

PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES
June 24, 2014 – 7:00 PM

Present

Mayor: Robert C. Corby
Trustees: Lori Boehlert
Frank Galusha
Tim Galli
Village Attorney: Jeff Turner
Building Inspector: John Limbeck
Village Treasurer: Mary Marowski
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion Mayor Corby and seconded by Trustee Boehlert called the meeting to order at 7:00 PM.

FARMERS MARKET

Alysa Plummer, representing the Village of Pittsford Farmers Market, informed the Board that the Market has received a 10'x10' storage shed from the Rotary. The Town Board has also given the Market approval for the shed on the property, and Building Inspector, John Limbeck, is working with the Market on the location of the shed on the property. They will also look into painting the shed Village green. Ms. Plummer discussed the upcoming "Patriotic Dog Parade" event co-sponsored by Lollypop Farm on July 3, 2014. Mayor Corby and Town Supervisor Bill Smith will be assisting in judging the event.

TREASURER'S REPORT

Village Treasurer, Mary Marowski, presented vouchers listed on Abstract #02 of 2014/2015 fiscal year for approval. A **motion** was made by **Trustee Galli, seconded by Trustee Galusha**, to approve payment of vouchers listed on Abstract #02 in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #2

- General Fund (#16-#48): \$25,098.60
- Sewer Fund (#): \$ 23.46

Total Vouchers for Approval: \$25,122.06

Vote: Corby- yes, Boehlert - yes, Galli - yes, Galusha - yes **Motion Carried**

The Village Treasurer reviewed with the Board the current bank balances and the anticipated budget year outcome. General Fund ended the 2013/2014 budget year with a \$26,151.57 surplus and the Sewer Fund ended the 2013/2014 budget year with a \$25,587.16 surplus as well.

2013-14 Budget Transfers

Motion was made by Mayor Corby, seconded by Trustee Galusha, to approve the 2013/14 budget transfers as presented.

Vote: Corby - yes, Boehlert - yes, Galli - yes, Galusha - yes **Motion Carried**

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Resolution # 3 of 2014 to amend 2014-15 Budget to allocate Fund Balance to the Capital Fund

As written in resolution #10 of 2007, initiating the filing of the application for the Erie Canal project, and as stated in the New York State letter dated June 12, 2008, for a grant award of \$315,900, a modification is needed to reflect the Village's share of actual expenses incurred during this project. The joint Village/Town project is in association with NYS Grant #C006861.

Be it resolved that a budget amendment is required to appropriate fund balance to pay for the remainder of Village's share of the Canal Project from the General Fund to the Canal Fund (HE) for the amount of \$22,074.57 and that the necessary accounting entries be made.

Motion was made by Mayor Corby, seconded by Trustee Galli, to approve the resolution to amend the 2014/2015 budget to allocate \$22,074.57 from fund balance to the capital fund as was originally anticipated with the project.

Vote: Corby - yes, Boehlert - yes, Galli - yes, Galusha - yes **Motion Carried**

Ms. Marowski, Village Treasurer, reviewed with the Board the tentative unreserved fund balances for the General Fund and the Sewer Fund. The General Fund had a tentative balance of \$553,918.10 and the Sewer Fund had a tentative balance of \$388,323.66.

BUILDING INSPECTOR'S REPORT

Mr. Limbeck, Building Inspector, reminded the Board that he will be on vacation and Kelly Cline will be covering the office.

Commercial

- The Pittsford Village Bakery at 5 State Street is not going forward at this time.
- Mr. Limbeck reviewed with the Board the need to schedule a public hearing in the near future to update the zoning map with recent changes.
- The new owner of the Pittsford Pub has requested the Village sign a 30-day waiver for his liquor license. The Board discussed the need for the new owner to appear in front of the Board for a special permit for the Pub. The Board requested that the new owner be contacted and informed of the requirements related to the special permit.
- 50 State Street – Label 7, has been working with Mr. Limbeck to coordinate their cleanup from recent water damage and some renovations they would like to make to the property. They have removed the shutters from the building, and are having the mechanicals screened.
- The Planning Board has received the Northfield Common site plan for review. The owner is opposed to making any landscaping improvements on the property. The site plan submitted showed 181 parking spaces, and the Planning Board requested several changes. The owner followed up with Mr. Limbeck after the meeting, and asked if they could return to the previous site plan prior to the restriping. Mr. Limbeck and the Village Attorney have determined that the property is not able to return to the original site plan, and the owner must submit a full site plan for approval.
- The Episcopal Church will be appearing before the APRB to propose adding a new exterior door for access improvements to their interior handicapped lift.

