

**PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**April 25, 2017, 7 PM**

**Present**

**Mayor:** Robert C. Corby  
**Trustees:** Lili Lanphear  
Frank Galusha  
Alysa Plummer  
Margaret Caraberis  
**Fire Marshall:** Kelly Cline  
**DPW Foreman:** Zach Bleier  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

Motion by Mayor Corby seconded by Trustee Lanphear called the meeting to order at 7:00 PM.  
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.  
**2017-2018 BUDGET ADOPTION**

Mayor Corby asked Board members if they had any comments to express regarding the budget. The Board did not have any further comments.

**Motion Mayor Corby, seconded by Trustee Lanphear,** to adopt the 2017-2018 General Fund Budget of \$1,348,849 and the Sewer Fund Budget for \$190,786.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**THIRSTY’S – NON-MUNICIPAL PERMIT**

The Village Clerk and Kelly Cline reviewed with the Board Thirsty’s annual Music and Antique Car Show being held on June 2-4, 2017 at the Town Parking lot at 14 State Street.

**Motion Trustee Galusha, seconded by Trustee Plummer,** to waive the 45-day notice and approve the non-municipal permit for Thirsty’s annual Music and Antique Car Show being held on June 2-4 for the hours noted and all the standard conditions and approval from the Town of Pittsford for the event.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**AMERICAN LUNG ASSOCIATION REALITY CHECK YOUTH GROUP– NON-MUNICIPAL PERMIT**

The Clerk presented the non-municipal permit request from the Reality Check Youth Group. The organization is looking to conduct a Cigarette Butt Pickup Day in the local parking lots.

**Motion Mayor Corby, seconded by Trustee Lanphear,** to waive the 45-day notice and approve the non-municipal application for the Reality Check Youth Group for a “Cigarette Butt Pickup Day” on April 28, 2017 at 3 PM, with all the standard conditions.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**NON-MUNICIPAL USE PERMIT – VIA GIRASOLE**

The Clerk reviewed with the Board the request by Via Girasole to conduct a Spring Pub Crawl. This event is proposed to be on June 10, 2017 from Noon to 5 PM.

**Motion Mayor Corby, seconded by Trustee Caraberis**, to waive the 45-day notice and approve the non-municipal use permit for Via Girasole to conduct the “Spring Pub Crawl” on June 10, 2017 with all the standard non-municipal conditions.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**TREASURER’S REPORT**

Village Clerk, Dorothea M. Ciccarelli, presented vouchers listed on Abstract #20 of 2016/2017 fiscal year for approval. A motion was made by Mayor Corby, seconded by Trustee Plummer, to approve payment of the vouchers listed on Abstract #20 in the amounts stated below and to charge them to the appropriate accounts.

**Vouchers for approval – Abstract #20**

• General Fund (#637-662):	\$ 21,095.21
• Sewer Fund (#663):	<u>\$ 3,937.50</u>
Total Vouchers for Approval:	\$ 25,032.71

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

Trustee Galusha reviewed with the Board the annual contract with Xylem Water Solutions for the Woodcreek Pump Station.

**Motion Mayor Corby, seconded by Trustee Plummer**, to authorize the contract with Xylem Water Solutions for \$925.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**VILLAGE CLERK REPORT**

The Clerk presented the Board with information regarding setting up a Village Facebook page. As requested by the Board, the Clerk distributed copies of policies and recommendations from NYCOM and other agencies on the best practices for a municipal Facebook page.

**BUILDING INSPECTOR REPORT**

- Kelly Cline informed the Board that the CSX barriers have been removed. Trustee Galusha will be following up as to why the chains have been removed.
- Mrs. Cline reviewed with the Board that she will be speaking to the owner of Label 7 regarding an event that will require him to seek a temporary use permit from the Zoning Board.
- The County Disaster Mitigation Plan has been delayed; Mrs. Cline will let the Board know when the plan is completed.
- Mrs. Cline informed the Board that she is working on the ISO correction.
- The owners of the Lounge attended the State Variance hearing and are currently awaiting the written determination. The decision given at the meeting required the Lounge to use the kitchen only for warming of food. They will need to pad the stairs and put up a caution notice. Trustee Caraberis questioned whether there would continue to be food moved from the Kitchen to the Lounge as currently being practiced. Mrs. Cline indicated that the practice should cease.
- The Board discussed the fence at the west end of Schoen Place. The original fence for the pond has been removed. Jeff Turner has sent correspondence to the Powers Family property seeking resolution

Proceedings of a Meeting of the Board of Trustees  
April 25, 2017

of the situation. There is also a concern with gaining access to the pond with the new fencing that has been placed on the property. The Village should be given a key. Mrs. Cline will look into the situation.

**MEMBER ITEMS**

Trustee Lanphear discussed the replacement water fountains with the Board. She stated that she is looking to see if Mr. Bleier has been able to determine if the current hook up would be usable for the new fountains. The Board informed her that if the hook up is compatible, to order the fountains.

Trustee Galusha discussed the financing arrangements for the sweeper. He stated that he had started with seven lenders, three of which had declined the financing for various reasons, leaving four lenders. One lender was willing to finance for 10 years, and we will be closing on the loan in June. He informed the Board that they received a very good rate of 3.791, which is better than the other lenders. The first payment for the sweeper will be June 21, 2018.

