

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES

June 12, 2012 – 7:00 PM

Present

Mayor: Robert Corby
Trustees: Trip Pierson
Lorie Boehlert
Tim Galli
Absent: Paula Sherwood
Treasurer: Mary Marowski
DPW: Doug Yaeger
Attorney: Jeff Turner
Recording Secretary: Anne Hartsig

CALL TO ORDER

Mayor Corby called the meeting to order at 7:10 PM.

DPW REPORT – DOUG YAEGER

- Two speed humps have been installed on Rand Place South and seem to be effective. The Board will send a questionnaire to the residents at the end of the summer.
- There have been two stop signs and two no-parking signs added at the Heatherhurst/ Courtenay Circle area. The Clerk was asked to send a letter to all residents on those streets asking them to come to the Village Office for a parking pass. Email addresses will be collected.
- DPW crew has been using the Speed Sentry and will continue to put it out on inbound village roads.
- Mr. Yaeger will meet with Mayor Corby to determine where the “no-smoking” signs for the towpath should be mounted. Members discussed how the plaque for Remembrance Park will be installed.
- New Employee: A **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to approve the hiring of Sophia Bennett as a seasonal DPW employee effective June 11, 2012 until approximately Labor Day, 2012.
Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**
- Mr. Yaeger reported on the status of the parking lot project.
- Season projects include striping Elmbrook Drive, patching various streets when the town’s machine is available, milling sections of various streets, painting the light poles, sidewalk maintenance, trimming shrubs at Sutherland and Jefferson Road and the corner of Green Hill Lane where there are visibility problems, and painting stop lines on village streets wherever there is a stop sign.
- The following situations were noted:
 - There is a log on the canal path near Victor Furniture.
 - The water fountains on Schoen Place should be cleaned on a regular basis. One of them may be leaking.
 - There are maple trees that need to be trimmed in front of 12 Washington Avenue, and a tree that is dead or dying in front of 45 Monroe Avenue. These trees should be checked. Mayor Corby said new trees won’t be planted this spring but quotes are needed for treatment of the Ash trees along Main Street. It was suggested that the Excel sheet listing Village trees could be matched up with a GIS map. This would be a good Scout project.

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- The island at the bakery at 5 State Street was not cleaned up after construction. Mayor Corby talked to the owner a couple of months ago. It was decided that the Village will fix the area and bill the owner.
- The streets will be swept on a regular basis on Thursdays and Fridays.
- The median at the North Main Street railroad overpass looks good.
- Some village trash cans have recently been overflowing near Yotality, Hungry's, and Pontillo's. Mayor Corby will contact the business owner of Yotality to ask him to come back in to modify his Special Permit. The owner will be asked to maintain trash receptacles near his business. Mayor Corby will also talk with the owners of Hungry's and Pontillo's.
- It was decided that one crew member will be scheduled to work for two hours on the Saturdays to empty trash receptacles.
- The condition of the fence in the Burdett lot was discussed. Mayor Corby said he will contact Linda Dillon about arranging a meeting with the Supervisor and the owner of the lot.
- Trustees instructed Mr. Yaeger to order 3 sets of the permanently mounted pedestrian crossing signs.
- Mayor Corby said the triangle adjacent to Village Green, which is owned by either the RG&E or Village Green, needs to be cleaned up. Mayor Corby will ask the Skip Bailey to send a notification letter to the owner.

TREASURER'S REPORT – MARY MAROWSKI

Ms. Marowski presented vouchers listed on Abstract #001 and #002 of 2012/13 fiscal year for approval. A **motion** was made **by Mayor Corby, seconded by Trustee Pierson**, to approve payment of vouchers listed on Abstract #001 and #002, subject to review by Trustee Galli and with the condition that voucher #37 from Abstract #002 in the amount of \$5,190.00 is withdrawn. The approved vouchers will be charged to the appropriate accounts.

