

THESE MINUTES HAVE BEEN CORRECTED.

Please see the minutes of 2/12/13 under the heading of “MINUTES” to read the correction.

PROCESSINGS OF THE REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES September 11, 2012 – 7:00 PM

Present

Mayor: Robert Corby

Trustees: Tim Galli
Paula Sherwood
Trip Pierson
Lorie Boehlert

Attorneys: Karl Essler (Arrived at 8:00 PM; left at 9 PM)
Jeff Turner (Arrived at 9:00 PM; left at 9:30 PM)

DPW Superintendent: Doug Yaeger

Building Inspector: Skip Bailey (Absent)

Treasurer: Mary Marowski

Recording Secretary: Mary Marowski

CALL TO ORDER

Motion: A motion was made **by Mayor Corby, seconded by Trustee Galli**, to call the meeting to order.

Vote: Corby - yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

MOMENT OF SILENCE

The Board paused for a moment of silence in honor and respect of the victims and their families of the tragedies of September 11, 2001 terrorist attacks.

DPW REPORT – DOUG YAEGER

- Mr. Yaeger presented a sample bollard (fiber composite) for use in the Starbucks parking lot. This is similar to ones used by other villages. It is car-friendly in that the materials used would allow this bollard to ‘give’ if struck. It is also paintable. The cost is approximately \$300 each. If agreed to, there are other locations, such as the Towpath, on which these bollards could be used. The Board agreed to purchase one and have it placed at the DPW as a test site.
- A notification was received by the Village Office of ‘hole at the sidewalk’s edge’ in front of 44 N. Main Street. There is a question as to whether there was work being done there by MCWA, by a contractor, or whether it was the result of heavy rains that swept the areas this past week. The DPW will fill in the hole to regain sidewalk safety. The person who stepped into this hole received a shoulder injury however has not filed a claim as of today. The incident was reported to the insurance company.
- Two catch basins had been rebuilt, one at the Village Hall and one on Locust Street.
- Top soil is being distributed to the work sites on Schoen Place and at the Village Hall where work was completed.

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- A storm drain pipe will be replaced at the intersection of Elmbrook and South Street next week due to the old one creating a sink hole.
- Parking issues and different signage for Grove Street were discussed. Mayor Corby and Trustee Boehlert will contact the Fire Marshall, Kelly Klein, to discuss the fire lane options for parking.
- Tree planting/maintenance had been discussed. Mid-sized trees are to be planted near Victor Furniture as part of the canal improvement grant/plan. There is a dead tree that needs to be removed in front of the library, two trees in front of 16 Locust Street that need trimming. A tree walk will be scheduled in October to re-evaluate the inventory.
- A Pittsford School District bus driver asked if the Wood Street parking spots could be changed or eliminated. These spots were resident requested. The Board suggested that maybe the bus stop for Wood Street children could be changed to the corner of either South Street or Boughton Avenue.
- Mr. Yaeger requested permission of the Board to change the lighting fixtures at the DPW to something that would be more suitable for efficient energy and better lighting. The village would need an energy audit done to determine the most optimal solution.
- Flower baskets need to come down. Liners should be trashed. Contents for next year's baskets will need to be re-visited. Flowers and urn plantings need to be watered daily and fertilizer added at every other watering per Bristols.
- The dock by the Memorial Walk has some splitting slats that need to be replaced. This is something the DPW could do. Mr. Yaeger was directed to do put this on his project list.
- Weeds along the canal on Schoen Place, Four Corners, and Starbucks need to be cleared.
- For the 2013-14 budget year, the Board would like to return to having flower baskets on all the poles.
- Schoen Place needs to be repaved or slurry sealed. This will be an item for the 2013-14 budget.
- Sidewalks for Grove Street were suggested. It is possible to do them with the help of the Town of Pittsford but we would need to get on their schedule early in the year. Street trees would also be considered. This also needs to be added to the 2013-14 budget discussions.

BUILDING INSPECTOR REPORT (SKIP BAILEY - ABSENT)

The building inspectors report was presented and discussed.

