

PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES
November 12, 2013 – 7:00 PM

Present

Mayor: Robert C. Corby
Trustees: Lili Lanphear
Lorie Boehlert
Frank Galusha
Tim Galli
Attorney: Jeffrey Turner
Treasurer: Mary Marowski
DPW Superintendent: Doug Yaeger
Building Inspector: John Limbeck
Recording Secretary: Anne Hartsig

CALL TO ORDER

A **motion** was made by **Mayor Corby, seconded by Trustee Lanphear**, to call the meeting to order at 7:00 PM.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

HEALTH CARE PRESENTATION

Brain Hart, Brown & Brown of New York, Inc. introduced himself and explained that he is an insurance broker. He noted that he can recommend any carrier. Following his exploration of options, he reviewed Excellus options that he recommends for the village health insurance for employees for 2014. Following the discussion, a **motion** was made by **Trustee Galli, seconded by Trustee Boehlert**, to accept Brown and Brown’s recommendation to offer SimplyBlue Plus Platinum 2 health care plan for active employees for the calendar year 2014.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

A second **motion** was made by **Trustee Boehlert, seconded by Mayor Corby**, to accept Brown and Brown’s recommendation to offer Medicare Blue Choice Copay Plan with the \$5/\$30/\$50 drug plan for retirees and active employees on Medicare with a rate of \$177.53 for a single plan.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

Regarding dental care, a **motion** was made by **Trustee Boehlert, seconded by Trustee Galli**, to accept the Smile Saver Dental Plan for 2014 as explained by Mr. Hart with an increase of \$2.98 per month for a single plan and an increase of \$5.87 for a family plan.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

Members discussed the possible renewal of a flexible spending benefit for employees. The current cost to the Village is \$55 per month. Mr. Hart explained that this year employees will be allowed to roll-over \$500 into the next year’s account if the Village Board adopts this policy. There is a one-time cost of \$300.00 to provide this added benefit. A **motion** was made by **Mayor Corby, seconded by Trustee Galusha**, to approve the one-time expenditure of \$300.00 to allow employees to roll over \$500 into their flexible spending plan for following year.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

PUBLIC HEARING – PROPOSED MICRO-BREWERY – 10 SCHOEN PLACE

Proof of the legal notice below having been published in the October 31, 2013 edition of the Brighton-Pittsford Post, a **motion** was made by **Mayor Corby, seconded by Trustee Lanphear**, to open the public hearing.

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Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

“Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, at a meeting on Tuesday, November 12, 2013 at 8:00 PM at the Village Hall, 21 North Main Street, Pittsford, NY, to consider an application made by Lock 32 Brewing Company LLC for a Special Permit to allow the operation of a micro-brewery taproom in the building located at 10 Schoen Place, Pittsford, NY, which location is in a B-4 District, pursuant to Chapter 210-74 A (2), Special Permit Uses in B-1, B-1A, B-2, B-4 and M-1 Districts.”

Trustees read comments submitted by PZBA Chairperson Remegia Mitchell, as a result of the applicant’s presentation to the PZBA on 10/28/13. A discussion regarding adequate parking ensued. Mayor Corby stated that site plan approval is required to address parking concerns before Trustees could grant a special permit.

There being no one present wishing to speak for or against this application, a **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to close the public hearing.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

A **motion** was made by **Mayor Corby, seconded by Trustee Lanphear**, to approve the Lock 32 Brewing Company application for a special permit to open a micro-brewery at 10 Schoen Place based on the understanding that the applicant has successfully demonstrated to the Board of Trustees conformance with the criteria in §210-74. B. (3) (a)-(h) and noting that such approval is conditional upon site plan approval of the parking issues based on a maximum of 32 seats for the retail space shown on the plan submitted and dated stamped 11/12/13 at 8:07 PM which plan includes seating and hours of operation.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

A **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to amend the above motion to include a maximum of 32 seats.

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha – yes. **Motion carried.**

TREASURER’S REPORT – MARY MAROWSKI

Ms. Marowski presented vouchers listed on Abstract #009 of 2013/14 fiscal year for approval. A **motion** was made by **Trustee Galli, seconded by Trustee Boehlert**, to approve payment of vouchers listed on Abstract #009 in the amounts stated below and to charge them to the appropriate accounts.

Abstract #009 – 2013/14

General Fund (#276-#320):	\$ 97,333.45
Sewer Fund (#314, #318):	<u>\$ 26,030.25</u>
Total vouchers for approval:	\$ 123,363.70

Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha– yes. **Motion carried.**

Other Business

- PZBA Training: A **motion** was made by **Mayor Corby, seconded by Trustee Lanphear**, to approve the expenditure of funds not to exceed \$1200, for annual training for members of the PZBA which will be presented by John Steinmetz on November 25th.
Vote: Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha– yes. **Motion carried.**
- The Treasurer reported the financial status of the Village as of 10/31/13.

