

**PROCEEDINGS OF A SPECIAL MEETING
OF THE
VILLAGE BOARD OF TRUSTEES
August 1, 2013 – 7:30 AM**

Present:

Trustees: Lorie Boehlert
Tim Galli
Frank Galusha

Building Inspector: John Limbeck

Absent: Mayor Robert Corby
Trustee Lili Lanphear

Recording Secretary: Anne Hartsig

CALL TO ORDER

Trustee Galli called the meeting to order at 7:30 AM.

CHAMBER OF COMMERCE NON-MUNICIPAL USE REQUEST

Building Inspector John Limbeck explained the plans for a Pittsford Chamber of Commerce special event celebrating the PGA Golf Tournament. The event is titled “Tee It Up Tuesday” and will take place on August 6, 2013. Village businesses have been encouraged to conduct sales and/or offer incentives for the evening. Musical groups will be entertaining in three locations along the canal. Canal cruises on *Sam Patch* will be offered that evening.

Mr. Limbeck noted that the prior 45-day application for this special permit was waived by the Board of Trustees at a meeting held in July due to the special nature of the PGA and this one-time Chamber sponsored community event. Mr. Limbeck said he has received all information that is required to issue a non-municipal use permit with the exception of the endorsement portion of the insurance requirements. He has been assured that he will receive that document prior to the event.

A **motion** was made by **Trustee Galli, seconded by Trustee Boehlert**, to approve a non-municipal use permit noting that the required forty-five (45) day notice requirement was waived as this is a non-recurring, special community event and also noting that the approval is conditioned upon the following:

1. Musical entertainment will be provided at the Gazebo across Schoen Place from Label 7; at the Gazebo in the William A. Carpenter Port of Pittsford Park (based upon Town of Pittsford approval) and at the Gazebo adjacent to the Sam Patch docking facility.
2. The musical entertainment will end no later than 10:00 PM.
3. Mylar balloons provided to participating merchants will be removed at the end of the event.
4. Receipt of the required insurance certificates and endorsements, prior to the start of the event on Tuesday, August 6, 2013:
 - A copy of the Certificate of Liability Insurance naming the Village of Pittsford as additional insured on a primary and noncontributory basis. These words must be included on the certificate. It must reflect a one-million dollar (\$1,000,000.00) single limit of liability for bodily injury and property damage. The name and date of the event being covered must also be shown.
 - A copy of the actual endorsement of the insurance policy. The endorsement document must list the policy number and set forth the Village of Pittsford as an additional named insured. It shall also show the name and the date of the event being covered.
5. Provide the Village of Pittsford with approval documents for the Town of Pittsford for use of the William A. Carpenter Port of Pittsford Gazebo.

Vote: Galusha – yes, Galli – yes, Boehlert – yes. **Motion carried.**

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August 1, 2013

BUILDING INSPECTOR UPDATE – JOHN LIMBECK

- Mr. Limbeck met with Mr. Fox regarding several violations involving properties Mr. Fox owns.
- Mr. Limbeck was told that The Great Northern Pizza building at 14 South Main Street will be painted this week.

ADJOURNMENT

There being no further business, Trustee Galli adjourned the meeting at 7:45 AM.

Anne Z. Hartsig, Recording Secretary