- 73 South Main St.: The two outbuildings have been raised in anticipation of installing a foundation under the south barn and moving the north barn. The owner will need to submit plans for the two foundations and get a building permit.
- 66 South Main St.: The property has been sold and the new owner has been notified that there is an illegal apartment above the detached garage.
- 3 and 4 Elmbrook Drive: Remodeling continues.
- Hicks & McCarthy: There was a cooking oil spill on 8/22/12. A contractor cleaned up the hood filters in the parking lot and the waste flowed into the dentist office parking lot next door. The spill was cleaned up by the restaurant owner and the contractor.
- Burdett lot garage: The owner of the garage has applied to the APRB for approval of new siding. The APRB has not made a decision.

The Board had commented on the following items and is requesting that Mr. Bailey address these issues with the respective owners/operators.

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- 5 State St.: Pittsford Bakery: The seating needs have possibly changed. If the seating is different from what was originally approved, a new submission is required for review. Landscaping maintenance concerns need to be addressed.
- 31 State St.: Chase Bank: The Board is requesting that an appearance ticket be issued in regards to the landscaping issues.
- 19 State St.: Fido's: There are still outstanding issues regarding temporary signage and landscaping.
- 18 South Main St.: Guy's Pizza: Signage still contains the phone number of the shop which was not approved.
- Signs: Both A-Frame and political signs are being put out in unapproved areas. The Board is requesting that Mr. Bailey take proper action regarding this matter.

TREASURER'S REPORT – MARY MAROWSKI

Vouchers on Abstract #007 were presented for review and approval as follow:

General Fund (#182-#197, #199-#210):	\$ 22,207.98
Sewer Fund (#202):	\$ 65.00
Capital Fund (#198):	<u>\$ 102,177.27</u>
Total Vouchers for Approval	\$ 124,450.25

Motion: A motion was made **by Trustee Galli, seconded by Trustee Pierson**, to approve the vouchers as submitted and to post them to their appropriate accounts.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

Bank balances as of 9/11/12 were also presented for the Board reference.

A special meeting to approve vouchers will be held on Friday, September 28, 2012 at 8 am. Trustees Galli, Pierson, and Boehlert have committed to this meeting.

JUNIOR LEAGUE OF ROCHESTER HOUSE TOUR - KRISTIN MATHIS

The Junior League of Rochester is hosting a House Tour fundraiser in celebration of their 80th anniversary that will be held in the Village on Saturday, November 3, 2012 from 10 AM to 5 PM. Tickets for the event will be sold at the Village Office just prior to the event. It will be handled by Junior League personnel. Village staff will not be required to work the event.

Village homes that will be on the tour are as follows:

- 20 Rand Place - Zachman
- 24 Washington Road – Thomolaris
- 28 Washington Avenue – McGeough
- 44 South Main Street – Cove
- 9 Elmbrook – Wallace
- 31 Monroe Ave –Daniele

Ms. Mathias stated they are planning on having a Hospitality House where they could conduct raffles and have an artist boutique. The location for this has not yet been determined. They are interested in signage, maybe sandwich boards in tour yards. Parking areas were discussed for the tour visitors. They are expecting approximately 1500 people. The Board stated that the Junior League should also contact the proper emergency personnel (police, ambulance, fire department). The Village could also put a notice of the event on its site.

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PITTSFORD SUTHERLAND HOMECOMING – NON-MUNICIPAL USE PERMIT

Pittsford Sutherland High School is requesting permission to have its annual Homecoming Parade on Saturday, October 13, 2012, beginning at 9 am. The route is as follows: It will begin at Sutherland High School on Sutherland Street, turn right onto Monroe Ave and go east, then turn right at Main and go south, turn right at Lincoln and west on Lincoln back to Sutherland where it will end at Sutherland High School.

Motion: A motion was made **by Trustee Sherwood, seconded by Mayor Corby**, to approve the non-municipal use permit as requested and with the same requirements as stated in the August 31, 2011 approval letter.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

Attorney Karl Essler arrived at 8:00 P. M.

75 MONROE AVENUE – CONTINUATION OF THE PUBLIC HEARING

The Board of Trustees continued its' public hearing, left open on August 28, 2012, for the purpose of granting special permits for multiple-dwelling buildings and the operation of a restaurant located on land owned by Pittsford Canalside Properties. A draft resolution for this purpose was reviewed and modified by the Trustees and Attorney Essler. A new draft will be available for the next meeting.

