

**PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES
December 23, 2016 - 9:00 AM**

Present

Mayor: Robert C. Corby
Trustees: Lili Lanphear
Frank Galusha
Alysa Plummer (arrived at 9 :25 AM)
Recording Secretary: Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Corby seconded by Trustee Galusha called the meeting to order at 9:15 am.

Vote: Corby – yes, Lanphear – Yes, Galusha – yes, Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report. Mayor Corby stated that there is a Special Permit application before the Board submitted by Simply Crepes. He disclosed that his parents live adjacent to the Simply Crepes Restaurant, but that he does not have a conflict in the matter.

TREASURER’S REPORT

Village Clerk, Dorothea Ciccarelli, presented vouchers listed on Abstract #013 of 2016/2017 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee Galusha, to approve payment of the vouchers listed on Abstract #013 in the amounts stated below and to charge them to the appropriate accounts subject to Trustee Plummer’s review.

Vouchers for approval – Abstract #013

• General Fund (#431-438):	\$ 14,828.02
• Sewer Fund (#436):	<u>\$ 350.00</u>
• Total Vouchers for Approval:	\$ 15,178.02

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Motion carried.

UNION CONTRACT

Mayor Corby discussed the changes that were made to the contract after the previous presentation to the Board. There has been a resolution with the Union on the Working Foreman title. There was also a correction regarding the annual schedule for salary increases. Trustee Galusha reviewed with the Board the changes that were made with the contract, such as the removal of summer hours and compensatory time.

Motion by Trustee Galusha, seconded by Trustee Lanphear, for the Board to approve the collective bargaining agreement between the Village of Pittsford and the International Brotherhood of Teamsters, Local 118 for a period of January 1, 2017 to December 31, 2019.

Vote: Corby –yes, Lanphear– yes, Galusha – yes, Plummer – yes. **Motion carried.**

PUBLIC HEARING – SIMPLY CREPES

The owner, Pierre Herioux, of Simply Crepes reviewed with the Board his proposal to change the commercial kitchen area of the restaurant. With the expansion of the main floor, they were able to move a portion of the commercial kitchen upstairs. They continue to use the space for larger catering events and producing their product for retail. Currently, they do not have a large enough wait space for patrons in the main floor and are looking to move the retail portion of the business to the lower level. Mr. Herioux informed the Board that along with the Simply Crepes retail, they are looking to have Lynn Stewart, owner of Sole Juicing, operate in the area as well.

The Board discussed with the owner whether there would be any changes in the trash removal, parking, or hours of operation for the restaurant. The owner indicated that the trash would be the same as in the past, and there will be very little impact on the parking for the establishment. The hours are anticipated to be Monday – Tuesday 11-4, Wednesday – Friday 9 – 6, Saturday 9-4, closed on Sunday.

The applicant and the Board discussed the need for an entry light and the requirements of signage.

Motion by Mayor Corby, seconded by Trustee Lanphear, to approve the special permit for Simply Crepes to accommodate a juicing facility and retail operation in the current accessory kitchen located in the basement of the building, On the condition that it is in compliance with section 210-74 A-C3, items A-f of the Village Code of Pittsford.

Vote: Corby –yes, Lanphear– yes, Galusha – yes, Plummer – yes. **Motion carried.**

SPECIAL PERMITS

Mayor Corby discussed with the Board where they currently stand with the Special Permit review. Trustee Galusha commented that the Board should look at what are some of the problems with the current process. Mayor Corby discussed one of the main concerns is that currently obtaining a special permit is an assumed use, unless otherwise demonstrated it should not be. The Board discussed the possible use of overlay districts and the use of boundaries within the district. Mayor Corby suggested the use of a large color-coded map showing the overlay districts and the criteria for each district, which can be reviewed as to the impact to the area. Trustee Lanphear spoke to the Board about the protection of the buildings and the need for a statement to protect the structures integrity in the changes in the code. Discussion was held on the purpose of the special permits, the legality, number and the challenges of allowing outside uses. The Board will be doing further research for an additional meeting on the subject.

ADJOURNMENT

Motion Mayor Corby, and seconded by Trustee Galusha, to adjourn the meeting 10:15 AM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes. Motion carried.

Dorothea M. Ciccarelli, Recording Secretary