

**PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**March 24, 2015 – 7:00 PM**

**Present**

**Mayor:** Robert C. Corby  
**Trustees:** Lorie Boehlert  
Tim Galli  
Frank Galusha  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

Motion Mayor Corby and seconded by Trustee Boehlert called the meeting to order at 7:00 PM.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**PUBLIC COMMENT**

No public comment was received.

**NON-MUNICIPAL USE PERMIT FOR THE AMERICAN LEGION GARAGE SALE**

The Board discussed the American Legion Post 899's request for permission from the Village Board to conduct a garage sale on April 25, 2015 at the Village Hall, 21 N. Main Street, from 8 am – 3 pm. The purpose of the garage sale is to help raise funds for Post improvements and to assist Veterans in need. The event will include food and beverages. The Legion will clean up the parking lot after the event and all unsold items will be donated.

**Motion Mayor Corby, seconded by Trustee Galli,** to waive the 45-day notice and approve the issuance of a non-municipal use permit to the American Legion to conduct a garage sale at the Village Hall parking lot on April 25, 2015, with the condition that the signage plan will be submitted for approval.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried**

**TOWN OF PITTSFORD – NON-MUNICIPAL USE PERMIT FOR 2015 EVENTS**

The Board received correspondence from the Town of Pittsford for a non-municipal use permit for their 2015 Annual Events, which include the following events:

Paddle & Pour: Saturday, May 23, 2015, 12:00 - 9:00 pm  
Memorial Day Parade: Monday, May 25, 2015 - 10:00 am  
Candlelight Night: Tuesday, December 2, 2015, 5:00 - 9:00 pm

**Motion Mayor Corby, seconded by Trustee Boehlert,** to approve the issuance of a non-municipal use permit to the Town of Pittsford for their 2015 Annual Events.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried**

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**NON-MUNICIPAL USE PERMIT FOR THE LITTLE LEAGUE ANNUAL PARADE**

The Village Board received a request for a non-municipal use permit from Pittsford Little League to hold their annual parade on May 2, 2015.

**Motion by Mayor Corby, seconded by Trustee Boehlert**, to waive the 45-day notice and to issue a non-municipal use permit to Pittsford Little League for the annual parade on May 2<sup>nd</sup> with all the requirements of the non-municipal use permit.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha – yes. **Motion carried.**

**FRIENDS OF PITTSFORD VILLAGE – NON-MUNICIPAL USE PERMIT FOR FARMER’S MARKET**

Justin Vliestra, representing the Friends of Pittsford Village, discussed with the Board the upcoming plans for the Farmer’s Market. The market is planning to continue on the same day and time as last year, which hours are 4-7 pm. The Board requested that Mr. Vliestra submit a signage plan for the Market to be reviewed at a future date. Mr. Vliestra also requested that the Market be permitted to utilize the Village dumpsters for trash as they did last year.

**Motion by Trustee Galusha, seconded by Mayor Corby**, to issue a non-municipal use permit to the Friends of Pittsford Village Farmer’s Market and to allow the use of the Village dumpster for the disposal of trash.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha – yes. **Motion carried.**

**Motion Mayor Corby, Seconded by Trustee Galusha**, to make a resolution that the Village of Pittsford is a Co-Sponsor of the 2015 Annual Farmer’s Market.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha – yes. **Motion carried.**

**NON-MUNICIPAL USE PERMIT FOR THE FRIENDS OF PITTSFORD LIBRARY**

The Board reviewed the request from the Friends of Pittsford Library to place a banner above the front entrance of the Pittsford Library for the May 2015 Semi-Annual Book Sale to be held May 1-3, 2015. The banner will be removed on May 4, 2015.

**Motion Trustee Galusha, and seconded by Trustee Galli**, to approve the non-municipal use permit for Friends of Pittsford Library for the use of a banner and with all the requirements of the non-municipal use permit.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha – yes. **Motion carried.**

**PITTSFORD CREW – NON-MUNICIPAL USE PERMIT**

The Board discussed the request from the Pittsford Crew for a non-municipal use permit for their annual regatta that is to be held on May 23 -24, 2015. Trustee Galusha discussed concerns with the use of the DPW offices. He requested that the equipment area be locked and event organizers only have access from the kitchen. The Board agreed with the request.

**Motion Trustee Galusha, seconded by Trustee Galli**, to issue a non-municipal use permit to Pittsford Crew for the Pittsford Regatta, which is scheduled for Saturday and Sunday, May 23-24, 2015, with the same conditions as were previously issued.

