

PROCEEDINGS OF A MEETING OF THE VILLAGE BOARD OF TRUSTEES
August 14, 2012 – 6:00 PM

Present

Mayor: Robert Corby
Trustees: Tim Galli
Paula Sherwood
Lorie Boehlert
DPW Superintendent: Doug Yaeger
Building Inspector: Skip Bailey
Attorneys: Jeffrey Turner
David Lippitt
Recording Secretary: Anne Hartsig
Absent: Trustee Pierson

CALL TO ORDER

Deputy Mayor Galli called the meeting to order at 6:05 PM.

EXECUTIVE SESSION

A **motion** was made by **Trustee Galli, seconded by Trustee Sherwood**, to enter executive session to discuss union contract negotiations.

Vote: Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Sherwood, seconded by Trustee Boehlert**, to leave executive session regarding union contract negotiations.

Vote: Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Mayor Corby arrived at 6:30 PM.

A **motion** was made by **Trustee Sherwood, seconded by Trustee Boehlert**, to enter executive session to discuss a matter of current litigation.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Having taken no action, a **motion** was made by **Trustee Sherwood, seconded by Trustee Boehlert**, to leave executive session and reconvene the regular session of the meeting at 7:20 PM.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

DPW REPORT – DOUG YAEGER

- Board members discussed moving the parking spots on Grove Street to the west side of the street. This would require a change to the Village Code. Members will visit the site and the discussion will continue at a future meeting.
- Mr. Yaeger reported that the curbing on Schoen Place should be completed in the upcoming week. Sidewalk will be installed in front of 21 Schoen Place (Victor Furniture). Mr. Yaeger estimates it will be another 2-3 weeks until the sidewalk, curbs and electric portion of the project is completed.
- Ash trees are scheduled to be treated on August 20th.
- Two catch basins are being repaired including one on Locust Street and one in the Village Hall driveway.
- Various sidewalks sections on Boughton Avenue and Monroe Avenue will be replaced.
- Striping of parking spaces and crosswalks on Sutherland Street has taken place.

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- Mr. Yaeger would like to upgrade the Bobcat to a larger one. There is a program whereby the Village could upgrade every year for \$2000. This first year would cost \$3000. A larger machine could be used for sidewalk plowing and would have the ability to adapt to different uses with attachments that can be rented. Discussion will continue.
- Mayor Corby said there is a tree in front of 14 South Main Street that needs trimming and a Linden tree in front of the library at 24 State Street that is dead and needs to be removed.
- The Town is sealing the Burdett Parking lot and repairing catch basins in that lot. It was noted that the Town and Village should approach the new owner regarding the lease that will expire next year.
- Mr. Yaeger was asked about a plan for cleaning the sewers. He said they will be flushed in a specific order and will start the process when the sidewalk projects are completed. He estimated it would be a two-year cycle to complete the entire village sewer system.
- Trustee Boehlert will contact Integrated Systems to discuss installing a VPN at the DPW.
- Trustee Sherwood discussed her plan to upgrade the landscaping at the Village Hall.

BUILDING INSPECTOR'S REPORT – SKIP BAILEY

- Mr. Bailey presented a draft ordinance regarding the use of PODS (portable home storage unit) on residential property. Members discussed the draft. Mr. Bailey will make revisions.
- The restoration at 73 South Main Street (former Parker house) is continuing.
- Mayor Corby asked Mr. Bailey to take action on the weeds in the parking lot at 14 South Main Street. It was also noted that the gas station 58 Monroe Avenue has a pile of old tires and cars parked on the railroad right of way. There is a car for sale parked on a lawn at a residence on Monroe Avenue.
- The owner of Northfield Common is addressing some violations regarding enclosure of roof top utilities at 45 Schoen Place. He is developing a plan to consolidate and enclose dumpsters.
- The repair of the porch at 18 Washington Road is in progress.
- The residential portion of 21 Lincoln Avenue is being renovated.
- There was an arson fire at 75 Monroe Avenue. The fire marshal ordered that the building be enclosed.
- The following violations were noted: Guys Pizza still has a phone number on their window sign. Fido's still has a banner and the property is in general disrepair. There are vines growing on the house at 25 North Main and on houses on State Street. This issue is covered under the maintenance code. There has been no action from Chase Bank regarding replacement of trees. Regarding the seating at the bakery at 5 State Street, the owner told Mr. Bailey he would contact Mayor Corby. He has not done so.