Public Comments

Janet Reynolds – 35 Church Street, Pittsford, N. Y. 14534

Ms. Reynolds complimented the members' careful examination of all the aspects of the process through all the Boards regarding this project. She had referred to other Mark IV projects such as in Corn Hill and Fairport. She is most concerned with 75 Monroe. Her concerns are the reasons why people have moved to the Village of Pittsford, the possibility of transient people which could have significant consequences, and traffic impact issues. She stated that this project does not enhance the quality of life, it does not resemble the rest of the Village in character and quality, and it will change the Village.

Jean Williams – City resident

Ms. Williams is pleased to see this project come to be. She stated this development will have high end apartments in which she would be interested to move into. Ms. Williams acknowledges the impact of the problem on the Village and was curious as what the expectations were of the tenants. Overall, she is in favor of the project.

Alysa Subtelny Plummer – 66 South Main Street, Pittsford, New York 14534

Ms. Plummer is the new owner of 66 S. Main St. She had grown up in the Village and is in favor of 'smart development'. She stated that this project would increase the Village's population by 20%, which she felt was significant. Her concerns are the number of cars generated from the project, emergency access capabilities, and the impact of services regarding this new community.

Mayor Corby stated the project does fit the preserved historic character of the Village. There have been many surveys and studies done. The quality of life is the Board's main concern.

Mary Menzie – 219 Mendon Center Road, Pittsford, New York 14618

Ms. Menzie was inquiring if the Village had researched projections with revenues vs use of services. She believed the Village tax base could be down.

Frank Hagelberg - Attorney for Pittsford Canalside Properties – 301 Exchange Blvd. Rochester, New York 14608

Mr. Hagelberg requested to submit some applicant concerns to the Board after this meeting. The Board gave Mr. Hagelberg to submit comments stating that the public hearing was being left open.

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Justin Vliestra – 19 Boughton Avenue – Pittsford, New York 14534

Mr. Vliestra's preference for 75 Monroe Avenue was to have it as green space. He would prefer to see a park at this location rather than dwellings. If the project was going forward, he has concerns regarding the size and scale of the development. Traffic issues are a concern just for people trying to get to work. He feels it is a safety issue concerning traffic coming off the Monroe Avenue bridge into the Village. Mr. Vliestra had also requested a copy of the most recent renderings of the project and a copy of the traffic study that was done.

Mayor Corby stated that the property belongs to Pittsford Canalside Properties and therefore the Village could not make it a 'green space' without purchasing it from the applicant which was not a possibility for the Village. Wood Creek and Colonial Parkway both have more units than what is being proposed with this project by comparison. There will also be a median on Monroe Avenue at this entrance to help calm the traffic down.

Stacey Freed – 19 West Jefferson Road, Pittsford, New York 14534

Ms. Freed expressed concerns regarding the traffic going in and out of the project site at Monroe Avenue.

Frank Galusha – 24 Boughton Avenue, Pittsford, New York 14534

Mr. Galusha was inquiring as to what was approved by the New York State Department of Transportation regarding the drawings of the project and the traffic issues impacting the Village.

Mayor Corby explained that Village officials had met with the NYSDOT and the modified plans are fully endorsed by them. Dave Garrett, of the local NYSDOT, has not issued a permit. A traffic study has been done by Steve Ferranti reflecting today's conditions and future projections.

The Public Hearing regarding 75 Monroe has been left open. Discussions regarding the draft resolution will continue respectively on September 14 and September 24, both at 3 PM.

Attorney Karl Essler left at 9:00 P. M.

Attorney Jeff Turner arrived at 9:00 P. M.

EXECUTIVE SESSION

Motion: A motion was made **by Mayor Corby, seconded by Trustee Pierson**, to enter into executive session for the purpose of litigation discussions.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

Having taken no action, the Board re-entered the regular meeting.

Motion: A motion was made **by Mayor Corby, seconded by Trustee Pierson**, to leave executive session.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

Attorney Jeff Turner left at 9:30 P.M.

