

PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES
March 22, 2016 -7:00 PM

Present

Mayor: Robert C. Corby
Trustees: Lili Lanphear
Frank Galusha
Alysa Plummer
Margaret Caraberis
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion Mayor Corby and seconded by Trustee Galusha, called the meeting to order at 7:00 PM.

Vote: Corby - yes, Lanphear - yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

ATTORNEY CLIENT SESSION

Motion Mayor Corby, seconded by Trustee Plummer, to enter attorney-client session.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Motion Mayor Corby seconded by Trustee Galusha, to exit attorney-client session at 7:20 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

NON-MUNICIPAL USE PERMIT

The Town requested a non-municipal use permit for the following events listed below:

Paddle & Pour: Saturday, May 28 - 12:00-11:00 pm.

Memorial Day Parade: Monday, May 30 at 10:00am.

Pittsford Food Truck and Music Fest: Saturday, September 10-12:00 - 9:00 pm.

Candlelight Night: Tuesday, December 6 - 4:00-9:00pm.

The Board discussed the request from the Town of Pittsford and Trustee Lanphear discussed some issue that had happened with the Paddle and Pour related to the trash pickup and requested that the trash for the event be picked up immediately after the event. The Board indicated that the tentative agenda provided was good.

Motion Trustee Plummer and seconded by Trustee Galusha to approve the non-municipal use permit for Town of Pittsford with the request that garage pickup for all events happened immediately after the event.

Vote: Corby - yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

SPECIAL USE PERMIT INFORMATION ONLY – LOCK 32 BREWING COMPANY

John Clark – Representing Lock 32 Brewing Company informed the Board that they have been in business two years, business has been pretty good. Their current allowed occupancy is 49. When the business opened they were allowed to put in a large sliding window facing the canal, they would like to put in another window on the Canal Side to give an illusion of a larger space, and they feel this will showcase the canal. They also discussed the possibility putting in a deck for seating as well. Mayor Corby indicated to the applicant that they should speak to the Village Building Inspector, as to what would be allowed and they would need approvals from the APRB for the discussed items. The applicant agreed to speak to the Building Inspector before proceeding further with the application.

PUBLIC HEARING ON AMENDING SECTION 210-4, the Zoning Map

Motion Mayor Corby and seconded by Trustee Caraberis, that the proposed Local Law 2 is a type II action pursuant to SEQRA. Vote: Corby - yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

Proof of the legal notice below having been published, **Mayor Corby made a motion, seconded by Trustee Plummer**, to open the public hearing to consider the proposed local law which amending Section 210-4, the Zoning Map of the Village of Pittsford.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, on Tuesday, March 22, 2016 at 7:30 p.m. at 21 North Main Street, Pittsford, New York. The Board will be considering amending Section 210-4, the Zoning Map of the Village of Pittsford.

A copy of the proposed local law is on file in the Office of the Village Clerk, where interested parties may inspect between the hours of 8:30 a.m. and 3:30 p.m. Monday through Friday or on the Village website www.villageofpittsford.org.

There being no one present wishing to speak further for or against this local law, a motion was made by **Mayor Corby, seconded by Trustee Galusha**, to close the public hearing. Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

Motion Mayor Corby, seconded by Trustee Plummer, to approve Local Law 2 to amending Section 210-4, the Zoning Map of the Village of Pittsford.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

GROVE STREET

Trustee Galusha reviewed with the Board the status of the pickle factory paving project, he currently was awaiting on an updated easement agreement from the Attorney from the Pickle Factory. The Board reviewed with Trustee Galusha the changes he recommended, from the original request from the Pickle Factory. The Board questioned Sheila Fustiano, Property manager with the Pickle Factory if she had heard what the outcome was from the Attorney. She indicated that she had not heard the final response. Trustee Galusha discussed with the Board moving forward and approving the project with both options. The Board agreed.

Motion Mayor Corby seconded by Trustee Caraberis to approve the Grove Street project with the proposed conditions per the correspondence as March 20, 2016 with the Pickle Factory.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

Proceedings of a Meeting of the Board of Trustees
March 22, 2016

Motion Mayor Corby seconded by Trustee Caraberis to approve the Grove Street project without the easement agreement with the Pickle Factory.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

MEMBER ITEMS

Trustee Caraberis discussed a request she had received from a homeowner to have a tree planted between the sidewalk and the road. Mayor Corby suggested the resident stop by the Village Hall and pick a tree from the Cornell list of street trees and be placed on the list for planting.

Motion Mayor Corby, seconded by Trustee Lanphear, to take a recess.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Motion Mayor Corby seconded by Trustee Galusha, to exit recess 8:19 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Trustee Lanphear informed the PZBA had confusion regarding the proposed local law updates being considered. The PZBA has expressed would like to comment on the Home Occupation law. The Board discussed the LWRP review and if it is needed to be conducted by the PZBA or if the lead agency for the matter could do the review themselves. The PZBA also requested a LWRP overlay on the Village Zoning Map, so that they are sure to conduct the proper review. Trustee Lanphear also informed the Board that they would be meeting before April 24, 2016 to discuss the site plan for 50 State Street.

Trustee Lanphear informed the Board that they APRB is revising the way they issue approval on permits, they now are doing resolutions and they are working on templates to help expedite the process.

Mayor Corby and Trustee Lanphear discussed the need to review the Main Street Business Street mix. There is some concern that the retail element of Main Street could be lost. There was a discussion to review the current makeup of Main Street, and what they would like the mix to be. Trustee Lanphear expressed the concern that business that convert to a food usage, never revert back to a retail establishment. Mayor Corby questioned if the Board if they thought they should move forward reviewing the situation. The Board agreed that they should study the situation and possibly meet with property owners. Mayor Corby would work on a review of the current mix on Main Street.

TREASURER’S REPORT

Village Clerk, Dorothea M. Ciccarelli, presented vouchers listed on Abstract #018 of 2015/2016 fiscal year for approval. A **motion** was made **by Mayor Corby, seconded by Trustee Lanphear,** to approve payment of the vouchers listed on Abstract #018 in the amounts stated below and to charge them to the appropriate accounts.

Vouchers for approval – Abstract #018

• General Fund: (595-#602, #604-#624, #626):	\$ 26,217.74
• Sewer Fund: (#603,#625)	<u>803.06</u>
Total Vouchers for Approval:	\$ 27,020.80

VILLAGE CLERK REPORT

The Village Clerk reviewed with the Village Board that the office staff had received training CPR/AED training that day. The AED machine is currently active and ready in case of an emergency. The Board expressed interest in having the training as well.

EXECUTIVE SESSION

Motion Mayor Corby, seconded by Trustee Galusha, to enter executive session on a personnel issue
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Motion Mayor Corby seconded by Trustee Plummer, to exit executive session at 8:35 PM.
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

VILLAGE CLERK REPORT - CONTINUED

Motion Mayor Corby, seconded by Trustee Plummer, to authorize the payment of New York State unemployment Insurance contingent on the hearing in the amount of \$3,040.84. **Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

EXECUTIVE SESSION

Motion Mayor Corby, seconded by Trustee Galusha, to enter executive session pending litigation regarding 75 Monroe Avenue.
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Motion Mayor Corby seconded by Trustee Plummer, to exit executive at 10:05 PM.
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

ADJOURNMENT

Motion Mayor Corby, and seconded by Trustee Caraberis, to adjourn the meeting at 10:05 PM.
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Dorothea M. Ciccarelli, Recording Secretary