

**PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**January 12, 2016 -7:00 PM**

**Present**

<b>Mayor:</b>	Robert C. Corby
<b>Trustees:</b>	Frank Galusha Alysa Plummer Margaret Caraberis
<b>Village Attorney:</b>	Jeff Turner
<b>DPW Superintendent:</b>	Rob Harter
<b>Building Inspector:</b>	Floyd Kofahl
<b>Recording Secretary:</b>	Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion Mayor Corby and seconded by Trustee Galusha** called the meeting to order at 7:00 PM.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried**

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**SPECIAL USE PERMIT – VIA GIRASOLE**

Nicole Mclean, owner of Via Girasole, informed the Board that their recent event with live music was well received and she would like to continue the practice. The Board discussed with her how often she would like to have live music. The owner indicated she would like to host an event up to four times a month.

The Board informed the applicant that she would need to go to the Planning Board meeting for their review. The Board of Trustees will set a public hearing for February 23, 2016 for public input. The applicant agreed and will follow through with the Planning Board.

**TAX CAP OVERRIDE**

Mayor Corby reviewed with the Board the tax cap limit set by New York State and recommended that the Board set a public hearing to override the tax cap limit.

**Motion Mayor Corby, seconded by Trustee Caraberis,** to set a public hearing for February 9, 2016 at 7:30 pm to consider adopting a local law bypassing the tax cap levy.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**ZONING CODE / HOME BUSINESS**

The Board reviewed proposed legislation for zoning code changes regarding single family uses, and home business regulations. The Board discussed the recommended change to the code, which provides that a single detached house will be allowed per lot. The Board further considered requiring home businesses to register with Village Hall. Mr. Kofahl recommended to the Board that tracking the business will also make sure that the intention of the code will be met and that the business will not be visible. The Board also decided that there will be an annual renewal that would be subject to the annual fee schedule.

Proceedings of a Meeting of the Board of Trustees  
January 8, 2015

**Motion Mayor Corby, seconded by Trustee Plummer**, to set a public hearing for February 23, 2016 at 7:30 pm to consider amending Article 2, Article 3, Article 4 and Article 5 of the Zoning Code.  
Vote: Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

### **DISCUSSION ON THE COMPREHENSIVE PLAN**

Mayor Corby stated that since the adoption of the current Comprehensive Plan, there have been five amendments. He stated that he does not think that it is necessary to create a new plan, but indicated that the North Main Street area needs to be reviewed. Discussion was had on items in the plan that should be reviewed, which includes traffic calming and the northwest quadrant. The Plan should be streamlined and reflect the mature community it serves.

### **MEMBER ITEMS**

Mayor Corby reviewed with the Board a discussion he had with a resident, Ron Johnson, regarding a survey conducted five years ago questioning whether the residents would like the Village to bid out for trash service. Mr. Johnson thought it might be possible for the residents to obtain a better price for the service. The Board discussed with the Mayor the outcome of the previous survey, which indicated that a majority of the residents prefer to choose their own haulers. The Board decided to hold off on Mr. Johnson's request at this time.

Trustee Galusha updated the Board on the Grove Street project. He reviewed with the Board results of the core samples taken on the street, and there was some concern with an area examined near the Pickle Factory that did not show enough asphalt base. He discussed with the Town the possibility of extending the sidewalk installation to French Road. He requested that Mayor Corby speak to Mr. Spall regarding the Village's easement through his property and the upcoming paving on the road.