SIGN REQUEST

The Board has reviewed the sign requests submitted by the Town of Pittsford Library and Pittsford United Nursery School and has approved them as submitted. The sign request for Greentopia is also approved with the condition that it would only display two signs, not three, as requested.

Motion: A motion was made **by Trustee Pierson, seconded by Trustee Boehlert**, to approve signs for the Pittsford Library and the Pittsford United Nursery School as submitted. The sign for Greentopia is approved with a change in the number of signs to the two allowed.

Vote: Corby – yes; Galli – yes; Sherwood – no; Pierson – yes; Boehlert – yes **Motion Carried**

CITIZENS CAMPAIGN REQUEST TO CANVASS

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The Citizens Campaign for the Environment, a not-for-profit organization, is requesting to canvass the Village of Pittsford sometime between September 1, 2012 and March 31, 2013 during the hours of 4 -9 PM for the purpose of a membership and fundraising.

Motion: A motion was made **by Trustee Sherwood, seconded by Trustee Pierson**, to allow the Citizens Campaign for the Environment to canvass the Village of Pittsford with the restriction that canvassing not be done during the dinner hour or on Sundays.

Vote: Corby – yes; Galli – yes; Sherwood – no; Pierson – yes; Boehlert – yes **Motion Carried**

VILLAGE LANDSCAPING UPDATE

Trustee Sherwood reported that she had surveyed the landscaping needs throughout the Village, as well as checking with other villages regarding how they maintain their gardens. She had stated that some of the municipalities had contracted their landscaping out. Perhaps this is something the Village would consider for the following budget cycle. Trustee Sherwood would like to have the areas of the entrance signs spruced up. Also the plantings at the Village Hall need some attention. She will contact Bristols and Wayside for their suggestions.

AMENT LETTER

Mr. Ament, a merchant, submitted a letter mentioning the need for “Yield to Pedestrians” signs along Schoen Place. He stated these would allow traffic to flow evenly, yet give families and the elderly time to cross. Mr. Yaeger stated that we could order some more signs for this purpose. The Board agreed that this would be money well spent.

Also Mr. Ament mentioned that perhaps a “safety wire” should be installed along the cement pier along the canal on Schoen Place for easier rescues. He stated that there have been several children that had fallen into the canal this past season. The Board mentioned that Canal Corporation approval would be required. Upon further discussion, members agreed that the Village would be unable to maintain this and could incur liability. Therefore, they decided not to pursue this.

EVENT SIGNAGE

Trustee Sherwood proposed additional language to the event sign section of the Village Code. The Board was asked to review the packet. This information is scheduled for discussion at the October Board meeting.

PGA VILLAGE INVOLVEMENT

A discussion regarding the Village’s role in the PGA event will be discussed at a later date in October.

MINUTES

7/16/12

Motion: A motion was made **by Trustee Pierson, seconded by Mayor Corby**, to accept the minutes as submitted.

Vote: Corby – yes; Galli – yes, Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried.**

7/24/12

Motion: A motion was made **by Mayor Corby, seconded by Trustee Sherwood**, to accept the minutes as modified.

Vote: Corby – yes; Galli – abstain; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

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8/8/12

Motion: A motion was made **by Mayor Corby, seconded by Trustee Sherwood**, to accept the minutes as submitted.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – abstain; Boehlert – yes **Motion Carried**

8/9/12

Motion: A motion was made **by Mayor Corby, seconded by Trustee Galli**, to accept the minutes as submitted.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – abstain; Boehlert – yes **Motion Carried**

8/14/12

Motion: A motion was made **by Mayor Corby, seconded by Trustee Boehlert**, to accept the minutes as submitted.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

8/23/12

Motion: A motion was made **by Mayor Corby, seconded by Trustee Boehlert**, to accept the minutes as submitted.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

8/28/12

Motion: A motion was made **by Mayor Corby, seconded by Trustee Pierson**, to accept the minutes as submitted.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

ADJOURNMENT

There being no further business to discuss, the meeting was adjourned at 10:00 P. M.

Motion: A motion was made **by Mayor Corby, seconded by Trustee Pierson**, to adjourn the meeting.

Vote: Corby – yes; Galli – yes; Sherwood – yes; Pierson – yes; Boehlert – yes **Motion Carried**

Mary Marowski, Recording Secretary