Abstract #001 – 2012/13

General Fund (#1-#25): \$18, 849.12

Abstract #002 – 2012/13

General Fund (#26-#36, #38) \$ 37,191.32

Total vouchers for approval: \$56, 040.44

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Bank Balances were reported.

Budget Transfers: A **motion** was made **by Trustee Galli, seconded by Mayor Corby**, to approve budget transfers as presented in the Treasurer's report as submitted.

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Resolutions:

A **motion** was made **by Trustee Pierson, seconded by Trustee Galli**, to approve Resolution #10, General Repair Reserve and Resolution #11, Sewer Repair Reserve as follows:

Resolution #10 of 2012-General Repair Reserve

Be it resolved that the Village of Pittsford, as part of its intention to increase funds to the General Repair Reserve by the adoption of the 2011-12 budget, and as allocated by that budget, would like to appropriate fund balance (A909) in the amount of \$20,000 to be added to the Reserve for Repairs (A882). These monies will also be reflected in the General Repair Reserve (A232R).

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Be it further resolved that these monies, with the approval of the Board of Trustees, will be withdrawn from Canandaigua National Bank, Municipal Choice account (#1100084753) and moved to the Certificate of Deposit account (#1101348657), and appropriate adjustments will be made on the books reflecting this transaction in the amount of \$20,000.

Resolution #11 of 2012 - Sewer Repair Reserve

Be it resolved that the Village of Pittsford, as part of its intention to increase funds to the Sewer Repair Reserve by the adoption of the 2010-11 budget, and by the adoption of the 2011-12 budget, and as allocated by these budgets respectively, would like to appropriate fund balance (G909) in the amount of \$15,000 for each fiscal year, to be added to the Reserve for Repairs (G882). These monies will also be reflected in the Sewer Repair Reserve (G232VR).

Be it further resolved that these monies, with the approval of the Board of Trustees, will be withdrawn from Canandaigua National Bank, Municipal Choice account (#1100084753) and moved to the Certificate of Deposit account (#1100695124), and appropriate adjustments will be made on the books reflecting this transaction in the amount of \$30,000 representing the two fiscal years 2010-11 and 2011-12 as dictated per budget.

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Monroe County's Energy Aggregation Program: The Village is currently enrolled in this program. Board members will review the renewal information and discuss it at the next meeting.

PUBLIC HEARING – SPECIAL PERMIT – JEMBETAT GALLERY

Proof of the legal notice below having been published, a **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to open the public hearing.

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, at a meeting on Tuesday, June 12, 2012 at 8:00 PM at the Village Hall, 21 North Main Street, Pittsford, NY, to consider an application made by Robert Ament, for a Special Permit to allow the operation of a take-out restaurant known as the Jembetat Gallery Inc./Artesian Gelato and Espresso in the building located at 10 Schoen Place Pittsford, NY, which location is in the B-4 Canal Waterfront District, pursuant to Chapter 210-74 A (2), Special Permit Uses in B-1, B-1A, B-2, B-4 and M-1 Districts.

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Business owner Robert Ament explained the nature of his business. Because the food (Gelato) portion of the business is take-out, Board members emphasized the need for monitoring trash receptacles.

Board members reviewed comments provided by Remegia Mitchell as a result of the PZBA meeting on May 21, 2012. No concerns were expressed.

The Clerk has not received any written comments or phone calls concerning this application. There being no one present wishing to speak for or against this application, a **motion** was made by **Mayor Corby, seconded by Trustee Pierson**, to close the public hearing.

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

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Mayor Corby stated that this application adheres to §210-74 B. (3) (a)-(h), standards for a special permit application. Therefore, a **motion** was made by **Mayor Corby, seconded by Trustee Galli**, to approve this application for a special permit with the condition that the owner agreed to monitor and maintain the three village trash receptacles nearest his business.

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

The decision was filed in the Office of the Village Clerk on June 12, 2012.