General

- Mr. Limbeck informed the Board he had been in contact with a representative from Capital

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Telecommunications who is interested in placing a cell tower on St. Louis property on South Main Street. Mr. Limbeck informed them of the difficulties of placing the tower in a residential district and the Village cell tower requirements in the Village Code.

- The stumps were removed at Chase bank, and Mr. Limbeck followed up with Bristol's to request that they take out the planting boxes prior to the tree installation.
- Mr. Limbeck mailed second notices on dumpsters to property owners, who have not responded to the initial letter. He also included a letter to Larry Weiss regarding his four dumpsters and totes that will require an enclosure.
- Mr. Limbeck reported that the Planning Board would be conducting a site walk at the Pittsford Village Green with Mr. Manetta to develop a screening plan for the property.

DEBBIE BONZO, GAME GAMUT – OPEN FLAGS

Ms. Bonzo, spoke to the Board regarding the letter she received to remove the open flags from her business. Since the removal of the flags, her business has experienced a drop off in business. Mayor Corby reviewed with Ms. Bonzo concerns regarding headroom in the public right-of-way. Ms. Bonzo informed the Board that the flags draw customers to her shop that would not be aware of the store's presence. Village Attorney, Jeff Turner, and Building Inspector, John Limbeck were requested to review the code for further discussion.

SPECIAL PERMIT – INFORMATION ONLY - HICKS AND MCCARTHY

Applicant was not present; the Board tabled the item to a future date.

SPECIAL PERMIT – INFORMATION ONLY - LABEL 7

The owner of Label 7 discussed with the Board recent water damage the business had incurred. They are currently working with Mr. Limbeck to obtain a building permit for the necessary repairs and the relocation of the bar to the larger room in the building. After discussion with the Village Attorney and Building Inspector as to whether the changes within the bar would have to be reviewed as a part of their special permit, it was decided they did not, and that only the placement of ropes around the patio area would be an expansion on the special permit. A legal notice advertisement will be placed for July 22, 2014 for an expansion of their special permit for the roping of the patio.

DEBBIE BONZO, GAME GAMUT – OPEN FLAGS – CONTINUED

After review of the Village Code by the Village Attorney and the Building Inspector, they informed the Board that their interpretation of the Village Code is that it does not allow open or welcome flags. The Board discussed the Code and the required change to amend the Code to allow the use of the open or welcome flags. The Board requested that the Building Inspector review the Code and draw up a legal notice for the proposed change to the Village Code.

GENERAL CODE – SUPPLEMENTAL 43 ESTIMATE APPROVAL

The Village Clerk reviewed with the Board the estimate received by General Code for changes made to the Village Code.

Motion Mayor Corby and seconded by Trustee Galusha, to authorize the Village Clerk to sign the supplemental 43 estimate.

Vote: Corby – yes, Galli – yes, Boehlert– yes, Galusha– yes. **Motion carried.**

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INTEGRATED SYSTEMS – APPROVAL OF CONTRACT

Village Clerk, Dorothea Ciccarelli, requested approval of the Integrated Systems service contract for IT services for the Village. The Clerk informed the Board that she had met with the company and reviewed with them expectation for future service. The Board agreed that contracting at this time for 25 hours of service was appropriate.

Motion Trustee Boehlert and seconded by Mayor Corby, to authorize the Village Clerk to sign the contract with Integrated Systems for 25 hours of service at a cost of \$1,625.00.

