

PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES
September 9, 2014 – 7:00 PM

Present

Mayor: Robert C. Corby
Trustees: Lorie Boehlert
Tim Galli
Village Attorney: Jeff Turner
Superintendent DPW: Doug Yaeger
Building Inspector: John Limbeck
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion Trustee Boehlert and seconded by Trustee Galli called the meeting to order at 7:00 PM.

TREASURER’S REPORT

Village Clerk, Dorothea Ciccarelli, presented vouchers listed on Abstract #5 of 2014/2015 fiscal year for approval.

Trustee Boehlert questioned if the recent attorney bill received from Hodgson Russ was for one month of service. Trustee Galli informed her it was for the month of June. The Village Clerk stated that due to these recent bills, the budget funds for attorneys will be overspent. Trustee Boehlert questioned what areas in the budget they would be able to make transfers from to cover shortfall. Mayor Corby discussed reviewing the budget with the Village Treasurer at a future meeting date. The clerk will contact Hodgson Russ and find out what outstanding fees are still owed.

A **motion** was made by **Trustee Galli, seconded by Trustee Boehlert**, to approve payment of vouchers listed on Abstract #05 in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #5

| | |
|-------------------------------------|--------------------|
| • General Fund (#102-#133): | \$81,020.77 |
| • Sewer Fund (#122): | \$ <u>53.38</u> |
| Total Vouchers for Approval: | \$81,074.15 |

Vote: Corby- yes, Boehlert - yes, Galli - yes, Galusha – yes. **Motion Carried.**

Mrs. Ciccarelli updated the Board on the following:

- CDBG approved by HUD, \$20,850.
- Tax Glance is on our website, homepage, popular links. This provides the resident the ability to look up any tax parcel in the village and review all the particulars on it.
- Cash Receipt program has been installed in the office.
- The new furnace installation is complete. The Board requested a comparison of last year’s heating bills and the current year to review the savings.
- Village Clerk and Treasurer will be at NYCOM Clerk School September 15-19, 2014

DEPARTMENT OF PUBLIC WORKS

- Mr. Yaeger informed the Board that the project on Boughton Avenue is nearly completed. Topsoil, grass seeding and installation of speed humps remain to be finished.
- Mr. Yaeger informed the Board that the Jefferson Road project is completed. There was a minor

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issue with a storm drain. Mr. Yaeger is obtaining quotes on having a sleeve placed in the pipe. Trustee Galli requested that reflectors be placed along the area.

- Mr. Yaeger informed the Board that he has added removal of the graffiti from the bridges to his list to be completed.
- Mr. Yaeger stated the hanging baskets will be removed by the end of the week.
- Mayor Corby requested that the Superintendent touch up the utility poles at the four corners, and replace the missing reflectors at Maple Street and Elmbrook Drive.
- Mr. Yaeger asked that the Board allow him to travel to Saratoga for the Public Works training school on Sunday to be present for the Monday morning classes. The Board agreed with his request.
- Mr. Yaeger requested Mr. Limbeck update the Board on a recent event with the pedestrian crossing signs. Mr. Limbeck informed the Board that on Friday, September 5, 2014, he encountered an individual who was loading a pedestrian crossing sign into the back of his truck. He stopped and asked him what he was doing. The gentleman replied that he was helping the DPW with the signs. He told Mr. Limbeck his name and that he lived on Maple Street. Mr. Limbeck followed him and observed him unloading the sign at the DPW garage. Mr. Limbeck followed up with Mr. Yaeger, who had not requested assistance from any citizens regarding the pedestrian crossing signs. Mr. Yaeger and Mr. Limbeck will contact the police department with the new information.

BUILDING INSPECTOR'S REPORT

Commercial

- Mr. Limbeck stated that he followed up with The Del Monte Lodge regarding the large trees that have been removed from along the canal. Mr. Shultes, from the Del Monte, will discuss with management the replacement of the trees to improve the view along the canal.
- Pittsford Farms Dairy has hired a new engineering firm to finalize the site plan requirements and to assist with their expansion plan.
- Mr. Limbeck met with Greg Barkstrom, representing Northfield Common. He stated that they are working on the parking and loading plan for the facility and will be presenting the plan at the September PZBA meeting. The plan for the lighting, landscaping, and drainage will be presented to the Board at a future date.
- Label 7 has started work on their renovation to the 1st floor bar area.

Violations

- Mr. Limbeck informed the Board that he had received one dumpster permit and fee from the Notices of Violation that he issued. The remaining violators have until September 19, 2014 to respond before he takes further action.
- Additional correspondence was sent to Safeguard Properties regarding the house in foreclosure at 12 East Jefferson Road.