**Vote:** Corby – yes, Galli – yes, Lanphear– yes, Boehlert – yes, Galusha– yes. **Motion carried.**

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**DISCUSSION ON 2-HOUR PARKING ON ELM STREET**

Mayor Corby and Trustee Galusha discussed plans the Village has for Elm Street and Grove Street for the upcoming budget year. The Board discussed with the residents that they will be conducting a traffic study and having the Village Engineer review the roads. Mayor Corby explained that there have been concerns expressed to the Board regarding parking on these streets, and a suggestion was made to restrict parking to a two-hour time limit on Monday through Friday.

Tom Haggerty, 19 Elm Street – Commented to the Board that the restriction will not work if it is not enforced.

Lucille Loader, 5 Elm Street – Stated that this restriction would be detrimental to the residents of Elm Street, because the parking situation was not caused by the residents. She also questioned whether this restriction would only be in place during the week.

Sheila Fustanio, Pickle Factory – Indicated that short-term parking on the street was needed as well to help with the parking situation.

Mayor Corby and the Board discussed making the time limit 3 hours: from 7 am – 7 pm, Monday- Friday. The residents agreed with the proposal.

**Motion Mayor Corby, seconded by Trustee Galli**, to set a public hearing on April 28, 2015 at 7:30 PM to consider adopting a parking restriction on the north side of Elm Street of 3 hours, Monday – Friday, 7 AM – 7 PM.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

**PUBLIC HEARING ON LOCAL LAW AMENDING VILLAGE CODE SECTION 131-NOISE**

Proof of the legal notice below having been published, **Mayor Corby made a motion, seconded by Trustee Galusha**, to open the public hearing to consider the adoption of a local law to amend Village Code section 131- Noise

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

*Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, on Tuesday, March 24, 2015 at 7:30 p.m. at 21 North Main Street, Pittsford, New York to consider the adoption of a local law to amend village code section 131- Noise.*

*A copy of the proposed local law is on file in the Office of the Village Clerk, where interested parties may inspect between the hours of 8:30 a.m. and 3:30 p.m. Monday through Friday or on the Village website [www.villageofpittsford.org](http://www.villageofpittsford.org).*

Justin Vliestra, 19 Boughton Avenue – Discussed his concerns regarding the local law. He stated that if a permit is required, then there should not be a fee charged.

Mayor Corby and the Board discussed their concerns related to the local law and indicated that it was too restrictive.

There being no one present wishing to speak for or against this application, a **motion** was made by **Mayor Corby, seconded by Trustee Galusha**, to close the public hearing.

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**Vote:** Corby – yes, Lanphear– yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

**Motion Trustee Boehlert, seconded by Trustee Galli,** to not approve the local law amending Section 131-Noise.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

**PUBLIC HEARING ON LOCAL LAW AMENDING VILLAGE CODE SECTION 210-74  
SPECIAL PERMITS**

Proof of the legal notice below having been published, **Mayor Corby made a motion, seconded by Trustee Galusha,** to open the public hearing to consider the adoption of a local law to amend Village Code section 210-74 Special Permits.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

*Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, on Tuesday, March 24, 2015 at 7:30 p.m. at 21 North Main Street, Pittsford, New York to consider the adoption of a local law to amend village code section 210-74 Special Permits Uses.*

*A copy of the proposed local law is on file in the Office of the Village Clerk, where interested parties may inspect between the hours of 8:30 a.m. and 3:30 p.m. Monday through Friday or on the Village website [www.villageofpittsford.org](http://www.villageofpittsford.org).*

Greg Barkstrom, 58 Cambric Circle – Informed the Board that he is representing the owners of Northfield Common, 50-60 N. Main Street LLC, and Foxfive, LLC. Mr. Barkstrom expressed concern that the proposed changes to the special permit use would have detrimental impacts upon the properties he represents. He stated that one of the amendments would prohibit restaurant uses on these sites if the current use expired or was revoked. Mr. Barkstrom submitted to the Board further comments detailing all his concerns.

Donald Young, Boylan Code – Mr. Young expressed his concerns with the changes proposed. He stated his concern that the language proposed appears to prohibit the issuance of a permit. Mr. Young also indicated that he was concerned that the close proximity of residential property would highly influence on the issuance of any special permit. He further indicated that the language within the local law is not consistent and the need for a SEQR review.

**ATTORNEY CLIENT MEETING**

**Motion Mayor Corby, seconded by Trustee Boehlert,** to enter into Attorney Client Meeting.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Boehlert,** to leave Attorney Client Meeting at 8:04 PM and reenter the regular session of the meeting.