### **ATTORNEY CLIENT SESSION**

**Motion Mayor Corby, seconded by Trustee Galusha**, to enter attorney-client session.  
**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**Motion Mayor Corby seconded by Trustee Plummer**, to exit attorney-client session at 8:23 PM.  
**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

### **DEPARTMENT OF PUBLIC WORKS REPORT**

- Superintendent Harter informed the Board that they are currently picking up random brush piles and Christmas trees, and that all Christmas decorations have been removed.
- Vehicle maintenance is being completed.
- The Superintendent informed the Board that Richard Hook, the new DPW employee, would be starting on Monday, January 11, 2016.
- Mayor Corby informed the Superintendent that the trash bin at the Spiegel Center needs work.
- The benches will be moved off South Main Street, in near future.
- The new loader delivery has been delayed until around February 16.
- The auction on the old loader and truck has gone well.
- The entrance sign on South Main Street has been repaired and returned.
- The Superintendent reviewed with the Board the accident that had occurred on South Street. The Village will be having Scott Harter review the gabions in the area for damage.

## BUILDING INSPECTOR'S REPORT

- Mr. Kofahl thanked the Board for the opportunity to work with the Village. He stated that he will be working with the Boards on current open issues.
- The Inspector reported that he was able to close issues at 17 Washington Avenue in compliance.
- There are currently a few applications for the APRB and PZBA.
- He reported that the 2015 building permit report is up to date. He stated that he is currently reviewing the 2014 and 2015 lists for items that have been completed.
- Mr. Kofahl stated that he is reviewing the current APRB and PZBA forms and will be trying to revise them so that the applicants and the Village receive all the proper information. He stated that he is also reviewing the Village Code. He anticipates having recommendations on code changes over the next few months.
- Bank of America's landscaper will be providing a date when they will be out for the necessary corrections.
- The Board informed Mr. Kofahl that property owners, Roger and Betsey Powers, signed an agreement on safety issues on their property and currently are a year behind on compliance.
- Mayor Corby and the Village Attorney will be setting up a meeting to review current outstanding issues.

## EXECUTIVE SESSION

**Motion Mayor Corby, seconded by Trustee Plummer**, to enter executive session to discuss a specific employee's performance.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**Motion Mayor Corby seconded by Trustee Galusha**, to exit executive session at 9:19PM.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

## RETAINER AGREEMENT – BANSBACH & ZOGHLIN P.C.

Motion Trustee Caraberis, seconded by Mayor Corby, to authorize the Mayor to sign the retainer agreement for Bansbach & Zoghlin P.C. as full counsel for the Planning & Zoning Board until the annual organization meeting in April 2016

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

## TREASURER'S REPORT / VILLAGE CLERK

**Village Clerk, Dorothea M. Ciccarelli**, presented vouchers listed on Abstract #013 of 2015/2016 fiscal year for approval. A **motion** was made by **Mayor Corby, seconded by Trustee Plummer**, to approve payment of the vouchers listed on Abstract #013 with exception of the invoices from Bansbach & Zoghlin P.C. in the amounts stated below and to charge them to the appropriate accounts.

### Vouchers for approval – Abstract #013

• General Fund: (#394-395, 397-410,412-442, #412-442, #444-453, #455-456)	\$ 101,448.91
• Sewer Fund (#439):	\$ 48.34
• CLG Boundary Expansion	\$ 1,215.70
• Capital Improvements 2015 (#356,#390)	\$ 1,476.65
<b>Total Vouchers for Approval:</b>	<b>\$ 104,189.60</b>

## **FINANCIALS**

**Motion Mayor Corby, seconded by Trustee Galusha**, to approve the November 2015 Financials for the General and Sewer Fund.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**Motion Mayor Corby, seconded by Trustee Galusha**, to approve the October 2015 Financials for the General and Sewer Fund.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

## **VILLAGE CLERK REPORT**

The Village Clerk requested approval from the Board for the Annual Training classes as well as Wellness lunches for 2016.

**Motion Mayor Corby, seconded by Trustee Galusha** to approve the Training and Wellness Classes 2016.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

## **DPW – RICHARD HOOK**

**Motion Mayor Corby, seconded by Trustee Plummer**, to amend the motion to hire Richard Hook as Laborer for the Department of Public Works to include hiring at a rate of \$10.85 per hour.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

## **ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Plummer**, to adjourn the meeting at 10:55 PM.

**Vote:** Corby – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

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Dorothea M. Ciccarelli, Recording Secretary