Mr. Ament discussed the need for a more accessible location for the portable toilets. He said he has noticed that many people will not use them because they are far from the towpath and because they are next to the dumpster. He said business is lost because people leave the area rather than use the portable toilets. He also stressed the need for permanent, long term bathroom facilities on Schoen Place.

EXECUTIVE SESSION

A **motion** was made by **Trustee Boehlert, seconded by Trustee Pierson**, to enter executive session to discuss the employment history of a specific employee.

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Boehlert, seconded by Mayor Corby**, to leave executive session and reenter the regular session of the meeting.

Vote: Corby – yes, Galli, Pierson – yes, Boehlert – yes. **Motion carried.**

SCHOEN PLACE PROJECT

Pavilion

Doug McCord reported that the Village received two bids for the pavilion. Both bids came in higher than the estimated cost. The options would be to re-bid the project or eliminate some portions of the project to keep the cost down.

Members discussed changing the fence to aluminum, eliminating the benches, and using a standard seam metal roof rather than a copper roof to realize a savings of approximately \$19,400. There is approximately \$10,000 that will be owed to McCord Landscaping. This covers printing of plans, bid advertising, CPA audit report, and other State requirements. Subtracting the \$19,400 and adding the \$10,000 would bring the cost to approximately \$93,433. The grant amount is approximately \$98,000. Thus, the grant would cover the cost.

A **motion** was made by **Trustee Boehlert, seconded by Mayor Corby**, to proceed with a revised contract from Frank Marianacchi, Inc for the construction of a pavilion on Schoen Place.

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

104 Contactors

Mr. McCord reported that 104 Contractors plans to begin the sidewalks, trees, curbs and light posts during the week of June 25th. A letter will be delivered to Schoen Place and Northfield Commons merchants as well as owners of the properties, to inform them that construction will begin.

EXECUTIVE SESSION

A **motion** was made by **Trustee Pierson, seconded by Trustee Boehlert**, to enter executive session to discuss a matter of current litigation.

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Vote: Corby – yes, Galli – yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Pierson**, to leave executive session and reenter the regular session of the meeting. .

Vote: Corby – yes, Galli - yes, Pierson – yes, Boehlert – yes. **Motion carried.**

TEMPORARY EVENT SIGN REQUEST

Pittsford Nursery School asked to revise their approved sign request by changing the dates that the sign will be in place. A **motion** was made **by Trustee Pierson, seconded by Mayor Corby**, to approve the revised request as follows:

- One sign on the southwest corner of the intersection of South Street and State Street (bank corner)
- One sign on the southeast corner of the Four Corners (Phoenix building)
- **Signs may be installed on June 13th and removed on June 20th, 2012.**

Vote: Corby – yes, Galli – yes, Pierson – yes, Boehlert – yes. **Motion carried.**

MEMBER ITEMS

- Mayor Corby discussed the Safe Walk to School Grant funding program. Members agreed that the Village should apply for funding for Sutherland Street.
- Trustee Pierson reported on a breakfast meeting he had with officers of the Pittsford Chamber of Commerce. He said the Chamber hopes that both Town Board members and Village Board members will attend some of their meetings. Mayor Corby talked about becoming a Main Street Community with the help of the Chamber. Main Street Communities have opportunities for grant money that is not available to all.

MINUTES

May 22, 2012: A **motion** was made **by Mayor Corby, seconded by Trustee Boehlert**, to approve these minutes as presented.

Vote: Corby – yes, Galli – abstain, Pierson – yes, Boehlert – yes. **Motion carried.**

May 31, 2012: A **motion** was made **by Mayor Corby, seconded by Trustee Galli**, to approve these minutes as presented.

Vote: Corby – yes, Galli – abstain, Pierson – yes, Boehlert – yes. **Motion carried.**

ADJOURNMENT

A **motion** was made **by Trustee Pierson, seconded by Mayor Corby**, to adjourn the meeting at 10:10 PM.

Vote: Corby – yes, Galli – yes, Pierson – yes, Boehlert – yes. **Motion carried.**

Anne Z. Hartsig, Recording Secretary