General

- Mr. Limbeck discussed with the Board a recent meeting he had with Doug Yaeger and Scott Harter regarding their MS4 roles and responsibilities. They also reviewed the MS4 Report and discussed several activities that were conducted by the Village that qualify as Minimum Control Measures. Mr. Limbeck also developed a spreadsheet to track all the activities for the next annual report. The group is planning on meeting once a month.

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- Mr. Limbeck met with Trustee Lanphear and discussed his proposed changes regarding abandoned and neglected houses. The Board discussed several issues related to the code change and their concerns. Jeff Turner requested that the Board give him time to review the changes requested.
- Jeff Turner and Mr. Limbeck discussed Mr. Limbeck's determination that the fence proposed by the Powers Family is not deemed an agricultural fence. Mr. Limbeck notified Mr. Powers that the fence would require a variance, as it was greater than 4-feet in height and made of a material other than wood, and that it would require APRB approval. Mr. Limbeck will also be meeting with Mr. Powers regarding the 5-year plan proposed for the property to comply with Village Code.
- The designation of private drive will be removed from Gaskin Place and Grove Street on the updated zoning map for the Village. Mayor Corby also discussed the request of Mr. Coleman to dedicate Durham Way to the Village. The Mayor will review with Mr. Coleman the reasons the Village is unable to accept the dedication.

CSX BRIDGES

Ellen Smith, Mine Safety and Health News, spoke to the Board regarding her concerns with the North Avenue CSX Bridge. She presented to the Board pictures taken in August 2014 showing current damage to the structure of the bridge from age. Ms. Smith expressed her concern to the Board that the damage she is able to see is causing structural concerns and could result in the collapse of the bridge. The Board discussed her concerns and indicated they are concerned with the condition of the bridge. Mayor Corby discussed with the Board the option of hiring an engineer to give the Village an independent assessment of the bridge's stability. The Board agreed that this would be a good first step.

Motion Trustee Boehlert, and seconded by Trustee Galli, to authorize the Mayor to obtain an analysis of the structural integrity of the North Avenue CSX Bridge, with a cost not to exceed \$3,000.

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

PROPOSED LOCAL LAW TO ADD PROHIBITIVE ZONING USES

The Board discussed different types of uses that could be proposed for areas within different zoning districts in the Village. The Board reviewed the impacts of different types of retail and industrial-type activities, and discussed the appropriate location for such activities in the community. The activities identified for the proposed local law included the following:

1. Check Cashing Business
2. Distillery
3. Pawn Shop / Resale Business
4. Precious Metal Exchange Business
5. Smoke Shop/ Smoking Bar
6. Tattoo Studio as defined by New York State Law

Motion Mayor Corby, and seconded by Trustee Galli, to Proposed Local Law 14 of 2014, Amend §210-2.B. "Word usage and definitions", §210-26.A. (22) "Use Regulations", §210-31.A.(2) "Permitted Uses; Restrictions and Requirements", and §210-33.C.(1) "Conditions Regulating Uses or Services", §210-36. "Use Regulations", §210-41.A.(28) "Use Regulations" and §210-46.A. "Use Regulations".

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

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DATE AMENDMENT OF PUBLIC HEARING FOR PROPOSED LOCAL LAW 13

Motion Mayor Corby, and seconded by Trustee Boehlert, to amend previous motion to set a public hearing for proposed changes to Code Section 210.83 Lighting on September 23, 2014 to October 14, 2014.

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

MEMBER ITEMS

Trustee Galli questioned recent paperwork received from Hodgson Russ regarding possible litigation matters being pursued by the Village. Mayor Corby was not aware of the Village pursuing any litigation matter. Mayor Corby will follow up with Hodgson Russ regarding this matter and other requested items from the Board.

**NON-MUNICIPAL USE PERMIT FOR PITTSFORD SUTHERLAND SCHOOL –
HOMECOMING PARADE**

The Board reviewed the request from Pittsford Sutherland High School to have its annual Homecoming Parade on Saturday, October 11, 2013 beginning at 9:00 am. The estimated length of the parade is 45 minutes.

Motion Mayor Corby, and seconded by Trustee Galusha, to approve the non-municipal use permit for Pittsford Sutherland School for the Homecoming Parade with all the requirements of the non-municipal use permit.

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

ADJOURNMENT

Motion Mayor Corby, and seconded by Trustee Galli, to adjourn the meeting at 9:02 PM.

Vote: Corby – yes, Galli – yes, Boehlert – yes. **Motion carried.**

Dorothea M. Ciccarelli, Recording Secretary