

**PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES  
February 23, 2016 -7:00 PM**

**Present**

**Mayor:** Robert C. Corby (7:25 PM)  
**Trustees:** Lili Lanphear  
Frank Galusha  
Alysa Plummer  
Margaret Caraberis  
**Village Attorney:** Jeff Turner  
**Building Inspector:** Floyd Kofahl  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

**Motion Trustee Lanphear and seconded by Trustee Galusha** called the meeting to order at 7:00 PM.

**Vote:** Lanphear - yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried**

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**NON-MUNICIPAL USE PERMIT**

The Board reviewed the request from The Pittsford Crew to hold the Pittsford Regatta on Saturday, May 28 and Sunday, May 29, 2016. The Regatta will be in conjunction with the Town of Pittsford’s Paddle and Pour Festival, which will occur on Saturday, May 28, 2016. Trustee Galusha reviewed with the Board that the Regatta in the past has used the kitchen area of the DPW garage as medical facilities. He stated that he would like the same warning that was used in the past about no access to other parts of the garage to be stipulated again this year.

**Motion Trustee Lanphear, and seconded by Trustee Plummer**, to approve the non-municipal use permit for Pittsford Crew with all the requirements of the non-municipal use permit and on the condition that no access beyond the kitchen facilities at the DPW garage be used.

**Vote:** Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**2016 GROWER BIDS FOR BASKETS**

Trustee Lanphear reviewed the quotes received for the 2016 Village landscaping. She stated that she has received bids from Bundschuh’s and Bristol’s, and a third vendor declined to offer a quote. She recommended to the Board that the quote from Bundschuh’s be accepted, due to problems experienced in the past with the other vendor.

**Motion Trustee Lanphear, seconded Trustee Plummer**, to accept the quote from Bundschuh’s for the 2016 baskets and landscaping, due to problems with the previous vendor.

**Vote:** Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**VILLAGE CLERK REPORT**

The Village Clerk reviewed with the Board a request she had received from Historic Pittsford to help with the advertisement of their Pittsford Student Scholarship program. She informed the Board that she would

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pass the information to Stacey Freed for distribution to the newsletter recipients and the Community Notification Board, and she will try to place the information on the Village website.

The Clerk reviewed an estimate from General Code for code changes in 2015. They estimate the cost to update the code between \$2,625 and \$3,225.

**Motion Trustee Lanphear, seconded by Trustee Caraberis**, to authorize the clerk to sign the estimate from General Code for the code updates.

Vote: Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

The Clerk informed the Board that she received correspondence on the 11<sup>th</sup> Annual Canal Clean Sweep, which is scheduled for Friday – Sunday, April 22-24. The deadline to register for the event is March 23, 2016.

### **MEMBER ITEMS**

Trustee Lanphear discussed with the Board the request she had received from the Junior League to apply for a grant for the Auburn Line Park. She submitted the necessary paperwork for the grant. She stated that she is hopeful that the project will receive additional funding.

Mayor Corby Arrived – 7:25 PM.

### **SEQR/LWRP – 3 SCHOEN PLACE**

The Board stated that the application for a modification of the special permit for Via Girasole Wine Bar, located at 3 Schoen Place, is a Type II SEQR action, and that LWRP review is not required.

### **PUBLIC HEARING – VIA GIRASOLE WINE BAR**

Proof of the legal notice below having been published, **Mayor Corby made a motion, seconded by Trustee Plummer**, to open the public hearing on the Special Permit amendment for 3 Schoen Place for Via Girasole Wine Bar.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

The Board reviewed the comments from PZBA, which indicated that there would be no impact on the site with the proposed change. The Board discussed the various types of acoustical or non-acoustical music and determined the music played should be suitable to the size of the building and not audible outside.

There being no one present wishing to speak further for or against this special permit modification, a motion was made by **Mayor Corby, seconded by Trustee Caraberis**, to close the public hearing. Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**Motion Mayor Corby, seconded by Trustee Lanphear**, to amend the special permit for Via Girasole Wine Bar, since it conforms to special permit criteria in the code and all acoustical and non-acoustical music should be suitable to the size of the building and not audible outside.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

### **PROPOSED CODE CHANGES FOR HOME BUSINESS**

As previously requested by the Board, the Village Attorney and the Building Inspector reviewed the proposed code changes for home businesses.

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**Motion Mayor Corby, seconded by Trustee Caraberis**, to set a public hearing on the proposed code changes and home business legislation on April 12, 2016 at 7:30 PM.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

### **ZOMBIE HOUSING CODE**

The Board discussed with the Building Inspector the current codes available to handle a Zombie house. The Building Inspector and the Village Attorney indicated that a minor code change to allow the contractors to clean up the property should be added and possibly a Bond request for maintenance. This would provide the Building Inspector the necessary tools to control a Zombie house.

### **ILLEGAL SNOW DUMPING**

The Board discussed the recent snow emergency, and the problems incurred with private snow contractors dumping snow on Village sidewalks. The additional snow burden caused problems for the Village equipment and the residents. Discussion was held on the ability to ticket the contractors and the difficulty in doing so. The Board discussed the possibility of having the private snow plow contractors register with the Village, as a way of controlling the situation.

### **BUILDING INSPECTOR REPORT**

The Building Inspector reported that he had contacted the Federal Railway Administration regarding the average and maximum train speeds for the Village. They informed him that the maximum speed is 60 miles per hour. The train speeds currently average above 50 miles an hour.

The Inspector informed the Board that he is currently working with the owner of 50 State Street regarding the ticket booth that was removed, and there is a possibility that the owner will replace the booth, if it will be placed elsewhere. He requested from the Board a photo of the booth for obtaining a cost for replacement.

### **ATTORNEY-CLIENT SESSION**

**Motion Mayor Corby, seconded by Trustee Plummer**, to enter attorney-client session.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**Motion Mayor Corby seconded by Trustee Galusha**, to exit attorney-client session at 9:32 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

### **MEMBER ITEMS CONTINUED**

Trustee Galusha informed the Board that he would like to review the Grove Street project with the Village Board at the next meeting and requested the clerk notify the residents.

Mayor Corby reviewed damage that occurred with the snow plowing emergency.

Trustee Caraberis discussed the renewal of the GIS contract and her concerns at the cost of the service. She also informed the Board that she anticipated having the Employee Handbook on the next agenda for review.

Trustee Lanphear reported that she had spoken to Jake Hoppa regarding the Park dedication and his completion of the project.

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**EXECUTIVE SESSION**

**Motion Mayor Corby, seconded by Trustee Plummer**, to enter executive session regarding litigation.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**Motion Mayor Corby, seconded by Trustee Galusha**, to exit executive session at 9:45 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**TREASURER’S REPORT**

**Village Clerk, Dorothea M. Ciccarelli**, presented vouchers listed on Abstract #016 of 2015/2016 fiscal year for approval. A **motion** was made **by Mayor Corby, seconded by Trustee Plummer**, to approve payment of the vouchers listed on Abstract #016 in the amounts stated below and to charge them to the appropriate accounts.

**Vouchers for approval – Abstract #016**

• General Fund: (#530-#539, #541-558, #560-#564)	\$ 41,722.75
• Sewer Fund (#532):	\$ 216.58
• Capital Improvements 2015 (#540, #559 )	\$ 1,421.82
<b>Total Vouchers for Approval:</b>	<b>\$ 43,361.15</b>

**MINUTES**

**Motion Mayor Corby, Seconded Trustee Galusha**, to approve the Village Board minutes from January 26, 2016 with changes.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Plummer**, to adjourn the meeting at 9:53 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

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Dorothea M. Ciccarelli, Recording Secretary