TREASURER'S REPORT – ANNE HARTSIG

Vouchers: In the absence of the Treasurer, the Village Clerk presented vouchers totaling \$22,968.89. The vouchers were reviewed by Trustee Galli. A **motion** was made **by Trustee Galli, seconded by Mayor Corby**, to approve payment of the vouchers on the list presented which was dated 7/24/12.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Consultant Bills: Ms. Hartsig reported that she has submitted vouchers for the services of consultants Paul Lytle and Art Ientilucci to Pittsford Canalside Properties. To date, the Village has not received a check to cover the cost of those services. Mayor Corby said the Board will not

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be able to move forward with the permit process until those bills are paid. He will discuss this with Chris DiMarzo.

Status of bank balances, tax collection and sewer bill collections were presented.

TEMPORARY EVENT SIGN REQUESTS

One World Goods: A motion was made by Mayor Corby, seconded by Trustee Boehlert, to approve this sign request as follows:

- One sign may be placed on the se (Phoenix Bldg.) corner of the Four Corners
- One sign may be placed on the sw (Brizee home) corner of the S. Main Street and Jefferson Road intersection
- Signs may be placed on 9/30/12 and must be removed on 10/7/12.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Embrace Your Sisters cancer walk: A motion was made by Trustee Boehlert, seconded by Mayor Corby, to approve the use of two signs as follows:

- One sign may be placed on the se (Phoenix Bldg.) corner of the Four Corners
- One sign may be placed on the sw (Brizee home) corner of the S. Main Street and Jefferson Road intersection
- Signs may be placed on 9/16/12 and must be removed on 9/23/12.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Pittsford Little League Registration: A motion was made by Mayor Corby, seconded by Trustee Sherwood, to approve this sign request as follows:

- One sign may be placed on the se (Phoenix Bldg.) corner of the Four Corners
- One sign may be placed on the sw (Brizee home) corner of the S. Main Street and Jefferson Road intersection
- Signs may be placed on 8/15/12 and must be removed on 8/24/12.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Embrasse Moi: Village Board members denied the request from Craig Iannazzi to place signs to advertise a sale at Embrasse Moi. Mayor Corby said granting the request would be illegal under NY State Village law and the request does not meet the criteria in § 168-12 (2) of the Village Code.

Members discussed the use of temporary event signs in the village. They concurred that the intent was to allow signs that promote community events, such as concerts or artistic performances, parades, community gatherings, festivals, fundraising walks, runs, or relays for non-profit groups such as the Relay for Life or MS, exhibits, expositions and Town and Village municipal events or those events affiliated with municipal government. The intent was not to advertise sale events of private merchants. Members agreed that new, more specific language for the Code should be drafted.

PGA EVENT

Members discussed the PGA event that will take place at Oak Hill in 2013. Trustee Sherwood would like to be proactive and develop a plan for welcoming the PGA to the Village of Pittsford. Options were discussed. Trustee Sherwood agreed to contact a PGA representative and to be in charge of organizing a plan to welcome the PGA.

WOOD STREET REQUEST

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The Village Board received a request from a Wood Street resident regarding the location of parking spots on the street. Mayor Corby and Superintendent Doug Yaeger reviewed the site and have determined that the parking is working well. They will move forward with their plan to stripe the spots and install parking signs.

PASSPORT NIGHT

The Village Board received a request from County Legislator Anthony Danielle's office to open the Village Hall to hold a passport night some evening in September or October from 6-8 PM. The County Clerk's office would send personnel and handle all of the advertising. No Village staff would be required except to open and close the Village Hall.

