6 square feet per the sign policy revised and approved 9/9/08.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

NEIGHBORHOOD MEETINGS FOLLOW-UP

Members discussed a neighborhood meeting held at Trustee Boehlert’s house on March 23rd. A list of reasons why residents enjoy village living was compiled from the suggestions of attendees. Trustee Pierson and Trustee Sherwood have both offered to host similar meetings in their areas of the village.

Mayor Corby stated that items on the list should be included when the Comprehensive Plan is updated.

PUBLIC HEARING – TENTATIVE BUDGET FOR FISCAL YEAR 2012-2013

Proof of the legal notice below having been published, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to open the public hearing.

Pursuant to Section 5-508 of the Village Law, the tentative budget for the Village of Pittsford 2012-2013 fiscal year has been prepared and filed with the Village Clerk at the Village Office, 21 North Main Street, Pittsford, New York, where it may be inspected by interested parties between the hours of 9:00 a.m. and 3:30 p.m., Monday through Friday, until April 10, 2012. Said tentative budget includes maximum compensation for the Mayor of \$13,052.00 per annum; for the Trustees, \$5,547.22 per annum.

General Fund	\$1,070,178.00
Sewer Fund	\$ 108,855.00

A public hearing on the proposed budget will be held before the Board of Trustees of the Village of Pittsford, 21 North Main Street, Pittsford, New York, on the 10th day of April 2012 at 8 p.m., to consider same before final adoption of the tentative budget.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

It was noted that there had been no inquiries or requests for copies of the tentative budget.

There being no one present to speak for or against the adoption of the tentative budget, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to close the public hearing.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

A **motion** was made by **Mayor Corby, seconded by Trustee Sherwood** to approve the tentative budget as presented.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to enter executive session to discuss a matter of potential litigation.

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Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood**, to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

RESOLUTION # 5 OF 2012

Trustee Boehlert made the following **motion, seconded by Mayor Corby**: I hereby move to authorize Mayor Corby to enter into a contract with Midland Appraisal Associates for a sum not to exceed \$8,000 in order to conduct an appraisal of all properties located within the R5 zoning district, other than properties owned by the Town of Pittsford, for the purpose of considering a potential sale and/or condemnation proceedings.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

EXECUTIVE SESSION

A **motion** was made by **Trustee Sherwood, seconded by Mayor Corby**, to enter executive session to discuss a matter of current litigation.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Sherwood**, to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

MEMBER ITEMS

- The spring newsletter was discussed. Trustee Sherwood said articles are due by Monday, April 15th.
- An update is needed from the Building Inspector on the status of an appearance ticket issued for 15 State Street and on action taken in regards to the general disrepair of 14 South Main Street.
- A village wide dumpster status report is expected from the Building Inspector at the April 24th meeting.
- Trustee Galli will meet with the Zone A Captain regarding the tenant issue at 70 South Main Street, graffiti in the village, and recent vandalism.

MINUTES

March 27, 2012: A **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to approve these minutes as presented.

Vote: Corby – yes, Sherwood – abstain, Boehlert – yes, Galli – yes. **Motion carried.**

March 28, 2012: A **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to approve these minutes as presented.

Vote: Corby – yes, Sherwood – abstain, Boehlert – yes, Galli – yes. **Motion carried.**

ADJOURNMENT

There being no further business, a **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to adjourn the meeting at 9:55 PM.

Vote: Corby – yes, Sherwood – yes, Boehlert – yes, Galli – yes. **Motion carried.**

Anne Z. Hartsig, Recording Secretary