

PROCEEDINGS OF A REGULAR MEETING OF THE VILLAGE BOARD OF TRUSTEES
May 23, 2017

Present

Mayor:	Robert C. Corby
Trustees:	Lili Lanphear Frank Galusha Alysa Plummer
Working Foreman	Zach Bleier
Building Inspector:	Paul Alguire
Recording Secretary:	Dorothea M. Ciccarelli

CALL TO ORDER

Motion by Mayor Corby seconded by Trustee Galusha called the meeting to order at 7:00 PM.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes. Motion carried.

BOARD MEMBER – CONFLICTS OF INTEREST DISCLOSURE

Trustee Lanphear asked if any of the Board members had a conflict of interest or had accepted gifts associated with any of the meeting agenda items. Mayor Corby reported that he had a conflict with the agenda item related to Roger and Betsy Powers. The remaining Board members indicated that they had no conflicts of interest to report.

BUILDING DEPARTMENT SOFTWARE

Trustee Plummer and the Village Clerk reviewed the quotes received from Williamson Law Book for software for the Building Department. The software will help organize the department and provide increased efficiency, time management, as well as easy and accurate reporting. The software has features that provide forms for building permits, planning / zoning tracing, violation forms, images, and an activity calendar. The Clerk discussed the quotes received, and the Board discussed whether it would be necessary to have the current building data transferred to the new software. The Board indicated that at this time, it is cost effective not to have the data transferred.

Motion by Mayor Corby, seconded by Trustee Plummer, to authorize the purchase of the Building and Codes Enforcement Software from Williamson Law Book Company for a maximum total of \$12,000.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes Motion carried.

MONROE COUNTY’S CONSOLIDATED PLAN CONSORTIUM

Mayor Corby reviewed correspondence received from Monroe County Department of Planning and Development regarding the Village’s continued membership in the County’s Consolidated Plan Consortium for the next three years. Mayor Corby informed the Board that membership in the consortium provided access to grants from the County, which include the Community Development Block Grant, Home Investment Partnerships, and Emergency Solutions Grants. The correspondence indicated that if the Village wished to withdraw, it would have to submit in writing our intentions by June 16, 2017.

Motion by Mayor Corby, seconded by Trustee Galusha, to continue membership in the Monroe County Consolidated Consortium for the period from October 1, 2017 through September 30, 2020.

Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes Motion carried.

PUBLIC HEARING – SPECIAL PERMIT APPLICATION, STARBUCKS

Jim Kennedy and Betsy Brugg, attorneys for Woods, Oviatt, and Gilman, LLC, represented Starbucks for the special permit application. The applicant reviewed with the Board the application to move Starbucks from their current location to the former Bruegger’s location at the Pittsford Library. The operation would be similar to Bruegger’s; they would be open from 5 AM – 11 PM. They will look to adjust the hour’s dependent on the community. They will have similar seating, but unlike the previous occupant, they will not be cooking on site. The new location will provide a more efficient location and parking will be improved. The Board questioned the applicant as to how long it will take for the transition. The applicant indicated that it will only take a few days for the transition. The Board reviewed the report from the Planning Board indicating that they had reviewed the seating and parking, and they reported that the site meets all the requirements.

Proof of the legal notice below having been published, Mayor Corby made a motion, seconded by Trustee Plummer, to open the public hearing to consider an expansion for Starbucks for a Special Permit from the Village Board of Trustees to allow the operation of a restaurant in the Pittsford Community Library Building, located at 24 State Street.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, **Motion carried.**

Please take notice that a Public Hearing will be held before the Village of Pittsford Board of Trustees, Tuesday, May 23, 2017 at 7:30 PM at the Village Hall, 21 North Main Street, Pittsford, NY to consider an application Starbucks for a Special Permit from the Village Board of Trustees to allow the operation of a restaurant in the Pittsford Community Library Building located at 24 State Street, Pittsford, NY, which location is in a B-1 District pursuant to Chapter 210-74 A (2), Special Permit Uses in B-1, B-1A, B-2, B-4 and M-1 Districts.

Bill Smith, Town Supervisor, informed the Board that the Town thought this would be a great fit for the library.

There being no one present wishing to speak further for or against this local law, a **motion** was made by **Mayor Corby, seconded by Trustee Galusha**, to close the public hearing.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes. **Motion carried.**

Motion Mayor Corby, seconded by Trustee Plummer, after a review of Village Code §210-74(A)-(G), to approve the special permit for Starbucks to open at the Pittsford Community Library.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes. **Motion carried.**

SPEED HUMP PETITION FOR MAPLE STREET

Josie Curtice, from 12 Maple Street, discussed with the Board the petition presented to the Board for speed humps on the street to help control traffic on the street. The application presented contained greater than the 60 percent of the required signatures from residents. The Board discussed the situation on the street. The street is a short street but there are 12 homes and currently 24 kids. Currently, vehicles seem to be using the street as an exit ramp and are unconcerned with signs. Mayor Corby discussed the current Active Transportation Grant and the steps he foresees being taken in the future to help calm traffic. He informed the resident that traffic calming is a priority. The Board discussed the matter and will have SRF traffic consultants study the street for the best solution. Mayor Corby indicated he would be in contact with Mr. Ferranti with SRF and arrange for the traffic study.

BUILDING INSPECTOR REPORT

The Building Inspector and Trustee Plummer informed the Board that they were starting the process of putting together a checklist for applications for site plan review.