Vote: Corby – yes, Galli – yes, Boehlert– yes, Galusha– yes. **Motion carried.**

MEETING SCHEDULE

The Village Clerk requested clarification on the meeting schedule. Currently, the schedule shows two meetings for July and August. Mayor Corby informed the Clerk that it had been the practice in the past to schedule one meeting during July and August. The Board discussed the current schedule and canceled the Board meetings for July 8, 2014 and August 26, 2014.

SRF – BOUGHTON AVENUE TRAFFIC STUDY – REPORT FROM SUB-COMMITTEE

Trustees Galusha and Boehlert reviewed with the Board the options presented to the Board from the traffic study. Those options included the placement of a raised crosswalk and the use of temporary speed humps. Trustee Galusha discussed the need for the Board to walk the site and review the area for placement, since the placement of the raised crosswalk and the speed humps could affect drainage for the area. The Board agreed that they should walk the site and planned for members to review the site.

WEIS PARKING LOT AGREEMENT

Trustee Galusha reviewed the current state of the contract for the Weis parking lot agreement. The Village Attorney informed the Board that they were still waiting for the contract from the owner. Mayor Corby said that he would give the owner a call to determine the status of the contract. Mr. Turner further stated that the Mayor could be authorized to sign the contract, as long as the contract is the same as the past contract authorized by the Board. The Board agreed with the Attorney's recommendation.

Motion Trustee Galli, and seconded by Trustee Galusha, to authorize the Mayor to sign the Weis parking lot agreement as long as the contract is exactly the same as the previously issued contract with the date change.

Vote: Corby – yes, Galli – yes, Boehlert– yes, Galusha– yes. **Motion carried.**

ATTORNEY

Jeff Turner, Village Attorney, reviewed with the Board the letter for CSX PCP he drafted for Mayor Corby with changes recommended from Attorney Daniel Spitzer regarding the ponding water.

Mr. Turner stated that the 5-year covenant proposed for the Power's property would be recorded on the homeowner's deed with the County Clerk's office. He further stated that he would be bringing the paperwork back to the Board after the owner had signed off on it.

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GENERATOR – SEWER DEPARTMENT

Trustee Galusha reviewed with the Board the state bid price of the generator for the sewer department to be located at Wood Creek received by Village Engineer, Scott Harter. Trustee Galusha stated that there would be additional ancillary cost associated with the installation, which included an electrician and the labor for the pad installation.

Motion Mayor Corby, and seconded by Trustee Galli, to approve the purchase of state bid from Better Power Inc. for the generator in the amount of \$16,195.00 and ancillary installation cost.

Vote: Corby – yes, Galli – yes, Boehlert– yes, Galusha– yes. **Motion carried.**

MEMBER ITEMS

Trustee Boehlert informed the Board that Sutherland Street had two streetlights out that would need to be called in to RGE. Mayor Corby also noted that there is a streetlight out at Monroe & Sutherland Street as well. The Village Clerk stated she would inform the Superintendent of Public Works about the streetlights.

Trustee Galusha gave the Board an update on items currently completed by the DPW department, which included the installation of the speed humps on Rand Place, the port-a-potty cleanup schedule had been increased from once a week to twice a week, and the crew was also reviewing the list for repairs to be completed at the DPW building. The crew also had completed the netting in the gazebo to discourage the pigeons.

The Board asked Mr. Galusha if the ash trees in the village have been treated and when the planting of the new trees would be completed. Mayor Corby will contact the Superintendent about these items.

MINUTES

Motion Mayor Corby, and seconded by Trust Galli, to approve the minutes of May 13, 2014.

Vote: Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

Motion Mayor Corby, and seconded by Trust Boehlert, to approve the minutes of May 20, 2014.

Vote: Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

Motion Trustee Galli, and seconded by Mayor Corby, to approve the minutes of May 27, 2014 as amended.

Vote: Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

ADJOURNMENT

Motion Trustee Galli, and seconded by Mayor Corby, to adjourn the meeting at 9:39PM.

Vote: Corby – yes, Galli – yes, Boehlert– yes, Galusha– yes. **Motion carried.**

Dorothea M. Ciccarelli, Recording Secretary