**Vote:** Corby – yes, Lanphear– yes, Boehlert – yes, Galli – yes, Galusha– yes. **Motion carried.**

**Motion Mayor Corby, seconded by Trustee Boehlert,** to adjourn the public hearing until April 14, 2015.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

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**OVERNIGHT PARKING**

Mayor Corby discussed with the Board concerns from several residents who had received parking tickets because there was no available parking due to the overnight parking restrictions during the winter season. The Board reviewed the reasons the restrictions are in place, which is to allow the streets to be plowed after it snows. Suggestions were made regarding using the Village parking lot, the Weiss lot, and possibly the Library. The spaces should have a time limit and have signage indicating which spots are designated for overnight parking. Mayor Corby indicated that he would speak to the Town Supervisor regarding the problem and a possible solution.

**PROPOSED STATUTORY PROVISIONS FOR MORATORIUM USES**

Village Attorney, Jeff Turner, submitted and reviewed with the Board proposed legislation for the zoning uses that are subject to the current moratorium. The Board discussed the different options proposed in the code, and discussed the districts allowing the tattoo studios in the B-3 district. Mr. Turner further discussed with the board the prohibition of the other uses in the code.

**Motion Mayor Corby, seconded by Trustee Boehlert**, to set a public hearing on April 28, 2015 at 7:30 PM to consider adding a new subsection, 210-36.C, to Chapter 210, Zoning, of the code of the Village of Pittsford, and amending the following code sections: §210-26; §210-31.A; §210-33.C; §210-41.A.(28); 210-46.A.(37).

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

**MEMBER ITEMS**

Trustee Galli questioned if the sign letter had been sent out to all the Village businesses as well as the residents. The Village Clerk informed the Board that she had not been able to send the letter to the businesses because the Village does not currently have a complete listing of all the businesses. Mrs. Ciccarelli indicated that she would be following up with the fire marshal, Kelly Cline, on the current list as a source to do the mailing. Trustee Galli expressed the urgency to send out the notice. The Clerk indicated she planned to send the notice out the following week or as soon as she is able to obtain a listing.

Trustee Galli reviewed with the Board his transition comments as his term of service would be completed at this meeting. He informed the Board he switched the electric service from Direct Energy to RGE and expected that the Village would save at least \$1,000 a month. He also indicated the Board would need to appoint a liaison to the Monroe County Sheriff’s office and provide the necessary contact information. He also stated there would need to be a liaison assigned for the Welcome Package program. He reminded the Board that they would need to engage the village accountants for a follow-up review early in the New Year. He finished by thanking the Board and stated he would be available for any questions if needed.

Mayor Corby thanked Trustee Galli and Trustee Boehlert for their service to the community and the Board.

**ATTORNEY CLIENT MEETING**

**Motion Mayor Corby, seconded by Trustee Boehlert**, to enter into Attorney Client Meeting.

**Vote:** Corby – yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

Having taken no action, a **motion** was made **by Mayor Corby, seconded by Trustee Galusha**, to leave Attorney Client Meeting at 8:20 PM and reenter the regular session of the meeting.

**Vote:** Corby – yes, Lanphear– yes, Boehlert – yes, Galli – yes, Galusha– yes. **Motion carried.**

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**TREASURER'S REPORT / VILLAGE CLERK**

**Village Clerk, Dorothea M. Ciccarelli**, presented vouchers listed on Abstract #18 of 2014/2015 fiscal year for approval. A **motion** was made **by Mayor Corby, seconded by Trustee Galusha**, to approve payment of the vouchers listed on Abstract #18 in the amounts stated below and to charge them to the appropriate accounts.

**Vouchers for approval – Abstract #18**

- General Fund (#529-#560): \$16,331.13
- Total Vouchers for Approval: \$16,331.13**

**Vote:** Corby- yes, Boehlert - yes, Galli - yes, Galusha - yes. **Motion Carried.**

**VILLAGE CLERK**

- **Motion Mayor Corby, Seconded by Trustee Galli**, to authorize attendance for the Perma Annual Conference. **Vote:** Corby- yes, Boehlert - yes, Galli - yes, Galusha - yes. **Motion Carried.**
- The Clerk informed the Board that an upgrade to the Time Clock software is necessary to work with the upgraded computer, the cost of the software will be \$1,566.00. **Motion Mayor Corby, Seconded Trustee Boehlert**, to authorize the upgrade to the DPW time clock. **Vote:** Corby- yes, Boehlert - yes, Galli - yes, Galusha - yes. **Motion Carried.**

**ACCEPTANCE OF LETTER OF RESIGNATION**

**Motion Mayor Corby, Seconded Trustee Boehlert**, to accept the letter of resignation from John Limbeck. **Vote:** Corby- yes, Boehlert - yes, Galli - yes, Galusha - yes. **Motion Carried.**

**ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Lanphear**, to adjourn the meeting at 8:51 PM. **Vote:** Corby – yes, Lanphear– yes, Galli – yes, Boehlert – yes, Galusha– yes. **Motion carried.**

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Dorothea M. Ciccarelli, Recording Secretary