DPW REPORT – DOUG YEAGER

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- The Village will take possession of a used flush truck purchased from the Town of Webster during the upcoming week.
- Repairs to the sweeper will likely take another 2-3 weeks. The DPW is using a loaner and will sweep on Thursdays and Fridays. The crew is working nine-hour days.
- Leaf pick-up continues. Mr. Yaeger was given permission to have the crew work on Saturday to pick up leaves.
- Mr. Yaeger presented three quotes for landscaping the Washington Road island. He would like to complete this project in March or April of 2014.
- Two parking places on Rand Place have been eliminated because they were too close to the entrance of the driveway at St. Louis School. The buses were unable to get in and out. The parking places have been striped. “No Parking” signs will be added if necessary.
- Christmas wreaths will be picked up during the week of November 18th. Decorations will be put up the week of 11/25 prior to Thanksgiving.

BUILDING INSPECTOR’S REPORT – JOHN LIMBECK

- The temporary sign discussion continued. Mayor Corby said Dave Goehring of the NYSDOT told him it is illegal to have temporary signs in the right of way on State Roads. The Village’s insurance agent said the Village would be liable if temporary signs were allowed and there was an accident of any sort. He strongly recommended that the Village Board not allow temporary signs in those locations. Mr. Limbeck will generate a letter to the merchants and other groups telling them of this decision.

Trustees discussed other ways the Village Board could help the merchants. Perpendicular signs for the central business district were discussed at one time. Mayor Corby will ask Paul Zachman for guidelines for perpendicular signs in the B1-A district. The subject will be discussed at a later meeting.

- Mr. Limbeck presented a resident complaint spreadsheet to track calls and actions that he has taken. Board members appreciated his initiative and approved the use of this spreadsheet.
- Mr. Limbeck reported that §210-62 C 4 requires that the Chairperson of the APRB stamp all drawings and submissions that have APBR approval. This practice will be followed henceforth.
- Hardie Plank siding has been installed incorrectly at 19 South Main Street. Mr. Limbeck will contact the owner.
- Mr. Limbeck’s report included a draft letter to be sent to merchants who have non-compliant or unapproved signs.
- Mr. Limbeck explained to the Board that the Village is liable for work being done on the exterior of private homes if a permit is issued by the Village. Attorney Turner added that if the work requires a building permit and will impact the public way or property adjacent to it, insurance is required. He said the Village must have it for liability purposes. He will work with Mr. Limbeck to draft language to change the Village Code.
- Mr. Limbeck is working on obtaining three quotes to upgrade the electrical system at Village Hall.

RESOLUTION 5 OF 2013 – DESIGNATION OF POLLING PLACE

Be it resolved by a **motion** made by **Mayor Corby**, seconded by **Trustee Boehlert**, that the polling place for the March 18, 2014 Village Election shall be the Pittsford Village Hall at 21 North Main Street, Pittsford, NY and that the polls will be open from 12:00 PM until 9:00 PM on that day.

Vote: Corby - yes, Galusha – yes, Galli – yes, Lanphear – yes, Boehlert - yes, **Motion carried.**

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EXECUTIVE SESSION

A **motion** was made by **Mayor Corby, seconded by Trustee Boehlert**, to enter executive session to discuss the proposed acquisition, sale or lease of real property.

Vote: Corby - yes, Galusha – yes, Galli – yes, Lanphear – yes, Boehlert - yes, **Motion carried.**

Having taken no action, a **motion** was made by **Mayor Corby, seconded by Trustee Galusha**, to leave executive session and reconvene the regular session of the meeting.

Vote: Corby - yes, Galusha – yes, Galli – yes, Lanphear – yes, Boehlert - yes, **Motion carried.**

RESOLUTION 6 OF 2013 – APPROVAL OF 2012/2013 TAX SURRENDER

A **motion** was made by **Trustee Boehlert, seconded by Mayor Corby**, to authorize the Village Clerk to forward the Surrender of Unpaid Village Taxes for 2013/2014 to Monroe County noting that each member of the Board of Trustees reviewed and compared the account of unpaid taxes, including interest through October 31, 2013 and found it to be correct and found that the total amount of unpaid tax including accumulated interest is \$5,610.05.

Vote: Corby - yes, Galli - yes, Galusha –yes, Boehlert - yes, Lanphear - yes. **Motion Carried.**

MEMBER ITEMS

- Trustee Galli noted that he and Trustee Galusha have been discussion the accountant’s list of improvements, particularly in regards to reserve accounts. He suggested that the Village Attorney review information regarding reserve funds.
- Ideas to warm up the village in the post-holiday season were discussed. Some thoughts were the lighting of storefronts when the business is closed, investing in outlets near village trees so that trees could be lights, and placing street lights on the bridges.
- The Board authorized the purchase of a new water cooler.

MINUTES

October 22, 2013: A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve these minutes as amended.

Vote: Corby - yes, Galli - yes, Galusha –yes, Boehlert - yes, Lanphear - yes. **Motion Carried.**

October 29, 2013: A **motion** was made by **Trustee Galli, seconded by Mayor Corby**, to approve these minutes as written.

Vote: Corby - yes, Galli - yes, Galusha –yes, Boehlert - yes, Lanphear - yes. **Motion Carried.**

ADJOURNMENT

There being no further business, Mayor Corby adjourned the meeting at 10:35 PM.

Anne Z. Hartsig, Recording Secretary