Board members enthusiastically agreed to this request. The Village Clerk will contact Mr. Danielle's office and will let Board members know the date of the passport night.

NON-MUNICIPAL USE PERMIT – PULL THE PLUG REGATTA

The Village Board received a request for a non-municipal use permit from Pittsford Crew to hold the annual Pull the Plug Regatta on Sunday, November 4, 2012. A **motion** was made **by Mayor Corby, seconded by Trustee Sherwood**, to approve the non-municipal use permit with the following conditions:

1. The applicant is required to contact the Monroe County Sheriff's Department, the Pittsford Fire Department, Pittsford Fire Marshal Kelly Cline, and the Pittsford Volunteer Ambulance **in writing** at least one week prior to the event.
2. The applicant is required to provide the Village with a copy of a Certificate of Insurance naming the Village of Pittsford as additional insured on a primary and non-contributory basis. The certificate must reflect a \$1,000,000 single limit of liability for bodily injury and property damage. The applicant is also required to submit a copy of the actual endorsement of the insurance policy. The endorsement document must list the policy number and set forth the Village of Pittsford as an additional named insured. These certificates must be current and on file in the Office of the Village Clerk prior to the event.
3. The applicant shall contact the Acting Superintendent of Public Works, Doug Yaeger, to coordinate details of the regatta including specific location and time.
4. The applicant shall contact the landlords and property owners in the surrounding area to get permission to use their parking spaces.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

SCHOEN PLACE DISCUSSION

The Village Board received a letter from a Schoen Place merchant asking about the status of moving the portable toilet closer to the towpath. As was noted in a prior discussion, people must walk through a parking lot to reach the toilets in their current location. This is not ideal for safety and convenience reasons. Trustee Boehlert sketched a design for an enclosure. Access would be from the canal side. Mayor Corby discussed the proposal with the Canal Corporation. A permit is needed. The next step is to send the drawings to the Canal Corporation to see if a permit will be issued.

The same Schoen Place merchant also requested the installation of a temporary speed bump at the pedestrian crossing near the Corn Hill Navigation ticket booth. Mayor Corby stated that the speed bumps already in place were placed in locations based on a traffic engineer's plan. At this time, the Board is not in favor of placing a temporary speed bump in the requested location.

JEFFERSON ROAD AND MAIN STREET INTERSECTION

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Mayor Corby received a letter and photos describing the deteriorating conditions of the Jefferson Road/South Main Street intersection. Residents are subjected to loud noise and vibrations as a result of traffic hitting depressions in the road. Traffic has increased over the years. The letter suggested that the old road bed was not meant to handle the enormous amount of heavy traffic that passes through the intersection.

Mayor Corby said he has previously contacted Dave Goehring of the NY State DOT regarding this intersection and in particular, the incomplete installation of new traffic lights and poles. He said he would contact Mr. Goehring again.

CONDITIONS OF APPROVAL DISCUSSION

Members determined that a special meeting dedicated to writing conditions of approval for the 75 Monroe Avenue project is needed. Dates were discussed. The Village Clerk will work on setting up the meeting.

MEMBER ITEMS

- The date of the September meeting will remain as scheduled on 9/11/12.
- The Village Clerk was approved to attend the NYCOM Fall Training School during the week of September 10-14.
- Trustee Sherwood will host a “Love the Village” gathering at her home on September 9th at 4 PM.

MINUTES

June 14, 2012 Special Meeting: A motion was made by Trustee Boehlert, seconded by Trustee Galli to approve these minutes as presented.

Vote: Corby – yes, Galli – yes, Sherwood – abstain, Boehlert – yes. **Motion carried.**

ADJOURNMENT

There being no further business, a motion was made by Mayor Corby, seconded by Trustee Boehlert, to adjourn the meeting at 9:30 PM.

Vote: Corby – yes, Galli – yes, Sherwood – yes, Boehlert – yes. **Motion carried.**

Anne Z. Hartsig, Recording Secretary