**Motion Mayor Corby, seconded by Trustee Caraberis**, to make the following resolution for the financing from M & T Bank for the purchase of a street sweeper.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

*Resolved, by the Board of Trustees of the Village of Pittsford, to approve the purchase and lease of a 2017 Ravo 5 iSeries Street Sweeper from Upstate Sweepers and Rentals, 1999 Mt. Read Blvd, Rochester, NY 14615 to be used for sweeping village streets and cleaning catch basins. The cost of this equipment is \$194,710, which the Village will lease through a tax-exempt municipal lease through M&T Bank. At the conclusion of the lease the Village will own the equipment for \$1.*

**SPECIAL PERMIT PUBLIC HEARING CONTINUATION – 14 SOUTH MAIN STREET**

Mayor Corby continued the public hearing from April 11, 2017 for the Special Permit application for 14 South Main Street, formerly Saha Med Grill, and the new name for the restaurant is the Panther Pit.

Mayor Corby discussed with Jeff Bove, member of the Planning Board, the referral to the Planning Board, and asked if there had been any concerns regarding the proposed amendment. Mr. Bove indicated that they were satisfied with the previous recommendations for the property and that all the issues had been addressed.

Mr. Davis, representing the owner, Sami Mina, informed the Board that they had taken care of the twelve items on the checklist, and would like to amend the permit to extend the hours of operation to 7 AM - 10 PM.

Ms. Cline informed the Board that the applicant had addressed the landscaping and dumpster enclosure, and they had restored the signage. The applicant informed the Board that they have arranged for their supplies to be delivered by small box trucks, and any larger trucks will be making deliveries from Main Street. They have also worked out a resolution with the snow plow service to have the snow removed from the site, which will help with parking.

Mayor Corby opened the meeting up to the public for comments.

Andy Antonik, Rand Place - Indicated that he has lived in the Village for 13 years. He is in full support of having the diner, and expressed that the Board should approve the extended hours. He further stated that the new establishment will be a great gathering place for the family, and that He does not feel that this occupancy will cause a concern.

Mike McNamara- 24 Church Street – stated that he is very excited about the proposal. He stated that it will be a great family location and be a wonderful experience for the Village.

Proceedings of a Meeting of the Board of Trustees  
April 25, 2017

Anthony Daniele, 31 Monroe Avenue – stated that it is difficult for a restaurant to succeed, and that a local family opening a restaurant, who lives in the village, should be supported. He encouraged the Board to support the proposal.

Keith Molinich, 13 East Jefferson Road - Informed the Board that having a family venue would be beneficial to the Village.

There being no one present wishing to speak further for or against this local law, a **motion** was made **by Mayor Corby, seconded by Trustee Galusha**, to close the public hearing.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Mayor Corby agreed that the proposed restaurant could be a great place for a family gathering.

**Motion Mayor Corby, seconded by Trustee Lanphear**, that there is no substantial environmental impact from the restoration of the restaurant, no material change in the permit conditions. Therefore, it is a Type II action under SEQR.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

**Motion Mayor Corby, seconded by Trustee Plummer**, to approve amendment of the special use permit for the Panther Pit to allow for extended hours from 7 AM to 10 PM according to the application. This application conforms with special permit standards a-h of the Village Code §210-74.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

#### **VILLAGE ATTORNEY REPORT**

Jeff Turner informed the Board that T.Y.LIN International will be conducting the Village property inspection for the power property on April 27, 2017 at 1 pm. If a notice order is required, the Village Clerk is prepared to sign. He will provide the Board a status update.

Mayor Corby requested that Mr. Turner write a local law that design standards be included in the site plan review. Mr. Turner and Mayor Corby discussed the need for the Village to update the model SHPO ordinance. Trustee Caraberis would like to coordinate a review of the ordinance.

The Board spoke to Mr. Turner about extending the current moratorium on special use permits.

**Motion Mayor Corby, seconded Trustee Caraberis**, to hold a public hearing to adopt a local law to extend the moratorium on Special Use Permits on May 23, 2017 at 7:30 PM.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

The Village Clerk informed the Board that they had received a response on the referral of Starbucks to the Planning Board and they needed to schedule a public hearing on the amendment of the special use permit.

**Motion Mayor Corby, seconded Trustee Plummer**, to hold a public hearing to consider the amendment of the special use permit for Starbucks, on May 23, 2017 at 7:30 PM.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

#### **MEMBER ITEMS CONTINUED**

Trustee Plummer informed the Board that the property on South Avenue that they had received complaints regarding is working with senior services and arrangements are being made to resolve the issues.

Proceedings of a Meeting of the Board of Trustees  
April 25, 2017

Mayor Corby requested that Paul Alguire review the New York State Building Code on railings required on porches. Mr. Alguire will review the requested information. He also requested that he remove some signs from the right-of-way.

The Village Clerk reviewed with the Board conference and training reimbursement for the new Building Inspector.

**Motion Mayor Corby, seconded Trustee Lanphear,** to reimburse Paul Alguire for training expenses for Monroe County and Generators for a total of \$195.

**Vote:** Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– yes. **Motion carried.**

Trustee Caraberis questioned the Board as to what actions have taken place regarding 25 Schoen Place. Discussion was held on the environmental statement and Mayor Corby indicated that the Village will be doing the SEQR process and possibly contracting with T.Y.LIN International or Hydraulic expert. The Board requested that a meeting be set with Mindy Zoghlin to review 25 Schoen Place proposed project.

**Motion Mayor Corby, seconded by Trustee Galusha,** to enter executive session for a specific employee matter.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**Motion Mayor Corby, seconded by Trustee Plummer,** to exit attorney-client at 8:40 PM.

**Vote:** Corby – yes Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

#### **ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Galusha,** to adjourn the meeting at 8:44 PM.

**Vote:** Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

---

Dorothea M. Ciccarelli, Recording Secretary