

**PROCEEDINGS OF A WORKSHOP MEETING OF THE VILLAGE BOARD OF TRUSTEES**  
**April 5, 2017, 5:30 PM**

**Present**

**Mayor:** Robert C. Corby  
**Trustees:** Lili Lanphear  
Frank Galusha  
Alysa Plummer  
Margaret Caraberis  
**Attorney:** Bridget O'Toole  
**Recording Secretary:** Dorothea M. Ciccarelli

**CALL TO ORDER**

Motion by Mayor Corby seconded by Trustee Galusha called the meeting to order at 5:30 PM.  
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE**

Mayor Corby asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. The Board members indicated that they had no conflicts of interest to report.

**SPECIAL PERMITS**

Mayor Corby and Trustee Lanphear discussed the history of special permits. The intent of the special permit is to allow restaurants to operate in the Village, since they are not allowed per zoning. The purpose of the special permits is to provide adequate protection of the neighborhoods. There was not an intent to exclude bars, but there should be regulation for the location of bars, such as a 100 ft. buffer to neighborhoods. Currently, bars and carry-out restaurants are not permitted in any of the zoning districts.

Trustee Caraberis expressed that it is appropriate for the Board to issue special permits, since they are elected to protect the residents, but the Planning Board should provide input. Ms. O'Toole informed the Board that there is no legal reason for the Board of Trustees to do the special permit decisions. She discussed with the Board consolidating all the special permit code sections into one section. An overall review of the various sections involved was reviewed with the Boards. Trustee Lanphear stated that there should be a coordinated review of the code. Ms. O'Toole stated that there is room for improvement with the zoning code sections and definitions, because there is a lack of coordination.

The Board discussed carry-out and drive-up windows. Board members expressed that a drive-up window was not a compatible use in the Village. There was a discussion on tying liquor licenses with the type of business. Ms. O'Toole reviewed the type of liquor licenses given by the Liquor Authority. Discussion was held on the type of legislation that can be used with a bar business, such as how the property will be used, and square footage of the dance floor, and that there can be a radius requirement.

The Board discussed the next steps in moving forward. Mayor Corby indicated that a complete new code to consolidate all the sections would be a wise move. He also stated that the code needs to protect, preserve, and be tailored to the community.

Proceedings of a Meeting of the Board of Trustees  
April 5, 2017

Ms. O'Toole suggested that the Board form a Zoning Commission to conduct the review. The changes would require SEQR, LWRP, and Public Hearings. There should be a scheduled timetable to complete the process.

**Motion Mayor Corby, seconded by Trustee Plummer**, to establish a Zoning Commission with membership of the Village Board and Planning Board.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

The Zoning Commission will schedule a meeting to work on what they would like to see in each zoning district. Ms. O'Toole will be reviewing appropriate definitions for the code section.

**EXECUTIVE SESSION**

**Motion Mayor Corby, seconded by Trustee Galusha**, to enter executive session on a specific employee matter.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**Motion Mayor Corby, seconded by Trustee Lanphear**, to exit executive session at 7:15 PM

Vote: Corby – yes Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

**ADJOURNMENT**

**Motion Mayor Corby, and seconded by Trustee Galusha**, to adjourn the meeting at 7:20 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

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Dorothea M. Ciccarelli, Recording Secretary