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- Mr. Alguire reviewed the complaint received from 50 State Street regarding the dumpster at Northfield Common being emptied before 6 am. In researching the complaint, he noted that several complaints for the property regarding the dumpster had been received. The owners indicated that they currently have a contract with the hauler for all their properties. Mr. Alguire informed them that if the hauler picks up prior to 6 am again, they will have to change haulers.
- The resident at 9 Grove Street requested permission to park a dumpster either in her yard or in front of her garage. She will use the location that works the best.
- Mr. Alguire is working with the owner of 17 Washington Avenue. He would like to craft an agreement for the owner to replace the current vinyl windows.
- Mr. Alguire will also be contacting the owner of 11-15 Washington Avenue regarding the illegally installed windows.
- The inspector will be contacting the Del Monte Spa regarding replacement of trees that have been removed.
- Mr. Alguire is working with St. Louis Church regarding their clapboard siding, foundation work, and a vinyl window.
- The Lounge received a violation notice for the patio area in the back of their establishment. It is currently lacking a fence around the area as was required by their special permit.
- Mr. Alguire is working with Scott Harter on the storm water report.

MEMBER ITEMS

Mayor Corby discussed the need for the Architectural Preservation and Review Board to have stock findings ready when dealing with applications. Currently, the Planning and Zoning Board has the stock findings ready at the time of the meeting. The Board indicated that having the findings prepared ahead of time gives more credibility to the actions. Mayor Corby also indicated he is working James Finelli to set up training for the Board. The Village needs to review and adopt the new preservation findings.

Trustee Lanphear discussed a scheduled meeting to work on the site plan checklist with Trustee Plummer and the Building Inspector and members of the Planning and Zoning Board. Trustee Plummer reviewed with the Board the sample checklist form from other communities.

Mayor Corby excused himself from the meeting due to a conflict.

Trustee Lanphear reviewed with the Board the proposed tour of the 25 Schoen Place property. Trustee Lanphear indicated that given the report received from T.Y.LIN International, she suggested that the Board postpone a tour of the property until an actual application is received. Trustee Galusha indicated that going on the tour would give the impression that an application was received. The Board agreed that a tour at this time should be postponed until an application is received.

T.Y.LIN INTERNATIONAL INC. REPORT

The Board discussed the report received on the Powers Family property. The Board discussed the recommendation to placard the buildings. The Clerk informed the Board that she spoke with Mr. Copp with T.Y.LIN International Inc., and he stated that the municipality has a choice of whether they choose to placard the buildings. Emergency services have been notified that the buildings are unsafe, and it is the Board's decision whether to move forward and placard the buildings. Discussion was had on having the properties posted as unsafe and contacting the owners regarding making sure postings are registered.

MEMBER ITEMS CONTINUED

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Mayor Corby returned to the meeting.

Trustee Plummer and the Village Clerk updated the Board on the progress with the website. Currently, they have met with design staff, and will be forwarding pictures as well as training on the data entry. The Clerk reviewed with the Board the need to hire someone temporarily to enter data into the website as well as the new Building Department Software. She requested a person for six weeks, 25 hours a week, at a rate of pay of \$12 an hour. The Board agreed with the suggestion and agreed that the Clerk should seek an individual to complete the requested work.

Justin Vlietstra discussed a drainage situation on Boughton Avenue and on Wood Street. He indicated that the situation on Boughton Avenue occurred after the paving of the street. Trustee Galusha stated that Scott Harter reviewed the project on Wood Street. The project will be a major project. Mayor Corby indicated that there is an area where the water ponds on the lower area of Lincoln Avenue. The Board requested having Scott Harter review the photos and offer a solution for the situation.

Mayor Corby discussed with the Board that the Village DPW will be planting an additional 10 trees in the Village.

Mayor Corby requested that the cannon be placed on the agenda; a long-term solution needs to be obtained for the restoration and placement of the cannon.

ZACK BLEIER

Trustee Galusha and Mayor Corby discussed the probation period for the Working Foreman position. Trustee Galusha suggested that the probation period be concluded, given the outstanding performance of Mr. Bleier.

VILLAGE CLERK REPORT

The Village Clerk reviewed the recent claim received by the office that had been made with the Department of Transportation. The claim was sent over to the Department of Transportation one year ago. The Clerk informed the Board that she will be submitting the claim to the Village's insurance agent for their review. She also informed the Board that the claimant contacted the office today, and she advised him that the claim would be turned over to our insurance company.

MINUTES

Motion Trustee Galusha, seconded Trustee Plummer, to approve the Village Board minutes from April 5, 2017.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– abstain. Motion carried.

Motion Trustee Galusha, seconded Trustee Plummer, to approve the Village Board minutes from April 11, 2017.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– abstain. Motion carried.

Motion Mayor Corby, seconded Trustee Galusha to approve the Village Board minutes from April 19, 2017.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– abstain. Motion carried.

Motion Mayor Corby, seconded Trustee Plummer, to approve the Village Board minutes from April 25, 2017 with corrections.

Vote: Corby – yes, Lanphear– yes, Galusha – yes, Plummer – yes, Caraberis– abstain. Motion carried.

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ADJOURNMENT

Motion Trustee Lanphear, and seconded by Trustee Galusha, to adjourn the meeting at 9:03 PM.
Vote: Corby – yes, Lanphear – yes, Galusha – yes, Plummer – yes, Caraberis– yes. Motion carried.

Dorothea M. Ciccarelli, Recording Secretary